

ROBERT G. CASSILLY  
Harford County Executive

ROBERT S. McCORD  
Director of Administration



KAREN D. MYERS  
CPPO, CPPB, CMPA, CPCP, CTPS  
Director of Procurement

VIA EMAIL: [bids@carusllc.com](mailto:bids@carusllc.com)

April 23, 2025

Ms. Barbie Smith  
Carus LLC  
315 Fifth Street  
Peru, Illinois 61354

Re: 25-004 Bulk Chemicals

Dear Ms. Smith:

The Agreement with your firm under the above-referenced bid expires on June 30, 2025. It contains a provision to extend the term for five (5) additional one (1) year periods at the same terms, conditions and prices. Harford County wishes to exercise the first option year, extending the term from July 1, 2025, to June 30, 2026.

Please acknowledge by signing at the bottom of this page and return it to this office, along with one copy of the required Certificate of Insurance within ten (10) business days, via email to [kmdanna@harfordcountymd.gov](mailto:kmdanna@harfordcountymd.gov). Please have your insurer indicate the above referenced Harford County contract number on the certificate, name Harford County, Maryland, 220 S. Main Street, Bel Air, Maryland 21014 as the certificate holder, list Harford County, Maryland and its elected or appointed officials and employees as additional insured on the Contractor's liability policies and include the additional insured endorsement.

The person executing this extension letter on behalf of Contractor represents, warrants and affirms, under penalty of perjury, that he/she has the authority to bind Contractor to this extension and any subsequent extensions.

Should you have any questions, I can be contacted at the telephone number shown below.

Very truly yours,

Keith C. Wolcott  
Procurement Agent

/kmd

cc: Larry Slattery, DPW/W&S  
Stephanie Whalon, DPW/W&S

Signature

Barbie Smith/Inside Sales Manager  
Name and Title (Print or Type)

May 12, 2025

Date

*Harford County Celebrates 250 Years ~ 1773-2023*

410.638.3550 | 410.879.2000 | 220 South Main Street, Bel Air, Maryland 21014 | [www.harfordcountymd.gov](http://www.harfordcountymd.gov)

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