

Agenda Item Details

Meeting	Apr 06, 2022 - Regular Board Meeting: Closed Session: 4:00 p.m. Open Session: 6:00 p.m.
Category	6. Individual Action Items
Subject	6.01 Contract #22-013 Food and Food Related Items
Type	Action
Recommended Action	The Superintendent recommends that the Caroline County Board of Education accept the bid as shown on the attached exhibit and award a contract to Sysco Eastern Maryland, LLC, in the total amount of \$4,101,884.55 to establish a contract for the furnishing and delivery of Food and Food Related Items for the Child Nutrition Food Service Programs for Maryland's Shore 7 Educational Food Service Consortium (MSEC). The participating school systems are Caroline, Cecil, Dorchester, Kent, Somerset, Wicomico and Worcester Counties. Caroline County Public Schools (CCPS) acted as the solicitation agent. The term of the contract is July 1, 2022 through June 30, 2023, with four additional one-year terms.

This award provides all labor, supervision, materials, freight and equipment necessary to provide Food and Food Related Items for MSEC. This is a fixed-price, indefinite quantity contract. The estimated cost for CCPS for fiscal year 2023 is \$1,100,000. The funds associated with this project are provided for in the Food Services Operating Budget.

The bid process and procedures complied with Board policy and applicable state laws and regulations. Notice of the opportunity was posted on eMarylandMarketplace Advantage and CCPS' Purchasing website, and sent directly to four known food distributors. One company declined to bid stating "we are not interested in bidding at this time". Other companies contacted to provide a reason for not bidding stated, "we do not bid directly" and "unable due to location and frequency of deliveries to the various schools".

Sysco Eastern Maryland, LLC, is the incumbent vendor and has been an excellent partner for CCPS through the initial five-year contract and the one-year emergency extension due to the pandemic.

[22-013 Board Exhibit.pdf \(35 KB\)](#)

Motion & Voting

The Superintendent recommends that the Caroline County Board of Education accept the bid as shown on the attached exhibit and award a contract to Sysco Eastern Maryland, LLC, in the total amount of \$4,101,884.55 to establish a contract for the furnishing and delivery of Food and Food Related Items for the Child Nutrition Food Service Programs for Maryland's Shore 7 Educational Food Service Consortium (MSEC). The participating school systems are Caroline, Cecil, Dorchester, Kent, Somerset, Wicomico and Worcester Counties. Caroline County Public Schools (CCPS) acted as the solicitation agent. The term of the contract is July 1, 2022 through June 30, 2023, with four additional one-year terms.

Motion by Mark Jones, second by Richard Barton.

Final Resolution: Motion Carries

Yea: James Newcomb Jr, Donna DiGiacomo, Richard Barton, Mark Jones

Not Present at Vote: A Michele Wayman