

EXECUTIVE COMMITTEE

November 6, 2020

9:01 – 9:40 A.M.

Conference Call

MINUTES

1. DISCUSSION OF AGENDA FOR THE NOVEMBER 24TH BRTB MEETING

The Executive Committee agreed on the following items for the November 24, 2020 BRTB meeting.

Action Items:

- Resolution #21-9 at the request of MDOT Maryland Port Administration (MPA) to amend the 2021-2024 TIP to include a recently awarded federal Better Utilizing Investments to Leverage Development (BUILD) discretionary grant to provide resiliency and flood mitigation improvements at the Dundalk Marine Terminal.

Informational Items:

- Presentation on the recently completed Analysis of Impediments to Fair Housing Choice. This analysis took nearly two years to develop and involved a robust stakeholder engagement process to identify fair housing issues, analyze data and recommend solutions.

The Executive Committee approved these two topics for the November BRTB agenda.

2. TIP ADMINISTRATIVE MODIFICATIONS

- **Glenville Road Bridge #30 over Mill Brook** - This administrative modification adds federal Surface Transportation Block Grant program funds in FY 2021 for the engineering phase and shifts construction funds from FY 2023 to FY 2024. Engineering is not a new project phase as engineering funds were included in FY 2018 of the 2018-2021 TIP. The project encountered significant delays during the consultant selection process, necessitating the addition of engineering funds to the 2021-2024 TIP. Engineering funds are added in the amount of \$410,000 (\$328,000 federal/\$82,000 local). Funding in the TIP increases from \$1.325 million to \$1.735 million. The total cost of the project is unchanged.
- **McKendree Road Culvert over Lyons Creek** - This administrative modification adds federal Surface Transportation Block Grant program funds in FY 2021 to complete engineering. This is not a new project phase as engineering funds were first obligated in FY 2017. Preliminary design and NEPA are complete, with final design delayed by both the pandemic and the design review process. Anne Arundel County's initial design estimate was based

on averaging the costs of recent similar designs. The anticipated costs to complete engineering are in excess of the original estimates, necessitating additional funds to complete engineering. Engineering funds are added in the amount of \$490,000 (\$392,000 federal/\$98,000 local). Funding in the TIP increases from \$967,000 to \$1.457 million.

The Executive Committee approved these two administrative modifications to the FY 2021 – 2024 TIP.

3. OTHER BUSINESS

- Mr. Todd Lang described progress with the review of proposals for the Transit Governance task and RFPs from other UPWP tasks.
- Mr. Lang shared that the term held by Mr. Gary Blazinsky as the voting representative for eligible transit providers was nearing the end. Mr. Lang has been checking with members on a potential candidate and will send out a formal request to vote to the transit agencies. The new term will begin in January.
- Mr. Lang updated the Executive Committee on a survey that was sent to BRTB and TC members following the AMPO Conference. Topics from the conference will be a consideration for focus areas in the upcoming UPWP. Responses will be shared with the TC on November 10 at their meeting.

Next Mr. Lang asked about holding a virtual retreat during the first week of January. Members discussed whether to hold an AM or PM session. Another member suggested two short sessions to maintain interest. These ideas will be pursued before a course of action is determined.

- Ms. Regina Aris shared basic recommendations from the public involvement consultant on the format of the PAC. Ms. Aris described the available information and asked the Executive Committee members about the venue for talking through the material. It was determined that the chairs and vice chairs of the BRTB and TC as well as an MDOT representative will be pulled together to begin the discussion.

MEMBERS (all by phone)

Lynda Eisenberg – Carroll County – Chair
Ramond Robinson – Anne Arundel County - Vice Chair
Tyson Byrne – Maryland Department of Transportation (MDOT)

STAFF AND GUESTS (all by phone)

Regina Aris – Baltimore Metropolitan Council (BMC)
Dan Janousek - MDOT
Todd Lang – BMC