

EXECUTIVE COMMITTEE

November 30, 2020

9:01 – 9:40 A.M.

Conference Call

MINUTES

1. DISCUSSION OF AGENDA FOR THE DECEMBER 15TH BRTB MEETING

The Executive Committee agreed on the following items for the December 15, 2020 BRTB meeting.

Action Items:

- Resolution #21-10 at the request of MDOT MTA to update funds in the 2021-2024 TIP in its Small Urban Transit Systems Capital Assistance project. Funds are changing to match the awarded versus estimated preventive maintenance funding for Carroll County and to add federal funds for the City of Annapolis.
- Resolution #21-11 at the request of MDOT SHA to add a new project to the 2021-2024 TIP funded with a repurposed congressional earmark. The project will fund engineering for a sidewalk where none currently exists along MD 835C in Stevensville.
- Resolution #21-12 at the request of MDOT SHA to add a new project to the 2021-2024 TIP replacing two poorly rated bridges along U.S. 1 near Bel Air.

Informational Items:

- Presentation on the work scope for the Transit Governance and Funding UPWP effort. After December's presentation, there will be a monthly update at the BRTB.

The Executive Committee approved the Action Items as well as the presentation for the December BRTB agenda. Ms. Lynda Eisenberg notified BMC that Ms. Mary Lane would be representing her at the BRTB meeting due to a schedule conflict.

2. TIP ADMINISTRATIVE MODIFICATIONS

- **Rural Transit Systems – Capital Assistance** - This administrative modification updates FTA Section 5339 funds in FY 2021 to reflect the difference between the forecasted and actual awards to the grant sub-recipients. Section 5339 funds decrease by \$166,000 along with a decrease of \$41,000 in matching funds. FY 2021 funds will be used for 4 small bus replacements, 3 heavy duty bus replacements, and 7 small cutaway buses. Total funding in the TIP decreases from \$2.185 million to \$1.978 million.

- **Urban Transit Systems – Capital Assistance** - This administrative modification updates FTA Section 5307 and 5339 funds in FY 2021 to reflect the difference between the forecasted and actual award in Harford County. Section 5307 funds decrease by \$296,000 along with a decrease of \$74,000 in matching funds. Section 5339 funds decrease by \$182,000 along with a decrease of \$46,000 in matching funds. FY 2021 funds will be used for one heavy duty bus replacement, seven small bus replacements, and continued preventive maintenance. Total funding in the TIP decreases from \$4.999 million to \$4.401 million.

The Executive Committee approved these two administrative modifications to the FY 2021 – 2024 TIP. For the Urban Transit System, the ICG is reviewing the impact of 7 additional buses. A decision should be forthcoming, followed by a letter to FTA regarding Executive Committee action.

3. OTHER BUSINESS

- Mr. Todd Lang described progress with the review of several proposals.

MEMBERS (all by phone)

Lynda Eisenberg – Carroll County – Chair
Ramond Robinson – Anne Arundel County - Vice Chair
Tyson Byrne – Maryland Department of Transportation (MDOT)

STAFF AND GUESTS (all by phone)

Regina Aris – Baltimore Metropolitan Council (BMC)
Dan Janousek - MDOT
Todd Lang – BMC