

TRANSPORTATION & PUBLIC WORKS COMMITTEE

June 3, 2013

Baltimore Metropolitan Council

9:30 A.M. to 11:30 A.M.

MINUTES

The meeting was called to order at 9:30 A.M. by the Chair, Chris Letnaunchyn.

1. REVIEW OF MINUTES FROM MARCH 11TH MEETING

The minutes were approved as written.

2. DISCUSSION OF COORDINATION WITH UTILITIES

The group discussed coordination issues with BGE.

It was noted that the goals of local jurisdictions and BGE are the same, to restore services to citizens as quickly as possible. However, factors outside the control of staff level impact the restoration schedule.

[Handout: Notes for Agenda Items 3 – 6, 8]

3. DISCUSSION OF ROAD CLOSURE TRACKING PROCEDURES

Road closure tracking was an action item in the state's Hurricane Sandy After Action Report. Carroll County uses an Excel spreadsheet to track road closures in the county. The spreadsheet is sent out to a large distribution list whenever it is warranted (not just during emergencies).

Mr. Letnaunchyn reported that UMD CATT Lab is developing a road closure tool that will integrate with RITIS. The work is being performed for the MATOC project; however, jurisdictions in our region should be able to use it when it is available. Work on the tool has just begun, and it is not known how long it will take to develop.

Anne Arundel County created a road closure tracking tool in-house in WebEOC. The tool has grown and is no longer functional.

Harford and Howard counties also developed road closure tracking tools in-house. The Howard County tool tracks all potential public works activities. Police can input road closures to the

system. The information can be viewed on a map or in a spreadsheet. The information is not public and does not tie into the county's work order system.

Some desired criteria for a road tracking system:

- The system should work with other systems and be able to push road closure information out.
- In order to be most effective, the system should be used every day and not require a different process to be used during emergencies.
- The system should allow a way for citizens to report issues by text, form, picture, etc.

4. IDEAS FOR FUTURE FORUMS

The group agreed that an interesting topic for a forum would be lessons learned from Hurricane Sandy, including actions being taken to address more intense storms (such as changes in maintenance procedures, preparation/response/recovery procedures, mutual aid process during large events, and long term recovery). The suggestion was made to invite someone from New Jersey to speak.

Eileen Singleton and Chris Letnaunchyn will look into identifying a person to speak and identifying funding to cover travel expenses.

[Handout: Notes for Agenda Items 3 – 6, 8]

5. STATUS OF ON-GOING COMMITTEE WORK

Mr. Letnaunchyn and Ms. Singleton provided updates on committee projects.

Evacuation Model – An internet-interface is available as of late January. Work will continue on the project to improve the functionality of the online system. There was a suggestion to use the model for the 10-day long War of 1812 events to be held in 2014.

Evacuation Transportation Management Support Document – Work on the project is almost complete.

We are now at the point of determining how the documents will be approved and used.

There was discussion about the next steps identified in the document. One of the next steps was to put the document into a format that would be easily accessed and navigated on mobile devices. This would involve creating hyperlinks throughout the document. Ms. Singleton will investigate a potential cost for this work. The group would like to request UASI funds for this task.

Transportation-Focused Evacuation Tabletop Exercise – Work on the Evacuation Support Documents addresses an action item from the TTX.

Terrorism Awareness Training for Transportation and Public Works Field Staff – The project is complete. Provide any feedback on the course to Ms. Singleton.

Evacuation Support Trailer – The SOP for the trailer has been finalized. There was a suggestion to send the trailer to a Howard County EMOG meeting and to LEPC meetings around the region.

Disaster Debris Planning Task Force – The Task Force held a Regional Debris Forum on April 24th. The group is now working to identify capability gaps for debris operations.

[Handouts: Notes for Agenda Items 3 – 6, 8; Summary and Recommended Future Work from Evacuation Traffic Management Support Document]

6. OVERVIEW OF EMAC MISSION READY PACKAGE

Fred Frey provided an overview of the Emergency Management Assistance Compact Mission Ready Package. The Emergency Management Assistance Compact (EMAC) is a state-to-state mutual aid system that shares resources between the Governors during times of disasters. EMAC is administered by the National Emergency Management Association (NEMA), an association of state Emergency Management Directors. NEMA also provides ongoing strategic planning and process improvement to EMAC. EMAC Article X covers evacuation.

The Mission Ready Package (MRP) is one protocol developed to pre-identify, type, and estimate the cost of deploying resources. The MRP spreadsheet, provided as an attachment, can be used to capture resource costs and prepare them for rapid deployment. These resources can be a team of trained staff or they can be strike teams of equipment and operators. States use the spreadsheet to make a resource offer. It is suggested that resource providers begin completing the worksheet for various resources prior to events. The EMAC web site can be used to create a resource package.

Mr. Frey said that Kentucky is putting its spreadsheet on a mapping system to further facilitate resource sharing. He also said that information does not get uploaded until a request comes through EMAC and a local jurisdiction wants to offer their resources.

7. OTHER BUSINESS

UASI Update: There has been no update from the UAWG on FY2013 UASI funds.

Next Meeting – The next meeting is scheduled for **September 9, 2013, at 9:30 A.M.** at Baltimore Metropolitan Council. The last meeting in 2013 will be December 9.

[Handout: Notes for Agenda Items 3 – 6, 8]

ATTENDEES

Members

Azzam Ahmad, Baltimore City Department of Public Works
Alex Baquie, Anne Arundel County Department of Public Works
T.J. Bathras, Baltimore City Department of Transportation
Luke Brackett, Baltimore City DPW/Environmental Police
John Dulina, Maryland Emergency Management Agency
Fred Frey, Maryland Emergency Management Agency
Mike Harrington, Baltimore City Department of Transportation
Mark Harris, Maryland Department of Transportation
Bill Korpman, Baltimore County Department of Public Works
Chris Letnaunchyn, Carroll County Department of Public Works
Hudson Myers, Harford County Department of Public Works
Kristofer Singleton, Howard County Department of Public Works
Scott Yinger, State Highway Administration / CHART

Staff

Eileen Singleton, Baltimore Metropolitan Council