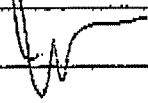



<b>FROM</b>	NAME & TITLE	Joseph D. Mazza, Acting City Purchasing Agent 	CITY OF BALTIMORE <b>MEMO</b> February 1, 2008 DATE:	
	AGENCY NAME & ADDRESS	Bureau of Purchases 231 East Baltimore Street, Suite 300		
	SUBJECT	Informal - Renewal		

**TO** Honorable President and Members  
of the Board of Estimates

Dear President and Members:

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a renewal of Solicitation Number BP-06100 – Lamps, Large and Specialty for a period of one year to C. N. Robinson Lighting Supply Company, Inc., 4318 Washington Boulevard, Baltimore, MD 21227. Period covered is February 15, 2008 through February 14, 2009. There are no remaining option periods.

**AMOUNT OF MONEY AND SOURCE OF FUNDS:**

\$600,000.00

Account Nos.: Various

**BACKGROUND/EXPLANATION:**

On February 1, 2006, the Board approved the initial award for two years in the amount of \$600,000.00. The contract has an option for a one year renewal at the sole discretion of the City. Therefore, authority is requested to renew for one year.

The above amount is our estimated requirement for a period of one year; however, the contract provides that the vendor shall supply the City's entire requirement, be it more or less.

Req. Nos.: Various

Various Agencies

**CONTRACT VALUE SUMMARY:**

- |  |                      |
|--|----------------------|
| 1. Initial award approved by Board on February 1, 2006 | \$ 600,000.00        |
| 2. Current renewal pending approval                    | <u>\$ 600,000.00</u> |
| 3. Revised total contract amount                       | \$1,200,000.00       |

**MBE/WBE PARTICIPATION:**

MWBOO granted a waiver on November 29, 2005.

Attachments: None

APPROVED BY BOARD OF ESTIMATES

FEB 1 9 2008

*Jessica H. Taylor*

DATE

CLERK

JDM:BPR:

#0412