



**St. Mary's County Public Schools
Department of Fiscal Services and
Human Resources**

23160 Moakley Street, Suite 107
Leonardtown, Maryland 20650

Ms. Tammy McCourt
Assistant Superintendent

Phone: 301-475-5511 ext. 32247; Fax: 301-475-4228

Sent via email: adam@commercialwindowshield.com

February 24, 2022

Adam Staley, President
Commercial Window Shield
97 Old Greer Town Rd.
Taylors, SC 29687

Subject: Invitation to Bid (ITB) #SMCPS-2022-SS-SWF, Department of Safety and Security –
Installation of Security Window Film

NOTICE OF AWARD

Dear Mr. Staley:

Thank you for responding to the subject ITB; you are hereby notified of contract award for the subject contract, items 3 and 4, as approved by the Board of Education of St. Mary's County at their February 23, 2022 meeting. The contract is awarded in accordance with all of the terms, conditions and specifications of ITB #SMCPS-2022-SS-SWF, Addendum 1, and the price responses provided in your bid.

This solicitation resulted in multiple contracts. Contract award was also made to XLNT Tint of Mid-Atlantic Inc. for Items 1 and 2. A copy of the bid tab is included with this notice.

Mr. F. Michael Wyant, Director of Safety and Security or his designee will be your primary contact person for this contract. The contract is valid through February 28, 2023 with four, one-year options to renew. I will perform contract administration and issue contract renewal offers. Pursuant to the contract documents, you must submit a completed Certificate of Insurance to my office prior to the start of work.

Congratulations on this award. If you have questions regarding this information, please contact me at 301-475-5511 ext. 32171.

Sincerely,

Brynn Cosner

Brynn Cosner
Procurement Coordinator

CC: Mr. F. Michael Wyant, Director of Safety and Security