

# Board of Education of Baltimore County

6901 N. Charles Street

Kathleen S. Causey, Chair

Towson, MD 21204

**DATE:** October 9, 2019

**TO:** Mr. Kevin D. Smith, Mr. George Sarris, and Mr. Pradeep Dixit

**FROM:** Dr. Darryl L. Williams *DW/bs*

**RE:** Board Meeting Follow-Up – October 8, 2019

On Tuesday, October 8, 2019, the Board approved the following items:

- Contract Awards (Exhibits L-1 through L-3 and L-5 through L-7). Contract L-4 was pulled for additional information requested in committee.

Exhibit Number	Contract Number	Contract Name
1.	JMI-612-18	Modification: Textbooks and Instructional Materials
2.	ARA-219-17	Modification: Nonpublic Special Education Facilities
3.	MWE-803-20	Therapy, Nursing, and School-Based Professional Services
5.	JBO-722-19	Office Supplies
6.	JBO-701-19	Replacement of Chadwick Elementary School, Package 32A – Site Work
7.	JBO-701-19	Replacement of Chadwick Elementary School, Package 23A – Mechanical

Attachments  
tcg

BALTIMORE COUNTY PUBLIC SCHOOLS  
 Departments of Fiscal Services and Facilities Management  
 General Modification Recommendation Form

<b>Board Meeting Date:</b>	10/8/2019
<b>Contract Number and Title:</b>	JMI-612-18 Textbooks and Instructional Materials

This contract modification will provide for continued access to Grade 6 Advanced Academics mathematics textbooks and instructional materials for the Department of Academics by adding one new vendor for one of the titles on the contract approved by the Board on Tuesday, June 12, 2018.

<b>Procurement Type:</b>	Modification
<b>Procurement Authority:</b>	Educ. §7-106

<b>Prior Board Approval Date(s):</b>	6/12/2018
<b>Prior End Date:</b>	6/30/2023
<b>Extension Recommended:</b>	N/A
<b>New End Date:</b>	6/30/2023

<b>Previous Contract Spending Authority:</b>	\$4,000,000
<b>Modification Amount:</b>	N/A
<b>Revised Total Contract Spending Authority:</b>	\$4,000,000
<b>Funding Source:</b>	Operating budget and grants

**Description:**

- This contract modification will provide consent to the assignment of Transition Mathematics from Houghton Mifflin Harcourt Publishing Company to UChicago Solutions as the result of a return of copyright to the authors of the text. The digital subscription to this resource supports teachers of Grade 6 Advanced Academics mathematics. The annual subscription cost is approximately \$101,000 and will expire on October 25, 2019, if not renewed by the Board.
- This assignment of contract will be added to the textbook catalog on eSchoolMall from which all schools and offices order replacement texts as needed. The catalog contains a total of 5,361 titles in all content areas and includes 16 publishers.
- The average annual expenditures on this contract were \$2,858,064 and total contract expenditures to date are \$3,088,335. BCPS schools and offices purchase approximately \$6 million annually in textbooks and instructional materials from this and all other contracts.

**Method of Award Recommendation:**

This award recommendation was made to all responsive responsible bidders.

**Blueprint 2.0:**

This contract supports *Blueprint 2.0*: Goal 1, Academics, Strategic Initiative F.

BALTIMORE COUNTY PUBLIC SCHOOLS  
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**Recommended Award To:**

AKJ Wholesale, LLC, d/b/a AKJ Education Barnes & Noble Booksellers, Inc. Books by BJ, LTD, d/b/a The Book Rack Cengage Learning, Inc. GL Group Inc., d/b/a Booksource Complete Book & Media Supply, Inc. Enrichment Bookstore & Art Center, Inc., d/b/a EBAC, Inc. Follett School Solutions, Inc. Greenwood Publishing, d/b/a Heinemann Houghton Mifflin Harcourt Publishing Company McGraw-Hill School Education, LLC PASCO Scientific Pearson Education, Inc. Textbook Brokers, Inc. Textbook Warehouse, LLC UChicago Solutions	Halethorpe, MD New York, NY Cockeysville, MD Boston, MA St. Louis, MO Cedar Park, TX Decatur, GA  McHenry, IL Portsmouth, NH Boston, MA Columbus, OH Roseville, CA New York, NY Sparta, MO Alpharetta, GA Chicago, IL
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<b>Responsible School/Office:</b>	Department of Academics
<b>Contact:</b>	Megan P. Shay, Executive Director

BALTIMORE COUNTY PUBLIC SCHOOLS  
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<b>Board Meeting Date:</b>	10/8/2019
<b>Contract Number and Title:</b>	ARA-219-17 Nonpublic Special Education Facilities

This contract modification will provide a more comprehensive list of nonpublic schools available for the placement of students with disabilities for the Office of Special Education. Approval is requested to add 20 schools approved by the Maryland State Department of Education to the list of 38 schools approved by the Board on March 21, 2017.

<b>Procurement Type:</b>	Modification
<b>Procurement Authority:</b>	Educ. §4-123

<b>Prior Board Approval Date(s):</b>	3/21/2017
<b>Prior End Date:</b>	6/30/2022
<b>Extension Recommended:</b>	N/A
<b>New End Date:</b>	6/30/2022

<b>Previous Contract Spending Authority:</b>	\$240,000,000
<b>Modification Amount:</b>	\$0
<b>Revised Total Contract Spending Authority:</b>	\$240,000,000
<b>Funding Source:</b>	Operating budget and grants

**Description:**

- This contract will provide an expanded list of nonpublic facilities approved by the Maryland State Department of Education that are available to provide special education services for BCPS students with disabilities.
- Enrollment of BCPS special education students in nonpublic schools has increased annually. Each public agency must ensure that a continuum of alternative placements is available to meet the needs of children with disabilities. The BCPS Department of Special Education recommends the alignment of schools available to BCPS students with those approved by MSDE.
- Code of Maryland Regulations 13A.05.01.16 requires that if a student's Individualized Education Program (IEP) cannot be implemented in a public county, regional, or state school program, the local school system shall take steps in accordance with Sections 4-122, 8-401, and 8-409 of the Education Article of the *Annotated Code of Maryland* to ensure that the student is provided with a free and appropriate education.
- The Office of Special Education currently works with approximately 35 day and residential nonpublic programs to ensure provision of services to students between ages 3–21 who reside in Baltimore County. Each nonpublic program provides IEP services to meet the specialized needs of each learner. Some programs operate year-round when there is a demonstrated need.
- When the student's disability is such that an in-state program is not available, out-of-state programming will be considered. This contract will allow for additional facilities to be added as needed.

BALTIMORE COUNTY PUBLIC SCHOOLS  
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 General Modification Recommendation Form

**Description (cont'd):**

- This contract was discussed at Curriculum Committee on February 16, 2017; May 15, 2019; and September 19, 2019.
- The average annual expenditures on this contract were \$43,773,402 and total contract expenditures to date are \$98,490,155. Expenditures of \$48.4 million are projected for FY2020.

**Method of Award Recommendation:**

Selection based on approved MSDE provider list.

**Blueprint 2.0:**

This contract supports *Blueprint 2.0*: Goal 1, Academics, Strategic Initiatives A and B.

**Recommended Award To:**

The Auburn School	Pikesville, MD
Cedar Ridge School	Williamsport, MD
The Chelsea School	Hyattsville, MD
Children's Home Diagnostic Center	Catonsville, MD
Delrey School	Baltimore, MD
Echelon Academy	Burtonsville, MD
The Frost School	Rockville, MD
The Ivymount School	Rockville, MD
The Katherine Thomas School	Rockville, MD
Laurel Hall School	Frederick, MD
Lourie Center School	Rockville, MD
Marcia D. Smith School	Gaithersburg, MD
Maryland Progressive Institute	Baltimore, MD
Oak Hill House School	Clear Spring, MD
Salem School	Frostburg, MD
Silver Oak Academy	Keymar, MD
Stone Bridge Academy	Hagerstown, MD
The Summit School	Edgewater, MD
Village Academy of Maryland	Capitol Heights, MD
VisionQuest Morning Star Youth Academy	Woolford, MD

<b>Responsible School/Office:</b>	Department of Academic Services
<b>Contact:</b>	Dr. Melissa L. Whisted, Executive Director

BALTIMORE COUNTY PUBLIC SCHOOLS  
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 General Contract Recommendation Form

<b>Board Meeting Date:</b>	10/8/2019
<b>Contract Number and Title:</b>	MWE-803-20 Therapy, Nursing, and School-Based Professional Services

This is a new cooperative contract to provide additional resources for speech/language pathologists for the Department of Academic Services. Approval is requested for a one (1) year, eight (8) month contract with one (1) recommended bidder and a contract spending authority of \$500,000.

<b>Procurement Type:</b>	Cooperative contract
<b>Procurement Authority:</b>	Educ. §5-112 (a) (3)
<b>Number of Vendors Requesting Solicitation:</b>	33
<b>Number of Bids Received:</b>	33

<b>Term:</b> 1 year, 8 months	<b>Extension:</b> N/A <b>End Date:</b> 6/30/2021
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<b>Contract Spending Authority:</b>	\$500,000
<b>Funding Source:</b>	Operating budget

**Description:**

- Speech/language pathologists (SLP) are also available through contract MWE-857-14; however, these vendors have been unable to meet the needs of the Department of Academic Services. All regular BCPS SLP positions are filled and contract MWE-803-20 is recommended to provide the services required by BCPS students.
- BCPS will procure these services under Cecil County Public School’s contract 20-01.
- This contract was discussed at Curriculum Committee on May 15 and September 19, 2019.

**Method of Award Recommendation:**

This award recommendation was based on the lowest responsive responsible bidder offering the most favorable proposal.

**Blueprint 2.0:**

This contract supports *Blueprint 2.0*: Goal 2, Safety and Security, Strategic Initiative B.

**Recommended Award To:**

Advanced Medical Personal Services, Inc. DBA Advanced School Staffing, Advanced Teletherapy, Advanced MSP, Advanced Travel Therapy, Advanced Travel Nursing, and Advanced	Broomfield, CO
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<b>Responsible School/Office:</b>	Department of Academic Services
<b>Contact:</b>	Dr. Melissa L. Whisted, Executive Director

BALTIMORE COUNTY PUBLIC SCHOOLS  
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 General Contract Recommendation Form

<b>Board Meeting Date:</b>	10/8/2019
<b>Contract Number and Title:</b>	JBO-722-19 Office Supplies

This is a new competitively bid contract for office supplies for schools and offices. Approval is requested for a five (5) year contract with the option for three (3), one (1) year extensions with one (1) recommended bidder and contract spending authority of \$19,000,000.

<b>Procurement Type:</b>	Multi-Step Invitation for Bids
<b>Procurement Authority:</b>	Educ. §5-112
<b>Number of Vendors Requesting Solicitation:</b>	36
<b>Number of Bids Received:</b>	7

<b>Term:</b> 5 years	<b>Extension:</b> 3 years <b>End Date:</b> 10/31/2024
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<b>Contract Spending Authority:</b>	\$19,000,000
<b>Funding Source:</b>	Operating budget, capital budget, and grants

**Description:**

- This contract will provide for general office supplies including, but not limited to, paper, ink, toner, filing, drafting, writing, and binding supplies for schools and offices.
- This project was issued as a Mid-Atlantic Purchasing Team solicitation and BCPS was the lead jurisdiction.
- The following jurisdictions are included in this solicitation.
  - Anne Arundel County
  - Baltimore City Public Schools
  - Baltimore County Public Schools
  - Calvert County Public Schools
  - Cecil County
  - Cecil County Public Schools
  - Charles County
  - Charles County Public Schools
  - D.C. Public Schools
  - Falls Church County Public Schools
  - Harford County
  - Howard County
  - Howard County Community College
  - Howard County Public School System
  - Maryland Association of Boards of Education
  - St. Mary's County
  - St. Mary's County Public Schools
  - St. Mary's Parish
  - Wicomico County Public Schools
- This contract will replace contracts RGA-141-11, which will expire on December 31, 2019, and MBU-504-18, which will expire on July 31, 2020.

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General Contract Recommendation Form

**Description (cont'd):**

- The average annual expenditures on contract RGA-141-11 were \$2,185,979, and total contract expenditures to date are \$17,487,832. The total contract expenditures for MBU-504-18 are \$210,007.
- Capital and grant budgets comprised less than one percent of the total contract expenditures.
- The requested contract spending authority is based on the initial five-year (term) of the contract. Staff will bring the contract back to the Board, if a recommendation is developed to exercise the option to extend the contract.

**Method of Award Recommendation:**

This award recommendation was based on the lowest responsive responsible bidder offering the most favorable proposal.

**Blueprint 2.0:**

This contract supports *Blueprint 2.0*: Goal 4, Organizational Effectiveness, Strategic Initiative E.

**Recommended Award To:**

W.B. Mason Co., Inc.	Brockton, MA
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<b>Responsible School/Office:</b>	Department of Fiscal Services
<b>Contact:</b>	George L. Sarris, Executive Director

BALTIMORE COUNTY PUBLIC SCHOOLS  
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 Construction Modification Recommendation Form

<b>Board Meeting Date:</b>	10/8/2019
<b>Contract Number and Title:</b>	JBO-701-19 Replacement of Chadwick Elementary School, Package 32A - Site Work

This is a request to increase the contingency for rock excavation and removal due to unforeseen conditions to complete the site work package (32A) for the replacement of Chadwick Elementary School that was originally approved by the Board on January 8, 2019.

<b>Procurement Type:</b>	Modification
<b>Procurement Authority:</b>	Educ. §5-112

<b>Prior Board Approval Date(s):</b>	1/8/2019
<b>Prior End Date:</b>	6/20/2021
<b>Extension Recommended:</b>	N/A
<b>New End Date:</b>	6/20/2021

<b>Previous Contract Spending Authority:</b>	\$10,197,000
<b>Modification Amount:</b>	\$1,870,000
<b>Revised Total Contract Spending Authority:</b>	\$12,067,000
<b>Funding Source:</b>	Capital budget

**Description:**

- The original contract, approved by the Board on January 8, 2019, provided an estimated award value of \$9,270,000 with a contingency of \$927,000 to Urban N. Zink Contractor, Inc., for all labor, materials, and equipment required to perform the site work package (32A).
- This request is to increase the contingency amount by \$1,870,000 for work not included in the original contract.
- The additional work consists of rock excavation and removal beyond the amount anticipated in the original contract and due to unforeseen site conditions.

**Method of Award Recommendation:**

This award recommendation was based on the lowest responsive responsible bidder.

**Blueprint 2.0:**

This contract supports *Blueprint 2.0*: Goal 2, Safety and Security, Strategic Initiative D; and Goal 4, Organizational Effectiveness, Strategic Initiative D.

**Recommended Award To:**

Urban N. Zink Contractor, Inc.	Chase, MD
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<b>Responsible School/Office:</b>	Department of Facilities Management
<b>Contact:</b>	Pradeep Dixit, Executive Director

BALTIMORE COUNTY PUBLIC SCHOOLS  
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 Construction Modification Recommendation Form

<b>Board Meeting Date:</b>	10/8/2019
<b>Contract Number and Title:</b>	JBO-701-19 Replacement of Chadwick Elementary School, Package 23A-Mechanical

This is a request to increase the contingency for rock excavation and removal due to unforeseen conditions to complete the mechanical package (23A) for the replacement of Chadwick Elementary School that was originally approved by the Board on January 8, 2019.

<b>Procurement Type:</b>	Modification
<b>Procurement Authority:</b>	Educ. §5-112

<b>Prior Board Approval Date(s):</b>	1/8/2019
<b>Prior End Date:</b>	6/20/2021
<b>Extension Recommended:</b>	N/A
<b>New End Date:</b>	6/20/2021

<b>Previous Contract Spending Authority:</b>	\$7,546,000
<b>Modification Amount:</b>	\$500,000
<b>Revised Total Contract Spending Authority:</b>	\$8,046,000
<b>Funding Source:</b>	Capital budget

**Description:**

- The original contract, approved by the Board on January 8, 2019, provided an estimated award value of \$6,860,000 with a contingency of \$686,000 to G. E. Tignall & Co., Inc., for all labor, materials, and equipment required to perform the mechanical package (23A).
- This request is to increase the contingency amount by \$500,000 for work not included in the original contract.
- The additional work consists of rock excavation and removal for the geothermal field. This work is beyond the amount anticipated in the original contract and due to unforeseen site conditions.

**Method of Award Recommendation:**

This award recommendation was based on the lowest responsive responsible bidder.

**Blueprint 2.0:**

This contract supports *Blueprint 2.0*: Goal 2, Safety and Security, Strategic Initiative D; and Goal 4, Organizational Effectiveness, Strategic Initiative D.

**Recommended Award To:**

G. E. Tignall & Co., Inc.	Cockeysville, MD
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<b>Responsible School/Office:</b>	Department of Facilities Management
<b>Contact:</b>	Pradeep Dixit, Executive Director