



## BRCPC Education Subcommittee | 9/12/19

### NOTES

#### PRESENTATION

**Doug Justus**

eMMA Change Management  
[doug.justus@maryland.gov](mailto:doug.justus@maryland.gov)

**Jaideep Mulchandani** [jaideep@nitorpartners.com](mailto:jaideep@nitorpartners.com)

**Jamie Tomaszewski** -DBM- [Jamie.Tomaszewski@maryland.gov](mailto:Jamie.Tomaszewski@maryland.gov)

Doug presented on the eMMA product and addressed questions. Of note, (attendee concern) vendor registration is a concern and affects procurement outcomes due to low response levels at this time. Vendors were required to re-register and identify new UNSPSC Codes. Vendors are instructed to register on the granular level but not all do. If you call for vendors at the “higher” level it will not pull up the vendors who have only registered at the granular level.

Vendors need to be asked to register at the granular and higher levels, and buyers need to call for these vendors at all levels until we have greater confidence that registrations are straightened out.

Otherwise, Jamie noted that the Help Desk was overwhelmed with calls upon launching but they think they have that under control and encourage calling the Help Desk with questions that should be answered on a timelier basis going forward.

PowerPoint Slide Deck Attached.

#### ✓ Old Business:

- BRCPC Member Portal – Contract Database Discussed including K12 and CC in the next cycle for the Member Portal Regional Contract Database upload that will occur in the January/February timeframe. Melanie – Baltimore County Public Schools, and Domonic – Howard Community College agreed to share their contract databases (flatfile).
- Office Supply Contract Award An award recommendation has been made to the BCPS Board of Education on October 8, 2019 for W.B.Mason. This action is not final until the Board of Education approves the recommendation.
- BMC Renovations are ongoing and should be complete in the next 3 weeks. Debbie Groat will be teleworking until that time. Please use email rather than the office telephone.

#### ✓ New Business:

- Baseball Diamond Mix – AACPS will not renew. Melanie recommends using the contract awarded by Baltimore County Government.
- 2019 Cooperative Opportunities: Bring your planned new and re-bids from

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October 2019 – January 2020. **Melanie identified Vehicle Batteries and Football Supplies. More information to follow.**

- November 14<sup>th</sup> Annual Procurement Officer’s Meeting – Chair needed.
- Open to the floor **The next meeting of this group will be in January. Debbie will attend the K12 Annual Procurement Officer’s Meeting in November, and Domonic will review the CC procurement officer’s meeting schedule to see if Debbie can be invited to one of their meetings (February at HCC is likely).**
- Topics or speakers for next meeting:
  - Department of Labor and Licensing regarding prevailing wage and maintaining trade apprenticeship program.
  - **No new topics were offered. Recommendations should be shared as they are thought of.**

### **Attendance:**

Alexandrea Shaw	Harford County
Christine Carpenter	“
Karen Myers	“
Kelly D’Anna	“
Verneen Yingling	“
Brynn Cosner	St. Mary’s CPS
Domonic Cusimano	Howard CC
Melanie Webster	Baltimore CPS

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