

# Baltimore Metropolitan Council



2700 Lighthouse Point East, Suite 310  
Baltimore, MD 21224-4774

Telephone: (410) 732-0500  
Fax: (410) 732-8248  
[www.baltometro.org](http://www.baltometro.org)

Anne Arundel County  
Baltimore City  
Baltimore County  
Carroll County  
Harford County  
Howard County

## **BMC BOARD OF DIRECTORS OCTOBER 21, 2008**

### **MINUTES**

#### **MEMBERS PRESENT**

Honorable Ken Ulman, Howard County Executive and Chairman  
Honorable John Leopold, Anne Arundel County Executive  
Honorable James T. Smith, Jr., Baltimore County Executive  
Honorable Dean L. Minnich, Vice-President, Board of County Commissioners  
Honorable David R. Craig, Harford County Executive

#### **OTHERS PRESENT**

Alan Friedman, Anne Arundel County  
Andrew Frank, Baltimore City  
Elaine Garven, Baltimore City  
Frank Principe, Baltimore County  
Steve Powell, Carroll County  
Lorraine Costello, Harford County  
Aaron Greenfield, Howard County

#### **GUESTS**

Ernie Crist, Manager, Harford County Division of Emergency Operations  
Josh Easton, Baltimore City  
Marneisha Freeland, SB & Company, LLC  
Jennifer Leary, SB & Company, LLC  
Robert Maloney, Director, Mayor's Office of Emergency Management, Baltimore City  
Kristin McFaul, SB & Company, LLC

#### **BMC STAFF**

Larry Klimovitz, Executive Director  
Regina Aris  
Harvey S. Bloom  
Monica Haines  
Barbara Herron  
Mike Kelly  
Mary Logan  
Sandra Spears

## **Approval of Minutes from July 22, 2008 Board Meeting**

County Executive and Chairman Ulman called the meeting to order at 3:10 P.M. He called for a motion to approve the minutes from the July 22, 2008 meeting of the BMC Board of Directors. County Executive Smith motioned for approval and the motion was seconded by Commissioner Minnich. As there were no corrections or additions to the minutes, they were approved unanimously by voice vote.

### **Presentations**

County Executive Ulman introduced Robert Maloney, Director of the Mayor's Office of Emergency Management to present the quarterly update by the Urban Area Work Group (UAWG).

Mr. Maloney provided an overview using a power point presentation (attached) on the following:

- Historical Funding Levels and Projects
- FY '08 Award - \$11, 552,500
- Expanded regional collaboration on other Homeland Security Grants – Ports, Interoperability
- Legislative Issues

Mr. Maloney reported that historically, backup 922, HAZMAT, CMARC, CCTV, and USAR have received the bulk of UASI funding. The UAWG has recognized critical gaps in mass casualty response and plan to allocate more resources in this area which providing sustainment for established projects. He then reviewed the budget and discussed the areas of funding.

The overview also showed historical UASI allocations from FFY 2003 – 2008, as well as a summary of UASI projects from 2003 – 2007. Mr. Maloney then reported on the FY '08 allocation shift. He then reported on the expanded regional collaboration. This focused on:

- Public Safety Interoperable Communications Grant (PSIC) - \$4.3 million for the region
- Department of Health and Mental Hygiene – Tamiflu reduced cost purchase program
- Interoperable Emergency Communications Planning Grant - \$209,000
- Large Scale Regional Decontamination Exercise
- LInX – Montgomery County partnership
- SPARS – MEMA/UAWG partnership

Mr. Maloney then discussed the FY '08 Port Security Grant Program (PSGP) and the comparison of DHS priorities and UAWG proposals. This was followed by a report on "Operation Purple Haze". Mr. Maloney discussed a regional mass decon exercise that was held on August 2<sup>nd</sup> at M & T Bank Stadium. He said that the stadium should be commended. Baltimore is the first city to acknowledge that something like this could take place. All seven jurisdictions participated and between 200-300 responders participated along with 1,000 "victims". This also tested triage, treatment, and interoperable communications capabilities.

Mr. Maloney stated there are two possibilities being considered from the Federal government which could influence our regional ability to leverage the funding. There is discussion about requiring a local match on both direct and UASI funding. This would be detrimental to us. He stated that it is important to communicate to our concerns to DHS. The second is the latest on overtime and backfill. Historically, the federal government reimburses. The grant only gives .5 hours of funding. They give the bridge not the regular pay. We wouldn't be able to do any exercising training. Mr. Maloney stated that on behalf of the UAWG committee, he wrote a letter to Secretary Ashley requesting a change in this

policy, both on the match and overtime policy. He stated that we may be coming back to the Board for assistance at a later date.

County Executive Ulman suggested that we hold off on any decisions until we get a new administration. He asked if the letters were going to the Maryland Congressional Delegation. Mr. Klimovitz stated that we could mirror what we are doing on the SLEP Program. This was followed by a brief discussion. County Executive Smith suggested that a request to make a presentation before the Maryland Delegation would be in order. He stated that this could be done through Senator Mikulski. Mr. Maloney also verified that the monies that the State will be withholding is minimal. Mr. Klimovitz asked if the Web EOC project is in maintenance mode and if it is operational in each jurisdiction. Mr. Maloney stated that it is operational in each jurisdiction and work in being done to make upgrades.

### **Acceptance of FY 2008 Financial Audit**

Mr. Klimovitz stated that our on-site audit took place the week of August 17-22 and the wrap up meeting took place by conference call. A portion of the draft is included in the packets. He stated that for FY '08 we finished up with a net income of \$133,088, which compares to the budgeted net income of \$74,783. We finished 78% ahead. This will be added to our emergency fund. We are bordering on \$1.5 million threshold. He then introduced the representatives from SB & Company, Kristin McFaul, Jennifer Leary, and Marneisha Freeland. The representatives then reported on the hand-out. It was reported that there were no judgments or exceptions to the system of internal controls. It was also reported that there are no audit adjustments.

County Executive Ulman called for a motion to approve. The motion was made by Commissioner Minnich and seconded by County Executive Leopold. As there were no changes or additions, the motion was approved unanimously by voice vote.

### **Approval and Signature of Pharmaceutical Stockpile Extension Letter**

County Executive Ulman called for approval of the letter discussed in the last meeting. Mr. Klimovitz stated that he has received comments from three jurisdictions. He stated he would pass it around and get signatures.

### **Decision/Direction on BMC Office Lease**

Mr. Klimovitz reported that negotiations have been underway with two primary offerers for office space beyond June 1, 2010. Financial summaries of both proposers are included in the packets. Oral presentations were made before the Management Committee on October 6, 2008. The two options would be to stay at Lighthouse Point or relocate to McHenry Row. Costs are similar with an \$80,000 difference between options. Following discussion, Mr. Klimovitz asked for the Board's direction/decision on this matter.

County Executive Ulman stated that it is important we maintain our commitment to the City. The City is the center of the region. He stated that he personally thinks it is exciting if a government office can be a catalyst for a new development in the city. Mr. Frank stated that the City appreciates the region's commitment to stay here. The organization has been in the City for at least 20 years. The Mayor supports the idea to use a quasi-government group entity as a catalyst and be a pioneer again. County Executive Smith echoed this same feeling. County Executive Ulman asked what was needed from the Board. Mr. Klimovitz stated that he needed a motion. County Executive Smith made a motion to relocate BMC to McHenry Row. It was seconded by County Executive Craig. As everyone was in favor, the motion was approved unanimously by voice vote.

## Program Updates

### September, 2008 Financials

Mr. Klimovitz reported on the September, 2008 financials (attached). County Executive Ulman stated that we are all going through tough times and tightening our belts. He asked if there were any areas that the BMC could provide savings. Mr. Klimovitz responded by saying that we pass that money to you from the transportation grant and the jurisdictions get more than they pay in. County Executive Ulman asked what was paid in this year. Mr. Klimovitz stated that collectively it is \$498,000. The formula is based on the size of the jurisdiction. County Executive Ulman then discussed several of the line items such as travel, dues and subscriptions, etc. He asked if there was an opportunity to cut back on some of this. This was followed by a discussion on the pass-thru and how is it spent. Mr. Bloom stated the pass-thru was close to \$1 million. He also stated that regarding travel, that is related to a program activity. He added that we are very conservative about where we send staff. County Executive Ulman asked if this could be explored and come up with a list and it would help send a message to the State.

### Introduction of New Staff

Mr. Klimovitz stated that we have hired three new staff. Two in the Transportation Division; on the Executive side Mr. Michael Kelly assumed the vacancy of Ryan O'Doherty. Mr. Klimovitz stated that we have three vacancies and that there is a constant churning.

### MPO Recertification

Mr. Klimovitz stated that on September 3<sup>rd</sup>, the Federal Highway Administration issued their unqualified recertification of the BRTB as the MPO.

### Regional Sustainability Committee

Mr. Klimovitz reported that the first meeting took place on October 20<sup>th</sup> and it went very well. Representatives were in attendance from each jurisdiction (with the exception of Baltimore City). Joshua Feldmark of Howard County will serve as Chair. Mr. Klimovitz stated that the jurisdictions have "homework" for their next meeting.

### T 2035 Amendment Process

Mr. Klimovitz provided a brief overview on the progress of the amendment process.

### BMC/ULI Regional Planning Workshop

This was an opportunity to look at regional planning from the bottom-up. It was a great turn-out. There were 40-45 people and the Planning Directors were engaged. They will be getting together again on December 10<sup>th</sup> to do a debriefing. At the next Board meeting, Planning Directors will provide a briefing to the members on recommended next steps.

## BRCPC Activities

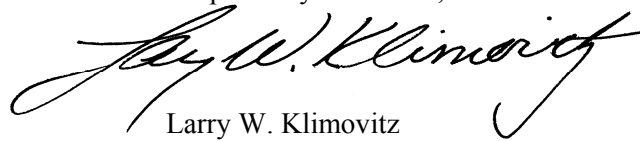
Mr. Klimovitz stated that on September 16<sup>th</sup> we had a Regional Procurement Expo. There were over 400 participants. He then discussed the Board of Education Electricity contracts. Carroll County is the only jurisdiction not participating due to the way their contracts are currently setup. Mr. Powell stated that he welcomed any assistance from the Board and contacts. Mr. Klimovitz then discussed the RFP for the long-term purchase of electricity. This should go on the BRCPC website for expressions of interest. The pre-bid conference is set for December 13<sup>th</sup>. The due date for bids is January 16<sup>th</sup>. He then explained what we are looking for.

Mr. Klimovitz then discussed the corrective pension legislation. It was a point of concern because with the change in personnel, there was a question of whether the seven employees “grandfathered” in will get the health benefits that they were promised.

Mr. Klimovitz told the Board that their scheduling secretaries would be contacted to set up meeting dates for Calendar Year 2009.

As there were no further items, the meeting was adjourned at 3:50 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Larry W. Klimovitz". The signature is written in a cursive style with a large, sweeping flourish at the end.

Larry W. Klimovitz  
Executive Director