

**CITIZENS ADVISORY COMMITTEE**

Wednesday, October 1, 2008

BMC Conference Room

5:30 P.M.

**ATTENDANCE**

**Members/Staff**

Regina Aris – Baltimore Metropolitan Council  
Michael Benelli – Anne Arundel County Disabilities Commission  
Art Cohen – b'more mobile  
Neil Curran – Citizen – Baltimore City  
David DiQuinzio – Annapolis Planning Commission (*phone*)  
Monica Haines – Baltimore Metropolitan Council  
Frank Johnson – BRTB Liaison, Carroll County  
Parker Jones – Annapolis Bicycle Transportation Committee  
Jack Knox – AARP Maryland, Executive Council  
Brenda Latney-Lee – Southwest Development Corporation  
Linda Loubert – Morgan State University  
Barker Much – Citizen, Baltimore County  
Raine Mullan – Beyond the Boundaries – Archdiocese of Baltimore (*by phone*)  
Foster Nichols – Valleys Planning Council  
Irene Poulson – Neighborhood Design Center  
Kevin Racine – Citizen, Harford County  
Judy Rose – Citizen, Harford County  
Michele Rosenberg – Friends of Gwynns Falls/Leakin Park  
Lindsay Thompson – Citizen, Baltimore City  
Saul Wilson – Transit Riders Action Council of Metropolitan Baltimore  
Bill Yerman – Greater Baltimore Board of Realtors

**Guests**

Ted Rosenberg – Friends of Gwynns Falls/Leakin Park  
Alan Sweatman – Friends of Harford

CAC Chair, Ms. Lindsay Thompson, called the meeting to order at 5:45 P.M.

**1. INTRODUCTIONS**

There were no new members at this meeting.

**2. ACTION ITEM: APPROVAL OF SEPTEMBER 2008 MINUTES**

The CAC voted unanimously to approve the minutes for September 2008.

### **3. PRESENTATION: REGIONAL HOUSING SALES AND AFFORDABILITY**

Mr. Dunbar Brooks presented a brief snapshot of single-family home sales in the Baltimore metropolitan area between 2006 and 2008.

Mr. Brooks reported that an analysis of the data confirmed that residential housing sales in the Baltimore region declined steadily from January 2006 to March 2008. The majority of sales in Baltimore City, the jurisdiction with the most affordable housing stock, were under \$200,000. However, housing at this price was disappearing in both Harford and Baltimore counties. Carroll County saw a growth in sales between \$200,000 and \$400,000, while in Howard County, nearly half of sales were over \$400,000.

In regard to affordability, Mr. Brooks compared median household incomes for each jurisdiction with median housing sales prices in 2007. He determined that just under half of the households in the Baltimore region could not afford the median sales price. Additionally, the percent of households spending over 30% of their income on housing has grown for both home buyers and renters from 2000 – 2006. He indicated that increased housing, debt service and energy costs during the current housing bust have left many homeowners unable to hold onto their homes. Foreclosures in the Baltimore region during the 1st quarter of 2008 were 6 times higher than foreclosures recorded during the 1st quarter of 2007. The Baltimore region's share of Maryland foreclosures was about 36%. However, two suburban counties, Montgomery and Prince George's, claimed 43%.

***Handout:** Housing Trends – Residential Construction and Sales in the Baltimore Region, 2006-2007*

### **4. UPDATE: 2009 – 2012 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)**

Ms. Regina Aris reported that the BRTB has withdrawn the final draft 2009-2012 TIP. This was done in response to the recent announcement by the Maryland Department of Transportation that a decrease in revenue has required a deferral of \$1.1 billion in capital projects over the next six years.

Currently, the BRTB is reviewing the deferrals and determining how to proceed. Mr. Saul Wilson asked if the BRTB will change the TIP as per the changes announced by MDOT. Ms. Aris reported that the BRTB may incorporate the changes to the 2009-2012 TIP or simply proceed forward and implement the changes in the 2010-2013 TIP, which will be developed in early 2009. The BRTB is also reviewing the comments submitted during the public review to determine if any changes can be incorporated into the TIP.

Members wishing to learn more about the deferral can read the announcement released by MDOT at [www.mdot.state.md.us/News/2008/September%202008/Deferral%20Final.doc](http://www.mdot.state.md.us/News/2008/September%202008/Deferral%20Final.doc) or view a complete list of deferred projects statewide by visiting [www.marylandtransportation.com/News/index.html](http://www.marylandtransportation.com/News/index.html) and click on "List of Projects Impacted by Revenue Adjustment."

### **5. SUBCOMMITTEE BRIEFINGS AND ACTION ITEMS**

The following subcommittee reports were given:

- Membership –Ms. Linda Loubert reported that the subcommittee received and reviewed 14 applications for 11 openings and provided members with the following recommendations for appointment to the CAC beginning in January 2009. Where offered, alternates are included after the member name in parentheses.

*3-year term (Jan 09 - Dec 11)*

- Matt DeCerbo – Citizen, Baltimore County
- Jaymie Litsey (Chuck Michaels) – Citizen, Baltimore County
- Tamara Rain Neff – Citizen, Baltimore City

- Calvin Peete Jr. (Dan Pontius) – Citizens Planning and Housing Association
- Charlotte Stewart St. Pierre (Linda Loubert) – Morgan State University
- Alan Sweatman (FOH board member) – Friends of Harford
- Joshua Thaniel – Citizen, Baltimore City
- Bill Yerman (Jody Landers) – Greater Baltimore Board of Realtors

*2-year term (Jan 09 - Dec 10)*

- Doug Howard – Carroll Area Transit System

*1-year term (Jan 09 - Dec 09)*

- Brian Holmes – MD Highway Contractors Association
- Michael Klasmeier – Citizen, Anne Arundel County

Members inquired as to how the decisions were made. Ms. Loubert and Ms. Raine Mullan reported that they used the CAC bylaws as guidance, attempting to ensure diversity in all areas (interest, experience, geography, organizational affiliation, etc).

Members voted to approve the 11 new members as presented by the Membership Committee.

Ms. Loubert also reported that the Membership Committee will be meeting in October to review and make recommendations to the full CAC for the 2009 Chair and Vice-Chair positions. Ms. Loubert noted that the list of eligible members is included in the handout. Ms. Lindsay Thompson and Ms. Irene Poulson requested that their names be removed from consideration. Ms. Loubert reported that nominations for the Chair and Vice-Chair positions will be accepted from the floor at the November meeting and elections will be held at the December meeting.

Additional updates regarding Membership activities can be found in the handout.

***Handout:*** *BRTB CAC Membership Subcommittee - Conference Call Summary, September 18, 2008*

***Action – Membership Committee:*** *Review and make recommendations for 2009 Chair and Vice-Chair.*

- Public Involvement – Ms. Poulson reported that the PI committee met on September 17, 2008 to discuss a number of items, including the BRTB mailing lists, ideas for using online surveys; Transportation/Transit Development Plans of the Jurisdictions; Unified Planning Work Program (UPWP); and the Public Participation Plan. Ms. Poulson also noted that a number of items are being requested of BMC staff. Full details about the PI committees work can be found in the handout.

Mr. Art Cohen reported that some members of the public have expressed concern that the BRTB's monthly meetings are held at 9 a.m. (making it difficult for many to attend due to work schedules), at the same location in Baltimore City (making it difficult for those outside of the city to access). He reported that the PI committee was considering proposing that the BRTB hold meetings at different locations and host meetings at different times, including some in the evening. Mr. Frank Johnson reported that although it can be difficult to access the regular meeting times and locations it did have a benefit by having full access to BMC staff and resources, as well as having a regular schedule seems to contribute to regular attendance. Members offered their opinions about the proposal and suggested that the committee bring a recommendation to a future meeting.

***Handout:*** *CAC PI Subcommittee Report, 1 October 2008*

- Policy and Legislation – Mr. Foster Nichols reported that the committee held a conference call on Monday, September 15, 2008 to discuss the long-range transportation planning process; the short-range Transportation Improvement Program (TIP) process; and the 2010 Unified Planning Work Program (UPWP). Mr. Nichols reported that through his research, he came across a good transportation plan from Toronto. Mr. Nichols suggested the CAC members review this plan to see if components of it could be recommended to the BRTB for use in its next long-range transportation plan. Links to Toronto's draft plan and draft investment strategy are included below.
  - *The Big Move: Transforming Transportation in the Greater Toronto and Hamilton Area* - [www.metrolinx.com/Docs/1/Board/Sep08/PP%2008-013%20Draft%20RTP%20-%20Appendix%20A.pdf](http://www.metrolinx.com/Docs/1/Board/Sep08/PP%2008-013%20Draft%20RTP%20-%20Appendix%20A.pdf)
  - *The Draft Investment Strategy: A Plan for Implementation Action, Linking People to Places* - [www.metrolinx.com/Docs/1/Board/Sep08/ISP%2008-009%20-%20Draft%20Investment%20Strategy%20-%20Appendix%20A.pdf](http://www.metrolinx.com/Docs/1/Board/Sep08/ISP%2008-009%20-%20Draft%20Investment%20Strategy%20-%20Appendix%20A.pdf)

## **6. DISCUSSION: UNIFIED PLANNING WORK PROGRAM (UPWP)**

Mr. Nichols reported that the Policy and Legislation Committee also looked at the UPWP, which is an annual work program that lists the transportation studies and tasks to be performed by Baltimore Metropolitan Council staff or one of the local jurisdiction members. He noted that the FY 2010 UPWP will be developed in the next few months and that this is a great time for the CAC to provide input and suggestions. The next chance will be once the draft UPWP is developed and sent out for public review (approximately January-February 2009). He suggested that if the CAC would like the BRTB to change the way it does long-range planning or public involvement, providing input now is key since the draft is still under development.

Members talked about the UPWP and the planning process, but no specific suggestions were made. Mr. Nichols agreed to review with the Policy committee prior to the November meeting to pull together some draft recommendations.

**Handouts:** UPWP ([www.baltometro.org/content/view/92/174](http://www.baltometro.org/content/view/92/174)); FAQ: Unified Planning Work Program ([www.baltometro.org/content/view/964/570](http://www.baltometro.org/content/view/964/570))

**Action – Policy & Legislation Committee:** Draft recommendations for FY2010 UPWP for member review at November CAC meeting.

## **7. REPORT ON RECENT AND UPCOMING BRTB MEETINGS**

Ms. Aris reported on the September BRTB meeting. Highlights of the meeting included presentations on the 2008 Federal Certification Review; *Transportation Outlook 2035* amendment process; BRAC-Related Activities in the Aberdeen Proving Ground Community; Plan of Action from the Maryland Commission on Climate Change; and the Baltimore Regional Environmental Justice in Transportation Project.

Ms. Aris reported that there were no action items at the September meeting, but in October the BRTB will be considering approval of three action items: (1) Purpose & Need For Interchange Project At Interstate 795 & Dolfield Boulevard; (2) Amendments to the Bylaws of the Bicycle & Pedestrian Advisory Group; and (3) Amendment to the 2008-2012 Baltimore Region Transportation Improvement Program (TIP).

### Questions

- *Transportation Outlook 2035*
  - *When will a work session be held to review all of the comments submitted for the TO2035 amendment? Will it be open to the public? What will the format be?* – A work session has not yet been scheduled, but the CAC and other members of the public will be notified when it is scheduled. The session will be open to the public. The format is to be determined.

- *Will the BRTB or BMC staff review the proposed project list in comparison to the criteria suggested by the CAC? Will the results of this evaluation be shared with the CAC?* – Ms. Aris reported that staff will explore this suggestion further.
- *When will the BRTB meeting with elected officials be held?* – The meeting was originally scheduled for Tuesday, September 23<sup>rd</sup>, but it had to be postponed. The meeting has been rescheduled to Tuesday, December 2, 2008 at 5 p.m. at BMC. An agenda will be posted to the BMC web site at least 2 weeks in advance.

#### **8. NOVEMBER AGENDA, OTHER BUSINESS, AND ANNOUNCEMENTS**

Members briefly discussed potential topics for the November meeting. No announcements were made.

The meeting was adjourned at 7:30 P.M. The next meeting of the CAC is scheduled for Wednesday, November 5, 2008 at 5:30 P.M.

# HOUSING TRENDS

Residential Construction and Sales in the  
Baltimore Region, 2006 – 2007

Baltimore Regional Transportation Board Meeting  
Tuesday, June 24, 2008



Baltimore Metropolitan Council

**BRTB**

## New Construction Plummetts

### Total Residential Units Permitted in the Baltimore Region, 2005 - 2007

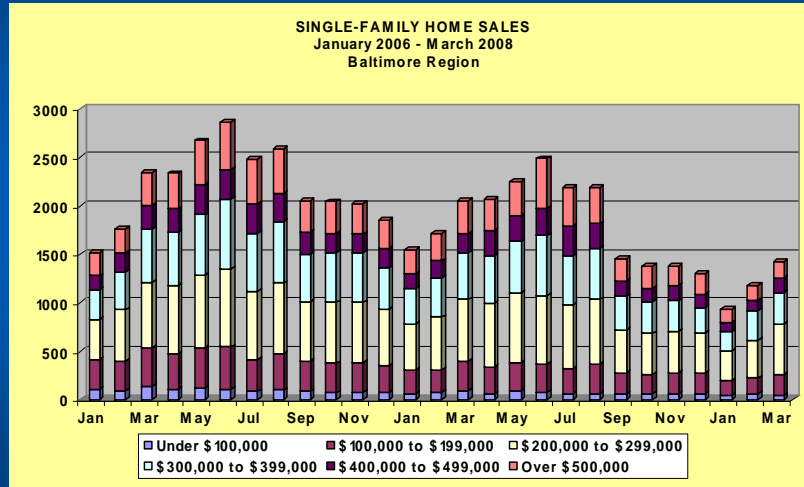
	2005	2006	2007	2-year	%
	Units	Units	Units	Change	Change
Anne Arundel County	3,014	1,481	1,851	-1,163	-38.6%
Baltimore City	1,237	1,081	449	-788	-63.7%
Baltimore County	1,989	2,223	1,143	-846	-42.5%
Carroll County	675	515	310	-365	-54.1%
Harford County	2,150	985	777	-1,373	-63.9%
Howard County	1,781	1,633	1,390	-391	-22.0%
Baltimore Region	10,846	7,918	5,920	-4,926	-45.4%



Baltimore Metropolitan Council

**BRTB**

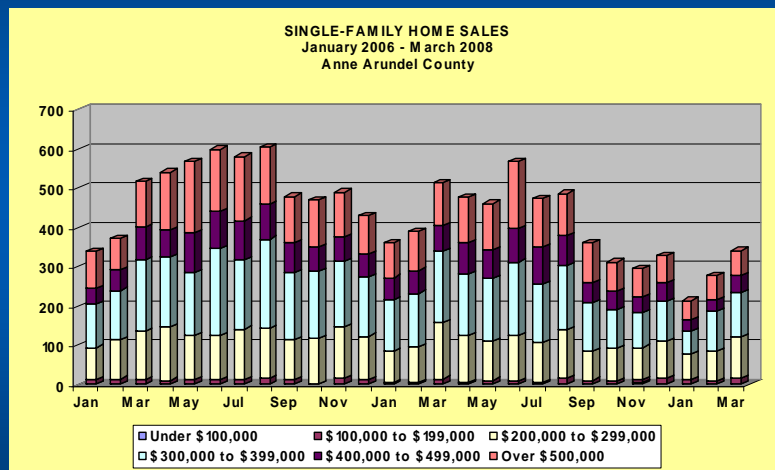
## Sales in the Baltimore Region Decline



Baltimore Metropolitan Council

BRTB

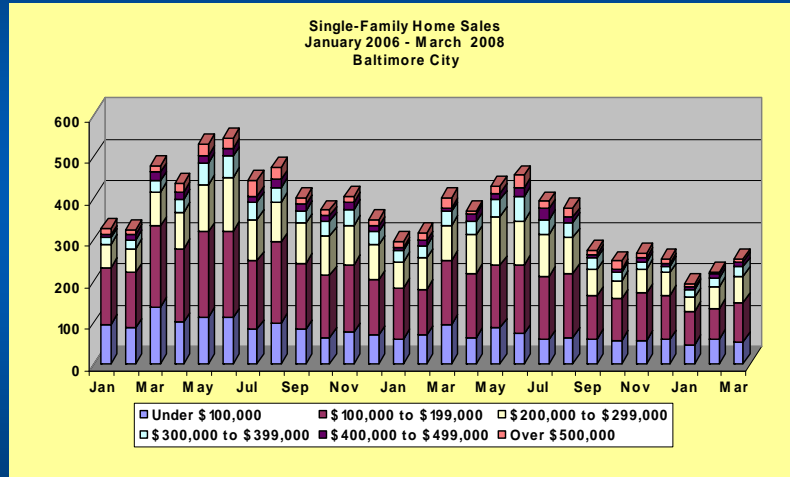
## 1<sup>st</sup> Quarter 2008 Lowest in Two Years



Baltimore Metropolitan Council

BRTB

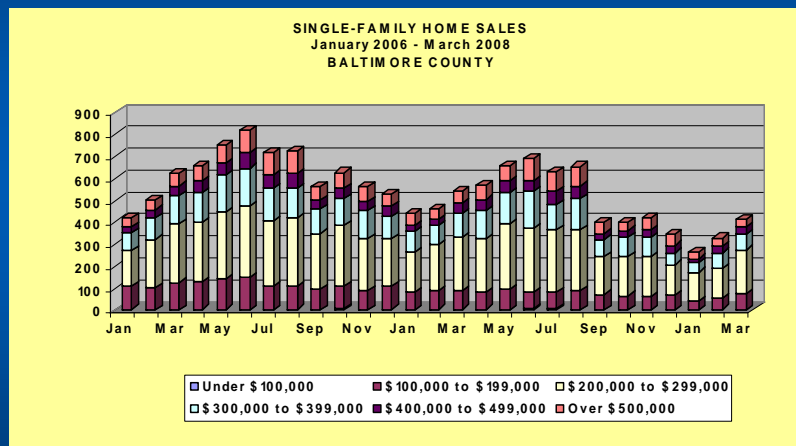
## Majority of Sales Under \$200,000



Baltimore Metropolitan Council

BRTB

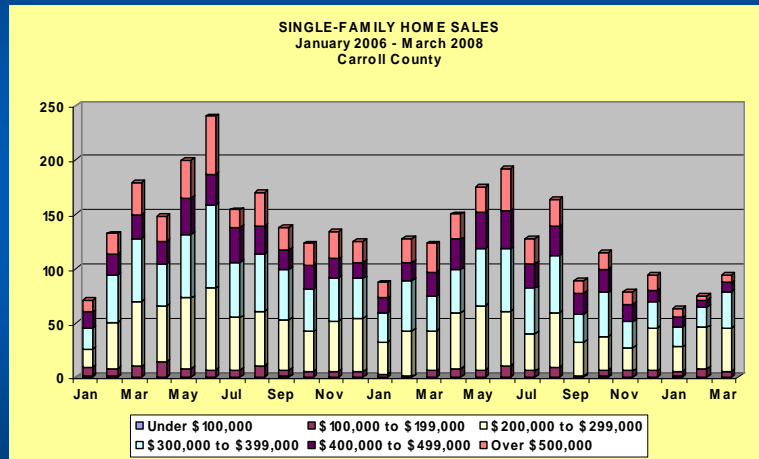
## Sales Under \$200,000 Disappearing



Baltimore Metropolitan Council

BRTB

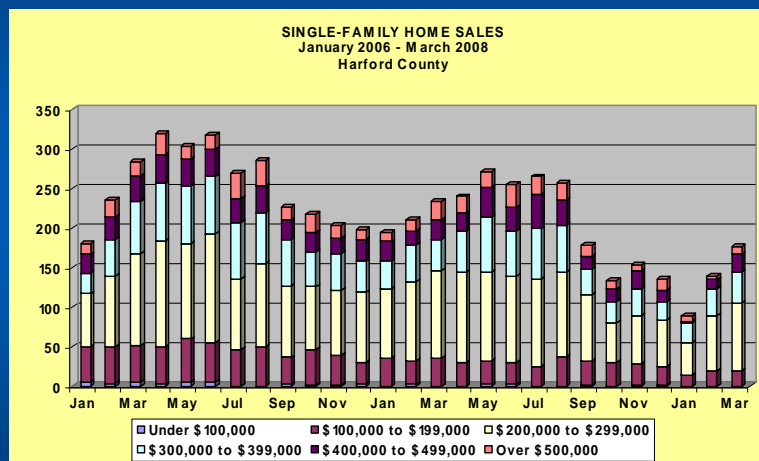
## Growth in Sales Between \$200,000 to \$400,000



Baltimore Metropolitan Council

BRTB

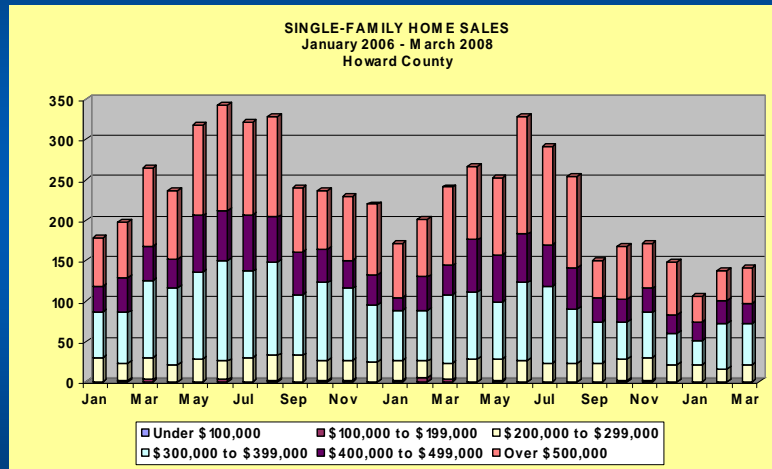
## Sales Under \$200,000 Declined Sharply



Baltimore Metropolitan Council

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## Nearly Half of Sales Exceed \$400,000



Baltimore Metropolitan Council

BRTB

## Just Under Half of Baltimore Region Households Can't Afford the 2007 Median Sales Price

Household Income Class	Anne Arundel	Baltimore City	Baltimore County	Carroll County	Harford County	Howard County	Baltimore Region
Less than \$15,000	10,137	60,647	25,328	3,056	5,248	3,912	108,328
\$15,000-\$24,999	10,010	35,590	26,483	3,697	5,371	3,411	84,562
\$25,000-\$34,999	13,148	29,387	31,143	4,267	7,027	5,056	90,028
\$35,000-\$49,999	23,230		48,154	6,901	12,006	9,431	99,722
\$50,000-\$74,999	34,631		13,564	10,677	4,042	17,358	80,272
\$75,000-\$99,999						5,153	5,153
<b>Total Households below Needed Median Income</b>	<b>91,156</b>	<b>125,624</b>	<b>144,672</b>	<b>28,598</b>	<b>33,694</b>	<b>44,321</b>	<b>462,912</b>
<b>Total 2007 Households</b>	<b>192,793</b>	<b>256,850</b>	<b>318,607</b>	<b>60,674</b>	<b>90,660</b>	<b>98,871</b>	<b>1,018,455</b>
<b>Median Household Income Needed to Meet Median Sales Price Mortgage</b>	<b>\$71,429</b>	<b>\$34,543</b>	<b>\$54,601</b>	<b>\$70,379</b>	<b>\$54,622</b>	<b>\$81,934</b>	<b>\$57,353</b>
<b>Percent of Households Below Needed Median Income Value</b>	<b>47.3%</b>	<b>48.9%</b>	<b>45.4%</b>	<b>47.1%</b>	<b>37.2%</b>	<b>44.8%</b>	<b>45.5%</b>
<b>2007 Median Housing Sales Price</b>	<b>\$340,000</b>	<b>\$153,000</b>	<b>\$259,900</b>	<b>\$335,000</b>	<b>\$260,000</b>	<b>\$390,000</b>	<b>\$273,000</b>
<b>2007 Median Income</b>	<b>\$75,325</b>	<b>\$34,957</b>	<b>\$60,394</b>	<b>\$74,420</b>	<b>\$69,394</b>	<b>\$90,940</b>	<b>\$60,458</b>

Mortgage = Monthly P & I only based on 5.75% fixed rate mortgage for 30 years with 10% down. Using US HUD criteria of no more than 30% of gross income for housing costs.

Source: HSH Financial Publishers Website.

Source: Income data - Claritas 2007, Demographic Updates [Maryland].

Source: Housing sales data from MRIS.



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## Share of Owner Households Spending 30 Percent or More of Income for Owner Costs, 2000 and 2006

Jurisdiction	% Owner HH Spending 30%+ of Income, 2000	% Owner HH Spending 30%+ of Income, 2006
Anne Arundel County	23	29
Baltimore City	27	35
Baltimore County	20	27
Carroll County	22	26
Harford County	20	25
Howard County	22	26



Baltimore Metropolitan Council

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## Share of Renter Households Spending 30 Percent or More of Income for Renter Costs, 2000 and 2006

Jurisdiction	% Renter HH Spending 30%+ of Income, 2000	% Renter HH Spending 30%+ of Income, 2006
Anne Arundel County	30	41
Baltimore City	40	52
Baltimore County	34	46
Carroll County	36	49
Harford County	29	34
Howard County	33	46



Baltimore Metropolitan Council

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## Property Foreclosure Events in Maryland

Jurisdiction	2008 Q1	2007 Q4	2007 Q1	2008 % of Maryland
Anne Arundel	728	683	246	6.4%
Baltimore City	1,654	1,268	85	14.5%
Baltimore County	930	1,028	236	8.2%
Carroll County	176	132	22	1.5%
Harford County	321	284	3	2.8%
Howard County	333	238	90	2.9%
Baltimore Region	4,142	3,633	682	36.4%
Montgomery	1,646	1,310	183	14.5%
Prince George's	3,310	2,732	450	29.1%
Maryland	11,380	9,723	1,587	100.0%

Source: RealtyTrac/Maryland DHCD.



Baltimore Metropolitan Council

**BRTB**

# QUESTIONS?



Baltimore Metropolitan Council

**BRTB**

## Conference Call Summary

September 18, 2008

### ATTENDEES:

- Monica Haines – Baltimore Metropolitan Council
- Linda Loubert – Morgan State University
- Raine Mullan – Beyond the Boundaries - Archdiocese of Baltimore

### DISCUSSION:

#### Resignations

It was noted that the following members have submitted resignations:

- Linda Greene and Ben Cohen - BWI Business Partnership (December 2010)
- Jeff Springer – Citizen, Harford County (December 2009)

This provides two additional vacancies that need to be filled (one 1-year term, and one 2-year term)

#### Attendance

The following member has missed 3+ meetings in a row this year:

- Ron Skotz (*Planned on returning in June 2008, no show/contact since that time*) (December 2009)

It was decided that a letter should be sent to Ron Skotz thanking for his earlier service on the CAC and notifying him that his seat will be filled. Ms. Haines agreed to do this.

This vacancy provides an additional slot to fill (1-year term).

#### New Member Applications

The committee reviewed the 14 applications it received for the 11 openings (8 new, 3 vacancies). All members were considered based on guidance from the bylaws:

##### ARTICLE IV: MEMBERSHIP

##### Section 3. SELECTION

Appointments shall be made to encourage a balanced cross-section of the region's population representing environmental, business, and civic organizations, including low income, minority, and disabled populations. Because the CAC was created to provide broad community input into the planning process and because a key responsibility of CAC members is to assist with increasing public awareness and participation, it is preferred that members be affiliated with a recognized group or organization.

The following members will be recommended for appointment to the CAC beginning in January 2009. Alternates are included after the member name in parentheses.

*3-year term (Jan 09 - Dec 11)*

- Matt DeCerbo – Citizen, Baltimore County
- Jaymie Litsey (Chuck Michaels) – Citizen, Baltimore County
- Tamara Rain Neff – Citizen, Baltimore City
- Calvin Peete Jr. (Dan Pontius) – Citizens Planning and Housing Association
- Charlotte Stewart St. Pierre (Linda Loubert) – Morgan State University
- Alan Sweatman (FOH board member) – Friends of Harford
- Joshua Thaniel – Citizen, Baltimore City
- Bill Yerman (Jody Landers) – Greater Baltimore Board of Realtors

*2-year term (Jan 09 - Dec 10)*

- Doug Howard – Carroll Area Transit System

*1-year term (Jan 09 - Dec 09)*

- Brian Holmes – MD Highway Contractors Association
- Michael Klasmeier – Citizen, Anne Arundel County

The following applicants were not approved at this time, but they would be notified that their applications would be kept on file if any slots became available:

- Sharonlee Vogel – Transportation Advocates
- Paul R. Cox – Citizen, Baltimore County
- Karen Kopp – Citizen, Baltimore County

Ms. Loubert agreed to present these recommendations to the full CAC at the October 1, 2008 meeting.

## **Other Business**

### **Election of Officers**

Members discussed the upcoming CAC elections for new Chair and Vice-Chairs. It was decided that the committee would consider making recommendations to the full CAC for these positions. It was noted that this would not interfere with nominations being accepted from the floor at the November CAC meeting, as per Article 5, Section 1 of the bylaws: *“Officers may be nominated from the floor at the November CAC meeting. Nominees shall be presented to the membership for election at the last regularly scheduled meeting of each year.”*

The committee briefly discussed the requirements of the officers. Article 5, Section 6: *Duties of the Officers* outlines the following requirements:

#### **The Officers shall serve in the following capacities:**

- A. Preside at all meetings of the Committee and shall be eligible to vote on all matters;
- B. Be responsible for the effective, efficient and timely conduct of the committee's meetings;
- C. Work closely and coordinate with the assigned BRTB staff liaison in developing annual objectives of the committee to be communicated to and approved by the BRTB;
- D. Appoint all Chairs of subcommittees;
- E. Serve as an ex-officio non-voting member of all subcommittees created by the committee;
- F. Be responsible to the BRTB to assure that all subcommittees are accomplishing their objectives;
- G. Perform such other duties as may be assigned from time to time by the committee or requested by the BRTB staff assigned to the committee; and
- H. Attend BRTB meetings and represent the CAC.

These requirements would be used as the foundation for providing the full CAC with recommendations for officer nominations at the November 2008 meeting.

The following members are currently eligible to be considered for a position as officer. New or returning applicants were not included on this list since they have not been approved by the full CAC and the bylaws state *“Only appointed members of the committee are eligible to be officers”*. As such, members not included on this list are those whose term expires at the end of 2008, even if they re-applied for membership.

Michael	Benelli	Anne Arundel County Disabilities Commission
Art	Cohen	b'more mobile
Edward	Cohen	Transit Riders Action Council of Metropolitan Baltimore
Sandra	Conner	Sojourner Douglass Coll - Workforce Transp & Referral Ctr
Neil	Curran	Citizen - Baltimore City
David	DiQuinzio	Annapolis Planning Commission
Colin	Furneaux	Citizen - Carroll County
Parker	Jones	Annapolis Bicycle Transportation Committee
Jack	Knox	AARP Maryland, Executive Council
Brenda	Latney-Lee	Southwest Development Committee
Jud	Malone	Citizen - Howard County
Raine	Mullan	Beyond the Boundaries - Archdiocese of Baltimore
Foster	Nichols	Valleys Planning Council
Albert	Pietrolungo	Central Maryland Council of the Blind
Irene	Poulsen	Neighborhood Design Center
Kevin	Racine	Citizen - Harford County
Patrick	Roddy	Citizen - Baltimore County
Michele	Rosenberg	Friends of Gwynns Falls/Leakin Park
Lindsay	Thompson	Citizen - Baltimore City

The membership committee agreed to further review these items via e-mail and/or another conference call in order to provide recommendations at the November CAC meeting.

An announcement would also be made at the October meeting reminding members of the upcoming nominations and elections and requesting that they review the *“Duties of the Officers”* requirements in preparation for the election of new officers.

**CAC PI SUBCOMMITTEE REPORT  
1 OCTOBER 2008**

**I. FOLLOW-UP ON ITEMS REPORTED IN SEPTEMBER:**

**A. PUBLIC CONTACT:**

1. Sent categories of groups to Monica to add to the public information send list.

**specific groups:**

League of Women Voters chapters, MD PIRG, Ches Bay Foundation, Friends of Harford, 1000 Friends of Maryland, ACT

**general groups/organizations/societies/agencies:**

Transportation Advocacy, Historical, Environmental, Land Use, Business, Disability, Community, Transportation

**Elected representatives**

2. Using Harford County as a test case, asked Monica to provide what groups she has for that jurisdiction-- for PI to review.

**B. TRANSPORTATION/TRANSIT DEVELOPMENT PLANS of the JURISDICTIONS**

(At last meeting reported steps taken within jurisdictions that start the discussion of road projects). Unsuccessfully attempted to get Harford County's plan (reported as the only jurisdiction that had completed one), only recently presented publicly by the consultant.

**II. MEETING 9/17**

**A. Online Survey tool**

CAC members should send ideas to I Poulsen (consider what questions will garner viable results considering that those responding are from the BRTB contact list)

**B. UPWP Unified Planning Work Program**

Follow-up questions to Monica for additional information

- Should we review the 2009 plan to suggest changes for their 2010 document?
- Or wait till they post the 2010 document for public review and recommend changes to that?

**C. PPP**

1. Follow-up question to Monica re BRTB's reply to CAC Resolution on Public Involvement (available on google site)
  - a. Status

*Reported in July 2008 minutes: The BRTB would like to continue to address these concerns through the BRTB-CAC Public Participation Task Force.*

(see minutes also for status on the other 3 Resolutions)

b. Why are the final CAC resolutions not included in BRTB minutes? *Currently, no attachments from any source are included in the minutes posted online, but will follow-up to see if there is interest in doing so.*

2. Follow-up Research on existing PPP:

4 Oct 06: PPP introduced to CAC for review; CAC asked to provide comments by following meeting

1 Nov 06: CAC discussion

6 Dec 06: CAC motion to approve draft 2007 PPP w/amendments; members requested that an evaluation be prepared for CAC for next PPP review

23 Jan 07: BRTB approved updated 2007 PP Plan

Note: minutes at:

<http://www.baltometro.org/content/view/418/295/#citizens>

3. Follow-up Research: items in 2006 BRTB PPP response matrix that requested additional ideas from CAC:

**Diversity Outreach**

P. 3 item 9: the BRTB requests assistance and further input from CAC members to improve involvement

**Media campaign**

P. 4 item 14: Would like further input from the CAC on potential messages for outreach/media campaign

**Outreach**

P. 6 items 22 and 20: speaker's bureau presentation and training process.

P. 7 items 25, 27, 29: strengthen current relationships and building new partnerships

**Readability of PPP**

Pp 12-13 items 41 & 42: request specific examples that need to be addressed.

**ALL CAC—send your ideas to I Poulsen by Halloween (Friday October 31)**

Note: PPP at:

<http://www.baltometro.org/downloadables/public/PublicParticipationPlan2007.pdf>

Matrix link: [http://www.baltometro.org/public/DraftPPP-Public\\_comments+responses.pdf](http://www.baltometro.org/public/DraftPPP-Public_comments+responses.pdf)

4. Additional Follow-up questions to Monica re PPP:
  - a. re anticipated PPP timeline
    - Sept – Nov: PI review, draft recommendations*
    - Dec: Present draft recommendations to full CAC for approval*
    - Jan: BRTB review CAC recommendations*
    - Feb – Mar: 45-day public review*
    - April: Review and response to public comments; Final changes*
    - May: Technical Committee/BRTB Approve final 2009 PPP*
  - b. Comments submitted by the public (including CAC) in 2006 that were actually incorporated into the revised draft adopted in 2007
  - c. Evaluation of BRTB progress since adoption of the plan on items in their spreadsheet of responses to public comments that indicated that BRTB would be taking action

### III. REQUEST:

Per previous request of CAC at December 06 meeting, would like an outline of items in the PPP that the staff will evaluate and when this will be presented to CAC for review--at which time the CAC may recommend additional items be included.

Initial ideas of what to include:

- Outcome: all items in BRTB response matrix noted that BRTB “will”
- Outcome: all items in matrix that note that *BRTB may consider at a future time* (is the time now?)
- Outcome: BMC staff working with BRTB to strengthen process of reviewing and responding to public comments (CAC minutes Jan 3/07)
- Use of newspapers and “primary print” since January 2006: what items have been sent to which ones, and did these actually appear
- Evaluation on number of people reached by current outreach efforts, and how much this needs to be increased considering the total population of all jurisdictions within the Region
- Efforts to address over-reliance on the website
- Efforts to provide information to special communities (diversity)



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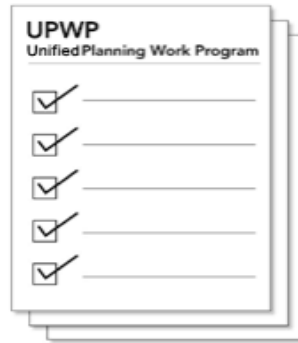
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**UPWP**

**The Unified Planning Work Program**

The Unified Planning Work Program is a work program that lists the transportation studies and tasks to be performed by Baltimore Metropolitan Council staff or one of the local jurisdiction members. Because the UPWP reflects local priorities, the content reflects issues relevant to the Baltimore region. These priorities are described in the Prospectus section of the UPWP.



**The UPWP contains several sections:**

- The planning tasks and studies that will be conducted over a one year period;
- All federally funded studies as well as all relevant state and local planning activities conducted without federal funds;
- Funding sources identified for each project;
- A schedule of activities; and
- The agency responsible for each task or study.

The UPWP is developed annually beginning in November and usually approved in March, and is the result of continued cooperation among State (specifically transportation, air quality and planning agencies), local and regional entities. Work programs are prepared with the involvement of these organizations, acting through the Baltimore Regional Transportation Board for the Baltimore region and its subcommittee structure. The work program begins in July of a given year and ends the following June.

In keeping with the proactive public involvement spirit of federal legislation, all draft work programs are released to the public for a 30-day review and comment opportunity.

View our [Frequently Asked Questions](#) about the UPWP.

For more information:  
Regina Aris, [raris@baltometro.org](mailto:raris@baltometro.org) or 410-732-9572.

**Related Links**

- [FY 2009 UPWP](#)
- [FY 2008 UPWP \(pdf\)](#)
- [FY 2007 UPWP \(pdf\)](#)
- [FY 2006 UPWP \(pdf\)](#)
- [Get Involved](#)



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## FAQ: Unified Planning Work Program

### UPWP – Frequently Asked Questions

**Q** What does the acronym UPWP mean?

**A** Unified Planning Work Program

**Q** Say again?

**A** A work program that outlines how a metropolitan area will use specified federal funds to accomplish activities covered in the Metropolitan Transportation Planning and Programming Rules and Regulations.

**Q** How often do you develop a work program?

**A** An MPO develops a work program annually, with activities beginning July 1 and ending on June 30 of any given year.

**Q** Where does the money come from?

**A** Based on a formula, the FHWA and FTA provide funding which requires a 20% match.

**Q** What is the proposed budget for FY 2009?

**A** \$5,739,155

**Q** Is the money all for staff?

**A** Planning support from BMC staff is proposed at \$4,111,600, there is \$695,000 proposed for consultants and pass through to members totals \$932,555.

**Q** What are the planning priorities facing the MPO?

**A** Upgrading analytical tools and capabilities, addressing new revenue in the long-range planning process, preparing a Transportation Improvement Program, maintaining a congestion management process, clean air planning, safety and security issues, and public involvement.

**Q** How does the pass through support member activities?

**A** SHA receives a small amount to assist with collecting traffic count data. The jurisdictions engage in a cooperative forecasting process, develop of the TIP, ongoing participation, bike and pedestrian planning, and subarea planning.

**Q** Can you provide some examples of subarea planning for FY 2009?

**A** Anne Arundel County is initiating transit usage data collection to include in their modeling work (\$40,000); Baltimore City will be coordinating local efforts in support of planning for the proposed Red Line (\$90,000); Howard County is evaluating transit performance data in consideration of refinement to routes and schedules (\$26,000).

**Q** Are there any other planning studies in the region?

**A** Yes, a listing of studies with a regional impact that are carried out by other organizations are listed in the prospectus section of the UPWP. Several BRAC related studies are ongoing by SHA and Anne Arundel County. MTA is looking at the Red Line, Green Line and MARC Odenton parking. MdTA is conducting a traffic management study of the three harbor crossings.

### Related Links

[FY 2008 UPWP \(pdf\)](#)

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