



County of Fairfax, Virginia

ADDENDUM

DATE: January 7, 2016

ADDENDUM NO. 3

TO: ALL PROSPECTIVE OFFERORS
REFERENCE: RFP2000001824
TITLE: Procurement Card Services
DUE DATE/TIME: January 13, 2016 @ 2 P.M. EST

The referenced request for proposal is amended as follows:

Refer to Attachment 1 for answers to questions received on or after December 22, 2015.

All other terms and conditions remain the same.

Jamie Pun, VCO, CPPB
Contract Specialist II

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL. A SIGNED COPY OF ADDENDUM MUST BE RETURNED PRIOR TO DUE DATE/TIME OR MUST ACCOMPANY PROPOSAL. SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.

Name of Firm

(Signature)

(Date)

Department of Purchasing & Supply Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013

Website: www.fairfaxcounty.gov/dpsm

Phone (703) 324-3201, **TTY:** 1800- 828-1140, **Fax:** (703) 324-3681

Attachment 1

Q1: Can you provide have any of the LSAF accounts charged off before (i.e. a school not paid bill for their LSAF accounts)? If so what was the total charge offs for each of the last three years?

A1: There was an instance of one LSAF account that had a charge off of \$4646.39 in 2013; however, all but \$42.84 was recovered in 2014.

Q2a: In the second addendum you state that the LSAF are deposited in the school control bank accounts but yet you will not accept responsibility for them? Would the County/FCPS consider accepting responsibility for those accounts?

A2a: See answer in Addendum #1 Q&A #9 in regard to responsibility.

Q2b: and if not would the county consider removing the LSAF cards from the RFP?

A2b: The County will consider and evaluate all offers. Offerors shall note that scores are assigned in accordance with Section 16 "Basis For Award."