

**ATHLETIC TRAINER SERVICES  
RFP #032.21.B4**

Fact Sheet

1. The Howard County Public School System (HCPSS) requires the services of certified, licensed athletic trainers (ATC) at all school athletic events.
2. A Request for Proposals (RFP) was issued and posted on both the Purchasing web page and eMaryland Marketplace Advantage as required by the State of Maryland for ATC services to the events defined in the solicitation.
3. Responses were received from the firms listed below:

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| <ol style="list-style-type: none"> <li>1. NovaCare Rehabilitation<br/>6300 Woodside Ct., Suite E<br/>Columbia, MD 21046<br/>\$35.00/hour</li> <li>2. PT Network, LLC<br/>501 Fairmont Ave., Ste 302<br/>Towson, MD 21286<br/>\$35.00/hour</li> </ol> | <ol style="list-style-type: none"> <li>3. MedStar Sports Medicine<br/>10980 Grantchester Way, 5<sup>th</sup> Fl<br/>Columbia, MD 21044<br/>\$50.00/hour</li> </ol> |
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4. The scope of services requires the attendance of certified and licensed trainers at specific school athletic events as outlined in the RFP beginning in August 2021. The contract period will be for one year from the date of award. The contract, a fixed price, indefinite quantity contract, may be renewed for five additional one-year terms, subject to satisfactory performance, approved price adjustments and appropriate funding.
5. The proposals were evaluated by a Selection Committee consisting of John Davis (Chair), Coordinator of Athletics, Kerrie Wagaman, Coordinator, Health Services, and Michael Senisi, AAM, Atholton High School, on the basis of the evaluation criteria as follows: Qualifications of the Firm (25 pts), Service Description (15 pts), Business Plan (10 pts) and Costs (50 pts). The firms ranked as follows:

<u>Firm Name</u>	<u>Rank</u>
PT Network, LLC	1
NovaCare Rehabilitation	2
MedStar Sports Medicine	3

6. It is recommended that all 12 high schools be awarded to PT Network, LLC, as the highest ranked firm. The estimated total annual value for these services is \$275,400.00. Services will be invoiced based on a 10-month schedule per high school. This firm is in good standing with the State of Maryland.
7. PT Network, LLC was the prior contractor for these services. The expenditure was \$200,053.00 for FY20, \$245,595.00 for FY19 and \$246,698.00 for FY18.
8. Funding in the amount of \$275,400.00 is available for these services in the FY22 Operating Budget, School Management and Instructional Leadership Division, High School Athletics and Activities Program #8601.