

BALTIMORE COUNTY PUBLIC SCHOOLS

Darryl L. Williams, Ed.D. ♦ Superintendent ♦ 6901 North Charles Street ♦ Towson, MD ♦ 21204

ADDENDUM NUMBER 2

DATE: May 4, 2022
BID NAME: No. 2 Fuel Oil and Ultra Low Sulfur Heating Oil
BID NUMBER: GDA-320-22
DUE DATE: NO CHANGE
DUE TIME: NO CHANGE

TOTAL PAGES: 6

The following revisions and responses to questions are made to the original bid document. This addendum forms a part of the Contract Documents and modifies the Original Solicitation Documents accordingly and as noted below. Acknowledge receipt of this Addendum in the space provided on the "Addenda" form within the Form of Proposal.

The solicitation inquiries received prior to the issuance of this addendum are as follows:

SPECIFICATIONS

REPLACE The Excel file "Consolidated Location Chart - Heating Oil" has been updated. Please review additional information in new Excel file "Consolidated Location Chart - Heating Oil – Addendum 2".

GENERAL

#	Inquiry	Response
1	Would the BCPS consider extending the due date?	Not at this time.
2	Please provide a current invoice.	See Attachment below for latest received invoices received for payment processing.
3	Please provide bill of ladings for all fuel grades on this solicitation.	BCPS is only able to provide examples of bill of Lading for Ultra Low Sulfur Heating Oil. See attachment identified in Response #2 for bill of lading examples.
4	Please provide the tabulations for the current contract. The link provided in addendum 1 question 4 (KSH-324-17) does not provide the pricing tabulations.	The pricing tabulation has been added to the contracts table. Please follow previous direction from Addendum 1 to obtain this information.
5	Please provide tax exemptions / certificates.	MD State Tax Exemption number is 30001110. See attached BCPS Sales Tax Exemption Certificate below.

Raising the bar, Closing gaps, Preparing for our future

6	What is the expected start date for deliveries?	Immediately following the receipt of the executed contract, insurance certificate, and completion of Mandatory Contract Kickoff Meeting.
7	Please provide all bid submission and contract documents from the last awarded bidder.	For available information on the current active contract, please visit this LINK and search for contract "KSH-324-17".
8	Will bids be considered responsive if electronic signatures are used? (i.e. DocuSign)	Electronic signatures are acceptable.
9	Will above ground tanks require the delivery truck to provide a pump for offloading?	The bidder is responsible for determining if the provision of a pump is required to complete the offloading of fuel to a certified above ground fuel storage tank.
10	If a pump is required, is the fee to be included in the bid differential pricing or a separate line item on the invoice?	All fees related to use of a pump shall be included in the quotation for bid ITEM 6. This pump surcharge is only applicable for transport deliveries.
11	What is the average delivery size for each product and mode of delivery?	The delivery size for Baltimore County Public Schools varies depending on tank size and rate of consumption. Both Transport and Tank Wagon delivery modes are utilized depending on the quantity of fuel oil requested. Typical delivery mode is identified on the chart provided with bid documents. Mode of delivery is the responsibility of the vendor. If an order is placed for 7200 gallons or above, then the agency shall be invoiced at the Transport Delivery rate.
12	Does the agency currently purchase fuel by credit card?	Baltimore County Public Schools does not use a procurement (credit) card for fuel oil purchases. Request for this payment method was included in the solicitation at the request of a participating entity.
13	Will bidders be considered responsive if they decline payment via credit card?	Yes.
14	Does the agency intend to award to a single vendor?	Please refer to Part II Section 12.0 Award Criteria.
15	Are bidders required to bid on all line items?	Please refer to PRICE PROPOSAL - INSTRUCTIONS within the Form of Proposal.
16	How will the agency factor in all line items and calculate the overall low bidder?	Please see above response to question 14.

All other specifications and terms remain as stated in original document. This addendum is hereby made a part of the Contract Documents, on which the contract is based and is intended to modify, explain, correct and/or add to the original Contract Documents.

Raising the bar, Closing gaps, Preparing for our future

END OF ADDENDUM

Gabriel da Graca
Sr. Purchasing Agent
Baltimore County Public Schools - Office of Purchasing

Al Eilbacher, Manager, Energy & Sustainability
Bid file

For billing questions call [REDACTED]

Page No.	1 of 1
Customer Number	[REDACTED]
Invoice Number	[REDACTED]
Invoice Date	03/14/22
Delivery Date	03/14/22
BOL/Ticket #	501081
PO Number	[REDACTED]
Terms	NET 30 DAYS
Invoice Due Date	04/13/2022

INVOICE TO:

BALTIMORE COUNTY PUBLIC SCHOOL
OFFICE OF ACCOUNTING
6901 CHARLES ST BLDG E
TOWSON, MD 21204

DELIVERED TO: [REDACTED]

BALTIMORE CO PS
6901 N CHARLES ST
GREENWOOD ADMIN BLDG D
TOWSON, MD 21204

DELIVERED BY: [REDACTED]

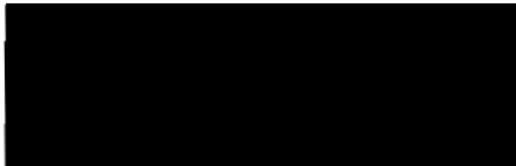
Product / Description	Price	Gross	Net	Extension
DYED DIESEL FUEL, NONTAXABLE USE ONLY PENALTY FOR TAXABLE USE Contract # [REDACTED] #2 ULS HEATING OIL DYED	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
* Identifies Billed Quantity				
INVOICE TOTAL				[REDACTED]

Please detach and return this portion with your payment,
or include your Customer Account Number on your check.

BALTIMORE COUNTY PUBLIC SCHOOL

Customer Number	[REDACTED]
Invoice Number	[REDACTED]
Invoice Total	[REDACTED]
Invoice Due Date	04/13/2022

Please Remit To:



Amount Paid	
Check Number	



Heating Oil
 Greenwood Office Complex
 6901 N. Charles Street
 Baltimore Co. B.O.E.
 Towson, MD 21204
 Loc: BUILDING - D LAW OFFICE

Tank Size: 500, in:

Cynthia
 MUST SEE Ar [REDACTED]
 before dropping!!

[REDACTED]

WATER _____"

Heating Oil NA1993, Fuel Oil, 3, PGIII Non-Taxable use
 only, Penalty for Taxable use

250
 6:30a-3p

Heating Oil

03/14/2022

EMERGENCY RESPONSE NUMBER: [REDACTED]

METER OR PRODUCT

GALLONS

AA 2 5 7 0 0 0 2 7 0
 AA 2 5 6 0 0 0 0 0 0

BILL LADING #		DATE	
501081		3-14-22	
DRIVER	TRUCK No.	CHECK ONE	
SC	38	<input checked="" type="checkbox"/> FULL	<input type="checkbox"/> NOT FULL
GALLONS	RATE	EXTENSION	
[REDACTED]	[REDACTED]	[REDACTED]	
TERMINAL			
STICK READINGS		TIME	
BEGINNING	LOAD IN	[REDACTED]	
[REDACTED]	LOAD OUT	[REDACTED]	
END	UNLOAD IN	[REDACTED]	
[REDACTED]	UNLOAD OUT	[REDACTED]	
PETROLEUM #		MANIFEST	
[REDACTED]		[REDACTED]	

PRINTED NUMBERS ARE GALLONS, LAST DIGIT DESIGNATES TENTHS GALLONS

**State of Maryland
Comptroller of the Treasury
Revenue Administration Division
301 W. Preston Street
Baltimore, Maryland 21201-2383**

The attached card is your new exemption certificate which is valid upon receipt. Effective October 1, 1997, exemption certificates issued to governmental entities no longer have an expiration date, thus eliminating the need to renew the certificate. Please read the enclosed Tax Tip and the instructions on the back of the card for the proper use of the exemption certificate. If you have any questions regarding the use of this card, please call the Taxpayer Service Section at (410) 767-1300 in Baltimore, toll free 1-800-492-1751 from elsewhere in Maryland, or e-mail at taxhelp@comp.state.md.us.

**State of Maryland Comptroller of the Treasury
Sales and Use Tax Exemption Certificate**

Account Number

30001110

Name

Expiration Date

Governmental

No Expiration Date

Board of Education of

Baltimore County

6901 Charles Street

Towson, Maryland 21204

PLEASE LAMINATE THIS CARD TO EXTEND ITS LIFE