



Howard County, Maryland

OFFICE OF PURCHASING

6751 Columbia Gateway Drive, Suite 501  
Columbia, MD 21046  
(410) 313-6370  
Tax Exemption No. 30001219

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Contract Number: 4400001473

ELLIOTT & FRANTZ INC  
10421 GUILFORD ROAD  
JESSUP MD 20794  
USA

Commodity Contract	
Contract Number:	4400001473
Vendor Number:	1108282
Date:	03/22/2011
Contract Term:	03/23/2011 to 03/22/2012
Header Target:	\$15,000.00
Ceiling Value:	\$75,000. Over 5 Years
Buyer:	Evangeline Bolder
Telephone:	410-313-6373
Fax Number:	410-313-6388
Email:	ebolder@howardcountymd.gov

Delivery Terms: Free On Board Destination, Inside deliver  
Payment Terms: Days Net due within 30 days

Contract text:

This Contract for OEM Parts and Services Heavy Equipment and Heavy Trucks, shall be executed in accordance with all terms, conditions and specifications of Invitation for Bid #2011-47. The Contract Term is 03/23/2011 to 03/22/2012 with 4 one-year renewal options.

All invoices shall reflect the Contract Number as well as release Purchase Orders issued against the Contract and the contract line item numbers. Invoices against contract lines with discounts, rather than unit prices, must show the list price, discount amount and net pricing for each item.

Warranty for Parts: one year  
Warranty for Service Repairs: 30 days  
Hours of Operation - Weekdays: 7:00 a.m. to 5:00 p.m  
Hours of Operation - Weekend: Closed

Parts Contact Person: Ted Kushner (410)792-9134  
Service Contact Person: Ed Russell(410)792-9134

Agency Contact: Mary Martin, Central Fleet (410)313-1084

Item	NIGP Code	Description	Unit	Price
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1 06074 Parts, Gradall

Material Text:  
Parts and Services, OEM for Heavy Equipment and Heavy Trucks, Manuf:  
Gradall, List price.



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Item	NIGP Code	Description	Unit	Price
2	06074	Hourly rate Price(Contract/Bid)	1 HR	108.00 USD

**Material Text:**

Parts and Services, OEM for Heavy Equipment and Heavy Trucks, Hourly rate for services

**TERMS AND CONDITIONS APPLICABLE TO CONTRACTS**

1. This is notice that the contract referenced above has been awarded to you based on the bid or proposal you submitted. All terms, conditions and specifications of the solicitation will apply to all orders.
2. Any County agency authorized to purchase from this contract must issue a release Purchase Order and reference the contract number and line number for each of the goods and/or services on the contract.
3. This is not an order to ship goods or begin services. A release Purchase Order must be issued before you are authorized to ship goods or begin services.
4. Changes in goods to be furnished or services to be performed are not permitted unless approved by the Office of Purchasing prior to goods being shipped or services being performed. Prior approval of the Office of Purchasing is also required before goods or services can be added or deleted.
5. The contractor must supply actual goods and services ordered at the contract price.
6. Contractors must maintain, in full force and current, the insurance coverage required under the terms and conditions of this contract while this contract is in effect, including any renewals thereof.
7. The County is exempt from State and Federal Excise Taxes. Maryland Sales and Use Tax Exemption Certificate No. 30001219.
8. Invoices for release Purchase Orders against this contract must include:
  - Contractor's name;
  - Address;
  - Federal tax identification number;
  - Contract number (the first two digits are 44XXXXXXXX) and Contract Line number (shown under each item description as 44XXXXXXXXX - the last digit is the contract line number)
  - Purchase Order number (the first digit is 2XXXXXXXXX);
  - Unit price and extended price (the unit price must match a line on the contract); and
  - Description of goods provided and/or services performed as shown on this contract.

Buyer

*Evanston G. Billa*

Authorized Signature

*Barbara H. Herold*