



OFFICE OF PURCHASING

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

APPLE FORD INC  
APPLE FORD LINCOLN  
8800 STANFORD BLVD  
COLUMBIA MD 21045

Commodity Contract	
Contract Number:	4400003123
Vendor Number:	1100416
Date:	08/26/2016
Contract Term:	09/01/2016 to 08/31/2019
Header Target:	\$169,000.00
Ceiling Value:	\$750,000.00 Over 6 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

Contract text:  
Invitation for Bid No. 2016-85, OEM Parts & Services for Automobiles and Light Trucks

This is a multiple award contract and represents one of seven awarded contracts.

Contract Change No. 2, 08/31/2018. This contract change is for the purpose of exercising the second of five (5) one-year renewal options for the period of 09/01/2018 to 08/31/2019. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Paul DeFatta, Parts Manager, 443-539-1259, email pdefatta@appleford.com  
Mike Sheckells - Service Contact - 443-539-1268

Warranty for Parts - 2 year unlimited miles  
Hours of Operation: 7:30 a.m. - 7:00 p.m. M-F  
7:30 a.m. - 5:00 p.m. Saturday

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, email adbrown@howardcountymd.gov



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
1	06074	Auto Replacement Parts Ford Blue Box Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Blue Box) +4.5%				
2	06074	Auto Replacement Parts Ford Red Box MC Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Red Box - Motor Craft) +0%				
3	06074	Mechanical Repair Service Price(Contract/Bid)	1 HR	80.00 USD
Material Text: Automotive Maintenance Items and Repair, Mechanical Repair Service				
4	06074	OEM Service Repair under 15,000 GVW Price(Contract/Bid)	1 HR	80.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks under 15,000 GVW				
5	06074	OEM Service Repair over 15,000 GVW Price(Contract/Bid)	1 HR	80.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks over 15,000 GVW				

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**



**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
  - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.
  - b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.
10. Remedies for Default
  - a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:
    - i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
    - ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
    - iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.
  - b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.
11. Remedies Cumulative and Concurrent



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Page: 4 / 4  
Contract Number: 4400003123

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

Buyer

Authorized Signature



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

BOB DAVIDSON FORD INC  
BOB DAVIDSON FORD LINCOLN  
1845 EAST JOPPA ROAD  
BALTIMORE MD 21234

Commodity Contract	
Contract Number:	4400003125
Vendor Number:	1100778
Date:	08/29/2016
Contract Term:	09/01/2016 to 08/31/2019
Header Target:	\$125,000.00
Ceiling Value:	\$750,000.00 Over 6 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

**Contract text:**

Invitation for Bid No. 2016-85, OEM Parts & Services for Automobiles and Light Trucks

This is a multiple award contract and represents one of seven awarded contracts.

Contract Change No. 2, 08/31/2018. This contract change is for the purpose of exercising the second of five (5) one-year renewal options for the period of 09/01/2018 to 08/31/2019. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: John Marusiodis, Service, 410-661-6400, email jmarusiodis@bobdavidsonauto.com  
Clyde Thomas, Parts, 410-661-2566, email c.thomas@bobdavidsonauto.com

Warranty for Parts - 2 year unlimited miles  
Warranty for Service - 2 years unlimited mileage  
Hours of Operation: 7:30 a.m. - 5:30 p.m. M-F  
8:00 a.m. - 4:00 p.m. Weekends

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, email adbrown@howardcountymd.gov



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

---

<b>Item</b>	<b>NIGP Code</b>	<b>Description</b>	<b>Unit</b>	<b>Price</b>
1	06074	Auto Replacement Parts Ford Blue Box Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Blue Box) +10%				
2	06074	Auto Replacement Parts Ford Red Box MC Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Red Box - Motor Craft) +10%				
3	06074	Mechanical Repair Service Price(Contract/Bid)	1 HR	68.00 USD
Material Text: Automotive Maintenance Items and Repair, Mechanical Repair Service				
4	06074	OEM Service Repair under 15,000 GVW Price(Contract/Bid)	1 HR	75.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks under 15,000 GVW				
5	06074	OEM Service Repair over 15,000 GVW Price(Contract/Bid)	1 HR	75.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks over 15,000 GVW				
6	06074	Repair Service In-House Rate Price(Contract/Bid)	1 HR	68.00 USD

---



**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
Material Text: Automotive Maintenance Items and Repair, Repair Service/In-House Rate				

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
  - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.
  - b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.
10. Remedies for Default
  - a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Page: 4 / 4  
Contract Number: 4400003125

- i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
  - ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
  - iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.
- b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

**11. Remedies Cumulative and Concurrent**

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

**Buyer**

**Authorized Signature**





**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

CAPITOL FLEET SERVICE LLC  
DBA CHESAPEAKE FORD TRUCK  
8400 B WESTPHALIA ROAD  
UPPER MARLBORO MD 20774

Commodity Contract	
Contract Number:	4400003126
Vendor Number:	1111824
Date:	08/29/2016
Contract Term:	09/01/2016 to 08/31/2019
Header Target:	\$125,000.00
Ceiling Value:	\$750,000.00 Over 6 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

Contract text:  
Invitation for Bid No. 2016-85, OEM Parts & Services for Automobiles and Light Trucks

This is a multiple award contract and represents one of seven awarded contracts.

Contract Change No. 2, 08/31/2018. This contract change is for the purpose of exercising the second of five (5) one-year renewal options for the period of 09/01/2018 to 08/31/2019. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Steve Martin, Service Manager, dsinger@capitoltrucks.com

Warranty for Parts - 2 year unlimited miles  
Warranty for Service Repairs - 12 month, 1,200 miles  
Hours of Operation: 7:00 a.m. - 6:00 p.m. M-F  
8:00 a.m. - 12:00 p.m. Saturday

Steve Bursneston, Parts - 240-455-4061  
Dora Peterson, Service - 240-455-1803

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, email adbrown@howardcountymd.gov



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
1	06074	Auto Replacement Parts Ford Blue Box Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Blue Box) +15%				
2	06074	Auto Replacement Parts Ford Red Box MC Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Red Box - Motor Craft) +10%				
3	06074	Mechanical Repair Service Price(Contract/Bid)	1 HR	109.95 USD
Material Text: Automotive Maintenance Items and Repair, Mechanical Repair Service				
4	06074	OEM Service Repair under 15,000 GVW Price(Contract/Bid)	1 HR	109.95 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks under 15,000 GVW				
5	06074	OEM Service Repair over 15,000 GVW Price(Contract/Bid)	1 HR	119.95 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks over 15,000 GVW				



**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
6	06074	Auto Replacement Parts Shop Fee		
		Price(Contract/Bid)	1 EA	1.00 USD

Material Text:

Automotive Maintenance Items and Repair, Replacement Parts, Shop Fee - \$10.00

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
  - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.
  - b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Page: 4 / 4  
Contract Number: 4400003126

of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.

10. Remedies for Default

a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:

- i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
- ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
- iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.

b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

11. Remedies Cumulative and Concurrent

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

Buyer

Authorized Signature



OFFICE OF PURCHASING

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

DELCOLINE INC  
101 NORTH LANGLEY RD  
GLEN BURNIE MD 21060  
USA

Commodity Contract	
Contract Number:	4400003127
Vendor Number:	1111826
Date:	08/29/2016
Contract Term:	09/01/2016 to 08/31/2019
Header Target:	\$125,000.00
Ceiling Value:	\$750,000.00 Over 6 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

Contract text:  
Invitation for Bid No. 2016-85, OEM Parts & Services for Automobiles and Light Trucks

This is a multiple award contract and represents one of seven awarded contracts.

Contract Change No. 2, 08/31/2018. This contract change is for the purpose of exercising the second of five (5) one-year renewal options for the period of 09/01/2018 to 08/31/2019. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Sam Majidi, General Manager, 410-761-7100, email sammajidi@delcoline.com

Parts Contact: Gary Kirk, 410-761-7100

Warranty for Parts - 24 months/24,000 miles

Hours of Operation: 7:30 a.m. - 6:00 p.m. M-F  
8:00 a.m. - 12:00 p.m. Saturday

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, email adbrown@howardcountymd.gov



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

---

<b>Item</b>	<b>NIGP Code</b>	<b>Description</b>	<b>Unit</b>	<b>Price</b>
1	06074	Auto Replacement Parts, Chrysler Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Chrysler +10%				
2	06074	Auto Replacement Parts, General Motors Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, General Motors +10%				
3	06074	Auto Replacement Parts,GeneralMotorDelco Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, General Motors(Delco) +10%				
4	06074	Auto Replacement Parts, Ford (Blue Box) Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Blue Box) +10%				
5	06074	Auto Replacement Parts, Ford (Red Box)MC Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Red Box- Motor Craft)) +10%				

---



**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
  - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.
  - b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.
10. Remedies for Default
  - a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Page: 4 / 4  
Contract Number: 4400003127

- i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
  - ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
  - iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.
- b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

**11. Remedies Cumulative and Concurrent**

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

**Buyer**

**Authorized Signature**





**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

LINTHICUM FERNDALE AUTO BODY INC  
LINTHICUM FERNDALE TRUCK REPAIR  
703 NURSERY ROAD  
LINTHICUM MD 21090

Commodity Contract	
Contract Number:	4400003130
Vendor Number:	1103723
Date:	08/30/2016
Contract Term:	09/01/2016 to 08/31/2019
Header Target:	\$125,000.00
Ceiling Value:	\$750,000.00 Over 6 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

Contract text:  
Invitation for Bid No. 2016-85, OEM Parts & Services for Automobiles and Light Trucks

This is a multiple award contract and represents one of seven awarded contracts.

Contract Change No. 2, 08/31/2018. This contract change is for the purpose of exercising the second of five (5) one-year renewal options for the period of 09/01/2018 to 08/31/2019. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Michael Laughery, President, 443-524-3100, email jenniferlftruckrepair@gmail.com

Hours of Operation: 8:00 a.m. - 5:00 p.m. M-F

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, email adbrown@howardcountymd.gov

---

Item	NIGP Code	Description	Unit	Price
------	-----------	-------------	------	-------

---



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
1	06074	Auto Replacement Parts, Chrysler Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Chrysler -10%				
2	06074	Auto Replacement Parts, General Motors Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, General Motors -10%				
3	06074	Auto Replacement Parts,GeneralMotorDelco Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, General Motors(Delco) -10%				
4	06074	Auto Replacement Parts, Ford (Blue Box) Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Blue Box) -10%				
5	06074	Auto Replacement Parts, Ford (Red Box)MC Price(Contract/Bid)	1 EA	1.00 USD



OFFICE OF PURCHASING

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Red Box- Motor Craft)) -10%				
6	06074	Auto Replacement Parts, Honda Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Honda -10%				
7	06074	Auto Replacement Parts, Nissan Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Nissan -10%				
8	06074	Auto Replacement Parts, Toyota Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Toyota -10%				
9	06074	Auto Replacement Parts, Subaru Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Subaru -10%				
10	06074	OEM Service Repair under 15,000 GVW Price(Contract/Bid)	1 HR	45.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks under 15,000				



**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
GVW				
11	06074	OEM Service Repair over 15,000 GVW		
		Price(Contract/Bid)	1 HR	72.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks over 15,000 GVW				
12	06074	Auto Replacement Parts, Shop Fee		
		Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Shop Fee - \$45.00				

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.



**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

9. Termination

a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.

b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.

10. Remedies for Default

a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:

- i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
- ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
- iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.

b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

11. Remedies Cumulative and Concurrent

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

Buyer

Authorized Signature



OFFICE OF PURCHASING

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

PACKER NORRIS PARTS LLC  
PNP DAILY DELIVERIES  
8800 CITATION ROAD  
BALTIMORE MD 21221

Commodity Contract	
Contract Number:	4400003132
Vendor Number:	1108323
Date:	08/30/2016
Contract Term:	09/01/2016 to 08/31/2019
Header Target:	\$125,000.00
Ceiling Value:	\$750,000.00 Over 6 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

Contract text:  
Invitation for Bid No. 2016-85, OEM Parts & Services for Automobiles and Light Trucks

This is a multiple award contract and represents one of seven awarded contracts.

Contract Change No. 2, 08/31/2018. This contract change is for the purpose of exercising the second of five (5) one-year renewal options for the period of 09/01/2018 to 08/31/2019. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Wayne Ward, Parts Director, 410-574-8305, email customerservice@packernorrisparts.com

Warranty for Parts - 2 year unlimited miles  
Hours of Operation: 7:00 a.m. - 5:30 p.m. M-F  
8:00 a.m. - 3:00 p.m. Saturday

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, email adbrown@howardcountymd.gov





**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
------	-----------	-------------	------	-------

1	06074	Auto Replacement Parts Ford Blue Box		
		Price(Contract/Bid)	1 EA	1.00 USD

Material Text:

Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Blue Box) -37%

2	06074	Auto Replacement Parts Ford Red Box MC		
		Price(Contract/Bid)	1 EA	1.00 USD

Material Text:

Automotive Maintenance Items and Repair, Replacement Parts, Ford Motor Co. (Red Box - Motor Craft) -46%

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;



**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);

e. Purchase Order number (the first digit is 2XXXXXXXX);

f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and

g. Description of goods provided and/or services performed as show on this Contract.

9. Termination

a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.

b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.

10. Remedies for Default

a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:

i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;

ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or

iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.

b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

11. Remedies Cumulative and Concurrent

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

Buyer

Authorized Signature





**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

MILLER BROTHERS CHEVROLET INC  
MILLER BROTHERS CADILLAC  
9035 BALTIMORE NATIONAL PIKE  
ELLCOTT CITY MD 21042

Commodity Contract	
Contract Number:	4400003133
Vendor Number:	1104252
Date:	08/30/2016
Contract Term:	09/01/2016 to 08/31/2019
Header Target:	\$169,000.00
Ceiling Value:	\$750,000.00 Over 6 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

**Contract text:**

Invitation for Bid No. 2016-85, OEM Parts & Services for Automobiles and Light Trucks

This is a multiple award contract and represents one of seven awarded contracts.

Contract Change No. 2, 08/31/2018. This contract change is for the purpose of exercising the second of five (5) one-year renewal options for the period of 09/01/2018 to 08/31/2019. All other terms and conditions remain unchanged.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Tom Linder, Parts & Service Director, 410-465-2443, email [tlinder@millerbrothersautomotive.com](mailto:tlinder@millerbrothersautomotive.com)

Warranty for Parts - 12 months from date of purchase  
Warranty for Service Repair - 12 months or 12,000 miles from D.O.R.

Hours of Operation: 7:30 a.m. - 5:30 p.m. M-F

Don Coleman, Parts - 410-465-2443 x3003  
Bobby Cross, Service - 410-750-1100 x3102



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, email [adbrown@howardcountymd.gov](mailto:adbrown@howardcountymd.gov)

Item	NIGP Code	Description	Unit	Price
1	06074	Auto Replacement Parts General Motors Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, General Motors +25%				
2	06074	Auto Replacement General Motors(Delco) Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, General Motors (Delco) +25%				
3	06074	Mechanical Repair Service Price(Contract/Bid)	1 HR	121.00 USD
Material Text: Automotive Maintenance Items and Repair, Mechanical Repair Service				
4	06074	OEM Service Repair under 15,000 GVW Price(Contract/Bid)	1 HR	121.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks under 15,000 GVW				
6	06074	Auto Replacement Parts Shop Fee Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Shop Fee - 10% of Labor - \$35.00 maximum				



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
7	06074	Repair/Service In-House Rate Price(Contract/Bid)	1 HR	121.00 USD

Material Text:  
Automotive Maintenance Items and Repair, Repair/Service In-House Rate

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
  - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.
  - b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Page: 4 / 4  
Contract Number: 4400003133

County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.

10. Remedies for Default

a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:

- i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
- ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
- iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.

b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.

11. Remedies Cumulative and Concurrent

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.

Buyer

Authorized Signature



OFFICE OF PURCHASING

6751 Columbia Gateway Drive, Suite 226  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

ANTWERPEN MOTORCARS LTD  
DBA ANTWERPEN DODGE/RAM  
5717 BALTIMORE NATIONAL PIKE  
BALTIMORE MD 21228

Commodity Contract	
Contract Number:	4400003680
Vendor Number:	1112983
Date:	10/01/2018
Contract Term:	10/01/2018 to 08/31/2019
Header Target:	\$125,000.00
Ceiling Value:	\$750,000.00 Over 4 Years
Buyer:	Shelley Liby, CPPB
Telephone:	410-313-6379
Fax Number:	410-313-6388
Email:	sjliby@howardcountymd.gov

**Delivery Terms:** Free On Board Destination  
**Payment Terms:** Net Due Within 30 Days

Contract text:

Invitation for Bid No. 2016-85, OEM Parts & Services for Automobiles and Light Trucks

This is a multiple award contract and represents one of eight awarded contracts.

This Contract shall be executed in accordance with all terms, conditions and specifications incorporated herein by reference, in your possession and considered an integral part of this contract. The Contract Term is 10/01/2018 to 08/31/2019 with three (3) one-year renewal options.

All invoices shall reflect the Contract Number, release Purchase Order Number, and the contract Line Item Numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

The vendor must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewal terms.

The Ceiling Value is representative of multiple contract terms and does not represent the value of one year's services.

Vendor Contact: Shelley Madrid, 410-744-7400, email: mmadrid@antwerpenauto.com

Hours of Operation: 7:30 a.m. - 6:00 p.m. M-F  
8:00 a.m. - 3:00 p.m. Weekends

Parts Contact Person: Michele Madrid 720-810-9395

Service Contact Person: Charlie Braunlich 410-302-6935

Agency Contact: Adam D. Brown, Central Fleet, 410-313-2047, adbrown@howardcountymd.gov



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Item	NIGP Code	Description	Unit	Price
1	06074	Auto Replacement Parts, Chrysler Price(Contract/Bid)	1 EA	1.00 USD
Material Text: Automotive Maintenance Items and Repair, Replacement Parts, Chrysler +10%				
2	06074	Mechanical Repair Service Price(Contract/Bid)	1 HR	110.00 USD
Material Text: Automotive Maintenance Items and Repair, Mechanical Repair Service				
3	06074	Repair/ Service In-House Rate Price(Contract/Bid)	1 HR	125.00 USD
Material Text: Automotive Maintenance Items and Repair, Repair/Service In-House Rate				
4	06074	OEM Service Repair under 15,000 GVW Price(Contract/Bid)	1 HR	120.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks under 15,000 GVW				
5	06074	OEM Service Repair over 15,000 GVW Price(Contract/Bid)	1 HR	120.00 USD
Material Text: Automotive Maintenance Items and Repair, OEM Service Repair, Automobiles and Light Trucks over 15,000 GVW				

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the Contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation, when the result of a solicitation, will apply to all orders.
2. Any County agency authorized to purchase from this Contract must issue a release Purchase Order and reference the Contract number and line number for each of the goods and/or services on the Contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods



**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

or begin services.

4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The Contractor must supply actual goods and services ordered at the Contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this Contract while this Contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this Contract must include:
  - a. Contractor's name;
  - b. Address;
  - c. Federal tax identification number;
  - d. Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXX/X – the last digit is the Contract Line number);
  - e. Purchase Order number (the first digit is 2XXXXXXXX);
  - f. Unit price and extended price (the unit price must match a Contract Line on the Contract); and
  - g. Description of goods provided and/or services performed as show on this Contract.
9. Termination
  - a. Termination for Convenience: The County may terminate this Contract, in whole or in part, whenever the County determines that such termination is in the best interest of the County, without showing cause, upon giving at least 30 days written notice to the Contractor. The County shall pay all reasonable costs incurred by the Contractor up to the date of termination. However, in no event shall the Contractor be paid an amount which exceeds the price bid for the work performed or goods delivered. The Contractor shall not be reimbursed for any profits which may have been anticipated but which have not been earned up to the date of termination.
  - b. Termination for Default: When the Contractor has not performed or has unsatisfactorily performed one or more material terms of the Contract, the County may terminate the Contract for default. Upon termination for default, payment may be withheld at the discretion of the County. Failure on the part of a Contractor to fulfill the Contractual obligations of this Contract shall be considered just cause for termination of the Contract. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder. The Contractor will be paid for work satisfactorily performed prior to termination less any excess costs incurred by the County in reprocurring and completing the work or obtaining the goods.
10. Remedies for Default
  - a. The County shall have the right upon the happening of any default, without providing notice to the Contractor:
    - i. In addition to other available rights and remedies, to terminate the Contract immediately, in whole or in part;
    - ii. To suspend the Contractor's authority to receive any undisbursed funds; and/or
    - iii. To proceed at any time or from time to time to protect and enforce all rights and remedies available to the County, by suit or any other appropriate proceedings, whether for specific performance of any covenant, term or condition set forth in this Contract, or for damages or other relief, or proceed to take any action authorized or permitted under applicable law or regulations.
  - b. Upon termination of this Contract for default, the County may elect to pay the Contractor for services provided and/or goods delivered up to the date of termination, less the amount of damages caused by the default. If the damages exceed the undisbursed sums available for compensation, the County shall not be obligated to make any further disbursements hereunder.
11. Remedies Cumulative and Concurrent

No remedy herein conferred upon or reserved to the County is intended to be exclusive of any other remedies provided for in this Contract, and each and every such remedy shall be cumulative, and shall be in addition to every other remedy given hereunder, or under this Contract, or now or hereafter existing at law or in equity or by statute. Every right, power and remedy given to the County shall be concurrent and may be pursued separately, successively or together against the Contractor, and every right, power and remedy given to the County may be exercised from time to time as often as may be deemed expedient by the County.



**Howard County, Maryland**

**OFFICE OF PURCHASING**

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

Page: 4 / 4  
Contract Number: 4400003680

Buyer

A handwritten signature in black ink, appearing to read 'Shelby July'.

Authorized Signature

A handwritten signature in black ink, appearing to read 'P. P. H.'.