

FY 2009 NSGP Investment Justification and Selection Criteria

FEMA has developed guidelines that establish the required Investment Justification content and helps ensure that submissions are organized in a consistent manner while addressing key data requirements. Failure to address these data elements in the prescribed format, including the strict formatting guidelines, will result in the rejection of the Investment Justification from review consideration.

The Investment Justification must: 1) Be created and submitted in Microsoft Word (*.doc) or text (*.text); 2) **Not exceed five (5) single-spaced pages, in 12 point Times New Roman font, with a minimum of 1” margins.** The applicant is required to adhere to and include the following section headings, page restrictions, character limitations and selection criteria within the Investment Justification. Due to the competitive nature of this program, separate attachments **will neither be accepted nor reviewed.** Additionally, scanned or imaged applications will not be accepted. Applications must use the following file naming convention when submitting required documents as part of the FY 2009 NSGP: “FY 2009 NSGP MD <Nonprofit Name>.”

Applications should be submitted to the appropriate UAWG Law Enforcement Representative no later than 11:59 PM EST, January 13, 2009, to ensure adequate time for a state review of nonprofit applications.

I. APPLICANT INFORMATION

Identify the following:

- Name of the Organization
- Organization Type (e.g., Medical, Religious, Educational, Community Center, Museum, Other)
- 501(c)(3) Number
- Dun and Bradstreet Number
- FY 2009 Urban Area
- FY 2009 UASI NSGP Federal Funding Request
- FY 2009 UASI NSGP Grantee’s 25 Percent Match
- FY 2009 UASI NSGP Total Project Cost
- Any Previous NSGP Funding Received, including amount
- Any Previous DHS Funding Received, including source
- Any Current Contract with DHS (Yes/No – if yes, please describe)

(800 Character Max not including spaces)

II. BACKGROUND

Background: Describe the nonprofit organization including:

- Membership and community served
- Symbolic value of the site(s) as a highly recognized national or historical institution that renders the site as a possible target of terrorism

- Known critical infrastructure or key resources (CIKR) located within close proximity to nonprofit organization facilities (see <http://www.dhs.gov/nipp> for additional information and guidance on CIKR sectors)
- Any role in responding to or recovering from terrorist attacks

(1,800 Character Max not including spaces)

III. INVESTMENT HEADING

Investment Heading:

- Investment name
- Total FY 2009 NSGP Federal Funding Requested
- Investment Phase – Ongoing or New

(500 Character Max not including spaces)

IV. BASELINE

Baseline – Previous Request Name and Funding:

- If the nonprofit organization has received DHS or NSGP funding the past, provide the funding amount and the investment type.

(700 Character Max not including spaces)

V. RISK

Risk: DHS defines risk as the product of three principal variables: Threat, Vulnerability, and Consequences. In the space below, describe findings from previously conducted risk assessments, including A) Threats, B) Vulnerabilities, and C) Potential Consequences of an attack.

- V.A. Threat: In considering threat, the applicant should discuss previous findings such as risk assessment and/or police findings.
- V.B. Vulnerabilities: In considering vulnerabilities, the applicant should discuss the organization's susceptibility to destruction, incapacitation, or exploitation by a terrorist attack.
- V.C. Potential Consequences: In considering potential consequences, the applicant should discuss potential negative effects on the organization's asset, system, and/or network if damaged, destroyed, or disrupted by a terrorist attack.

(2,200 Character Max not including spaces)

VI. TARGET HARDENING

Target Hardening: In this section, describe the proposed target hardening activity, including the total Federal funds requested, that addresses the identified threat or vulnerability. Allowable costs are focused on target hardening activities.

Thus, funding can be used for acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the nonprofit organization, specifically in prevention of and/or in protection against the risk of a terrorist attack. This equipment is limited to two categories of items on the Authorized Equipment List (AEL).

- Physical Security Enhancement Equipment (AEL Category 14)

- Inspection and Screening Systems (AEL Category 15)

The equipment categories are listed on the web based AEL on the Responder Knowledge Base (RKB), which is sponsored by DHS and located at <http://www.rkb.us/>. The below description must identify the respective AEL category for all requested equipment.

(2,200 Character Max not including spaces)

VII. MILESTONES

Milestones: Provide description and associated key activities that lead to the milestone event over the FY 2009 NSGP period of performance. Start dates should reflect the start of the associated key activities and end dates should reflect **when the milestone event will occur.**

(1,000 Character Max not including spaces)

VIII. PROJECT MANAGEMENT

Describe the project management, including:

- Who will manage the project
- Description of any challenges to the effective implementation of this project
- Coordination of the project with State and local homeland security partners

(2,000 Character Max not including spaces)

IX. GRANTEE MATCH PLAN

Match Requirement: Describe how the 75-25 match in kind will be met. Provide the Federal request amount, the grantee's 25 percent match, and the total project cost for the FY 2009 NSGP. In addition to the required cash or -in-kind match, discuss other funding sources (e.g., non-FY 2009 NSGP funds) that you plan on utilizing for the implementation of this project.

(1,000 Character Max not including spaces)

X. IMPACT

Impact: What measurable outputs and outcomes will indicate that this Investment is successful at the end of the FY 2009 NSGP period of performance? What specific target capability is this investment working to achieve?

(1,500 Character Max not including spaces)