



## **Baltimore Metropolitan Council**

# **REQUEST FOR PROPOSALS VOICE, DATA, AND ELECTRONIC MEDIA CONTENT SERVICES**

**4/5/2010**

**Due Date:**

Friday, May 28, 2010

**Submit Qualifications to:**

Baltimore Metropolitan Council  
ATTN: Spencer Simpson  
2700 Lighthouse Point East, Suite 310  
Baltimore, MD 21224

**Contact for More Information:**

Spencer Simpson  
Telephone: 410-732-9569  
E-mail: [ssimpson@baltometro.org](mailto:ssimpson@baltometro.org)



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**EXECUTIVE SUMMARY**

The Baltimore Metropolitan Council ("BMC") is seeking a qualified service provider for voice, data, and electronic media content (that is, satellite or Cable TV) at a new site to which it plans to move in mid to late 2010.

BMC previously issued an RFP for these services, but is now re-issuing the RFP with more specific requirements.

RFPs have already been issued for, and contracts have already been awarded for, a telephone switching system as well as site cabling.

There will not be a pre-bid meeting for this procurement; however, questions are allowed via email until April 30, 2010. The answers to questions asked by prospective bidders for the previous RFP are attached to the end of this document.

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**I. INTRODUCTION**

The Baltimore Metropolitan Council is a private nonprofit organization committed to identifying regional interests and developing collaborative strategies through plans and programs which will improve the quality of life and economic vitality throughout the region. Our Board of Directors includes the Mayor of Baltimore City, the County Executives of Anne Arundel, Baltimore, Harford and Howard counties, and a Carroll County Commissioner.



The work of BMC staff includes transportation forecasting and analysis, economic and demographic research, computer mapping applications, air and water quality programs, cooperative purchasing, and rideshare coordination. In addition, BMC staff provides technical support to the **Baltimore Regional Transportation Board (BRTB)**.

The BRTB is the designated Metropolitan Planning Organization (MPO) for the Baltimore region. It consists of designated representatives from Baltimore City, Anne Arundel County, Baltimore County, Carroll County, Harford County, and Howard County, plus the City of Annapolis, the Maryland Department of Transportation, the Maryland Department of the Environment, and the Maryland Department of Planning.

BMC is planning to move to a new site in mid to late 2010. The new site, McHenry Row, is on the former location of the Chesapeake Paperboard Company, on the east side of Key Highway between Fort Avenue and Interstate 95.

BMC will take up most of the third floor of the McHenry Row office building, currently under construction.

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**II. PURPOSE**

In order for BMC to fulfill its mission, voice and data communication capabilities need to be in place and operating by the time furniture and employees arrive. At the same time, BMC desires access to electronic media content (commonly referred to as "Satellite TV" or "Cable TV") to fulfill various parts of its mission.

**III. Objectives**

BMC is seeking a qualified service provider for voice, data, and electronic media content at its new site.

The system should include any or all of the following components:

- Voice communication
  - A single traditional (T1) PRI trunk.
  - 12 direct lines routed through a phone switching system. One line will serve as a "main line", or principal point of contact for the organization; the other eleven will serve as DID voice lines for outside callers to contact specific users.
  - 4 analog trunk lines for specialized devices (e.g. fax machines).
- Data Communication, or the ability to provide users access to the world Internet.
  - Throughput equivalent to, or better than, throughput at the current site.
  - In addition to normal employee access to the world Internet from the site, BMC needs to host services for external Internet users at the site. Four contiguous IP addresses will be required, if provider does not require multiple external addresses using the same physical connection to be configured in a subnet. If provider requires such a subnet, eight contiguous addresses starting with an exact multiple of eight will be required.
  - BMC plans to provide limited network access (including Internet access) to employees and visitors through wireless routers located in its perimeter network.
- Electronic media content, accessible by devices in four conference rooms. Programming should include local broadcast channels and national news and business news networks.

Contractor shall work with contractors doing work on other BMC infrastructure components at the site to ensure interoperability.

The value of additional features will be considered; however, in addition to a full-feature price proposal, bidders must also provide pricing for a minimal feature set for cost-comparison purposes. When bidding on multiple components, the cost of individual components should be listed along with

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**UPDATED: Requirements Clarification/Modification**

In the original RFP, BMC, not wishing to be constrained as to the technology for provision of voice services, allowed vendors to design a traditional (e.g. PRI) system, a VOIP system, or both. BMC had been working under the assumption that voice and data networks would be separate (its current PRI service is delivered via a T1 line).

Based upon bidders' comments and questions at the time, we clarified and extended the requirements of the original Voice Communications System to allow an integrated voice/data network option, which would have required a single, more robust IP service if the voice service had been delivered via SIP trunking.

The winning bid for the Voice Communications System requires a traditional (T1) PRI trunk, removing that possibility. The IP service is for Internet connectivity only.

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**IV. Scope of Work**

As of this RFP's writing, the building housing the new site is under construction. BMC has finalized a floor plan for the new site, based upon construction drawings provided by the building owner. This floor plan includes an electrical service room, where service provider lines will enter the site (and perhaps terminate), as well as a switching center room that will house all service switching equipment, as well as servers (computers) providing other aspects of BMC's IT infrastructure.

Tenant customization of the site by the building owner's contractors is scheduled to begin in August, 2010. At some point during the tenant customization phase, the electrical service room and the switching center room will become accessible by BMC and its contractors.

**TASK 1: Install equipment**

The service provider(s) chosen under this RFP will:

- install, for each type of service requiring physical connectivity to an outside network, any cabling it requires to connect that network into the new site, ending at one or more termination points.
- provide and install any switching equipment (such as modems or routers) between the data service termination point and the external interface of any BMC firewalls.
- provide and install any external equipment required for electronic media content (e.g. satellite dishes), providing physical connectivity to up to four termination points.
- provide and install any decoder boxes and accessory equipment required for electronic media content at client locations.
- work with BMC staff to ensure that the data services are accessible in the data switching center.
- work with BMC staff and the site cabling contractor to ensure that the electronic media content services are accessible at client locations.
- work with the voice communications system provider to ensure that the voice communications service works with the voice communications system.
- work with the site cabling contractor to ensure that any analog lines work at their client locations.

**TASK 2: Train BMC Personnel**

Contractor(s) shall

- provide BMC with appropriate user documentation for all user-controllable equipment that it provides.

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- train designated BMC staff members in the operation of any user-controllable equipment that it provides.

**TASK 3: Ongoing Support**

- Provide a mechanism for ongoing support service, with the cost of support included as a line item in the ongoing service provision cost.

**V. PROPOSAL CONTENT**

The proposal should consist of two separate parts: (1) a Technical proposal; and, (2) a Cost Proposal (in a sealed envelope). They shall meet, at a minimum, the following requirements. Proposals not meeting these requirements will be rejected.

**Technical Proposal**

The Technical Qualifications should contain the following:

- *Cover Letter* – signed by an executive with authority to commit the proposing firm and stating the period for which the proposal is valid.
- *Project scope* – Specify which component(s) of this RFP the proposal covers (voice, data, and/or Electronic media content). Bidders may be willing to be selected for an individual component. Please include an itemized list of equipment, materials, and labor hours, without specifying unit costs, labor rates, or total costs. BMC suggests that this last item be a redacted copy of the Project Budget from the Cost Proposal.
- *Experience and Qualification* – Please list your qualifications with regard to the selection criteria identified in this RFP. Your summary should contain: (a) the information on projects of similar nature that you or your firm has completed, including brief descriptions, dates, and names of contact persons. Please include links to relevant work if possible, and (b) the resumes of proposed project manager and key team personnel.
- *Project Management* – Designation of a project manager and the responsibilities of the manager. Note that the resulting contract will require commitment of the specified staff. An outline showing estimated hours by each staff member by task shall be provided.
- *DBE Participation* – The program for assuring the maximum opportunity for participation by Disadvantaged Business Enterprises (DBEs) in accord with BMC's goals shall be presented. See the section of MANDATORY STATEMENTS for statement of DBE participation goals.
- *Other Information* – Any other material that the proposer wishes to provide.

### **Cost Proposal**

The Cost Proposal should be composed of two parts: Project Budget and Affidavits and Certifications.

When submitting your cost proposal, please address the items listed below.

- *Project scope* – Specify which component(s) of this RFP the proposal covers (voice, data, and/or Electronic media content).
- *Project Budget* - Provide your price quote as a fixed price in United States dollars. The price quote shall specify the number of labor hours and cost by staff member and total hours and cost estimated for each task. Direct costs shall be itemized by category (e.g., travel, per diem, materials, etc.) for the entire project. The contract type is anticipated as fixed price with partial payments paid based on task completion.
- *Affidavits and Certifications* – An original signed copy of Proposal Affidavit attached at the end of this RFP shall be included in the Cost Proposal.
- *Bundling* – Bidders may choose to offer combined cost proposals in response to each of the components of this RFP. Bidders may choose to offer discounts under the condition that BMC select multiple components of this RFP, but must be willing to be selected for an individual component.

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**VI. SUBMISSION OF QUALIFICATIONS**

All respondents shall submit **3 copies** of their technical proposal and **1 copy** of their cost proposal (in a separate sealed envelope) to:

Baltimore Metropolitan Council  
Attn: Spencer Simpson, Information Technology Coordinator  
2700 Lighthouse Point, Suite 310  
Baltimore, MD 21224-4774

The proposal must be received by BMC no later than 2:00 p.m. Eastern Daylight Time on **Friday, May 28, 2010**. Allow adequate time for mail or other carrier delivery. Proposals arriving after the deadline will not be accepted. Please direct any questions to Spencer Simpson by telephone 410-732-9569 , fax (410) 732-8248, or e-mail: [ssimpson@baltometro.org](mailto:ssimpson@baltometro.org).

The BMC will not pay for the development and submission of proposals in response to this RFP. The BMC reserves the right to reject any proposals without cost or detriment to the BMC.

The Consultant shall not make changes in the specifics put forth in a proposal, including staff participation, without the prior written consent of the BMC.

**TENTATIVE SCHEDULE**

|                                 |                               |
|---------------------------------|-------------------------------|
| RFP Issued:                     | 4/5/2010                      |
| E-mail questions allowed until: | Friday, April 30, 2010        |
| Proposals Due:                  | Friday, May 28, 2010          |
| Contractor Selection:           | Wednesday, June 30, 2010      |
| Start of Installation:          | TBD: Target August 21, 2010   |
| Completion of Installation:     | TBD: Target September 1, 2010 |

Because the site is in a building currently under construction, this schedule may change due to construction delays or other circumstances. If any phase of installation requires access to the site before services become operational, bidders must specify any amount of lead time required.

**CONTRACTOR SELECTION CRITERIA**

All proposals will be evaluated on the basis of technical merit and proposed cost. This is not an absolute low-bid procurement. BMC staff will conduct the evaluation of proposals. Technical merit includes work program and approach, as well as staff experience and qualifications. Teaming is permissible but the contract will be with a single prime contractor.

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The BMC reserves the right to negotiate with one or more respondents selected on the basis of the initial technical merit and proposed cost. Respondents may be asked to make personal appearances to provide additional information on proposals.

**MANDATORY STATEMENTS**

**Public Information Act Notice**

Respondents should give specific attention to the identification of those portions of their proposals they deem to be confidential, proprietary information or trade secrets and provide any justification why such materials, upon request, should not be disclosed.

**Disadvantaged Business Enterprise Notice**

Disadvantaged business enterprises (DBEs) are encouraged to respond to this solicitation. It is the intent of the BMC that certified minority business enterprises and sub-contractors be given the opportunity to submit proposals to this RFP and will not be subject to discrimination on the basis of race, color, sex, or national origin in consideration for an award.

**Disadvantaged Business Enterprise Subcontract Participation Goal**

The Baltimore Metropolitan Council hereby notifies all respondents that in regard to any contracts entered into pursuant to this advertisement; MBEs and WBEs will be afforded full opportunity to submit expressions of interest in response to this notice and will not be subject to discrimination on the basis of race, color, sex or national origin, in consideration for an award.

It is the goal of the BMC that certified businesses participate in all federal-aid contracts. BMC has established a DBE participation goal of fifteen percent (15%) of the total contract amount has been established for this procurement. Proposers must make a good faith effort to meet this goal. All offers submitted in response to this RFP must include a statement specifying the State of Maryland has certified the DBE or DBEs utilized to meet this requirement. If the DBE has not been certified by State authorities, but has been certified by others receiving federal funding, the name of the organization should be included in the proposal. The BMC reserves the option to accept this certification in lieu of Maryland state certification.

**Required Terms and Conditions**

The following terms and conditions are required in contracts executed by the BMC.

- Parties to the Contract
- Scope of the Contract
- Compensation and Method of Payment
- Non-Hiring of Employees
- Disputes
- Maryland Law Prevails
- Non-Discrimination in Employment
- Contingent Fee Prohibition

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- Multi-Year Contracts Contingent Upon Appropriations
- Termination for Default
- Termination for Convenience
- Delays and Extensions of Time
- Liquidated Damages
- Suspension of Work
- Retention of Records
- Compliance with Laws
- Truth in Negotiation Certification
- Contract Affidavit
- Insurance Coverage

## PROPOSAL AFFIDAVIT

### A. (ANTI-BRIBERY AFFIRMATION). I HEREBY CERTIFY THAT

(1) I am the (title) \_\_\_\_\_ and the duly authorized representative of (vendor) \_\_\_\_\_ and that I possess the legal authority to make this Affidavit on behalf of myself and the vendor for which I am acting.

(2) Except as described in paragraph 3 below, neither I, nor to the best of my knowledge, information, and belief, the above vendor, nor any of its officers, directors, or partners, nor any of its employees directly involved in obtaining contracts with the State or any county, bi-county, multicounty agency or subdivision of the State has been convicted of, or has pleaded *nolo contendere* to a charge of, or has during the course of an official investigation or other proceeding, admitted in writing or under oath acts or omissions committed after July 1, 1977, which constitute bribery, attempted bribery, or conspiracy to bribe under the provisions of Article 27 of the Annotated Code of Maryland or under the laws of any state or federal government.

(3) State "none" or, as appropriate, list any conviction, plea or admission described in paragraph 2 above, with the date; court official, or administrative body; and the sentence or disposition, if any:

\_\_\_\_\_.

(4) I ACKNOWLEDGE THAT this Affidavit is to be furnished to the Procurement Officer, and may be furnished to the Attorney General pursuant to Sections 16-201, et seq., of the State Finance and Procurement Article of the Annotated Code of Maryland. I acknowledge that if the representations set forth in this Affidavit are not true and correct, the Council may terminate any contract awarded and take any other appropriate action.

**B. (NON-COLLUSION AFFIRMATION). I HEREBY FURTHER AFFIRM THAT** neither I nor, to the best of my knowledge, information and belief, the above firm nor any of its other representatives I here represent have:

(1) Agreed, conspired, connived or colluded to produce a deceptive show of competition in the compilation of the bid or offer being submitted herewith;

(2) In any manner, directly, or indirectly, entered into any agreement, participated in any collusion to fix the bid price or price proposal of the bidder or respondent herein or any competitor, or otherwise taken any action in restraint of free competitive bidding in connection with the contract for which the within bid or offer is submitted.

**C. (PROCUREMENT AFFIRMATION). I HEREBY FURTHER AFFIRM THAT**

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(1) Neither the above business nor, to the best of my knowledge, information, and belief, any officer, controlling stockholders, partner, principal, or other person substantially involved in the contracting activities of the business has in the past five (5) years: (a) been convicted under state or federal statute of a criminal offense incident to obtaining or attempting to obtain or performing a public or private contract, fraud, embezzlement, theft, forgery, falsification or destruction of records, or receiving stolen property; (b) been found civilly liable under state or federal antitrust statutes for acts or omissions in connection with the submission of bids or proposals for a public or private contract; (c) been convicted of any violation of a state or federal antitrust statute; (d) been convicted under the provisions of Title 18 of the United States Code for violation of the Racketeer Influenced and Corrupt Organizations Act, 18 USC Section 1961 et seq.; or (e) the Mail Fraud Act, 18 USC Section 1341 et seq., for acts arising out of the submissions that would constitute grounds for conviction or liability under any statute described above. Also, the undersigned vendor was not founded or established or is not operated in a manner designed to evade the application or defeat the purpose of the Debarment Regulations, COMAR 21.08; is not currently suspended or debarred pursuant to COMAR 21.08 or by the action of any other public entity; and is not a successor, assignee, subsidiary, or affiliate of a suspended or debarred business.

(2)(a) If the affirmation described in subsection (1) cannot be given and debarment proceedings have not been instituted against the business pursuant to COMAR 21.08, indicate the reasons why the affirmation cannot be given, including any conviction or admission described in subsection (1), above, with the date, court and sentence or disposition, if any; the name(s) of the person(s) involved, and their current positions and responsibilities with the business; the activity specified in COMAR 21.08 in which each person was involved; and the details of the person's participation in the activity, including the name(s) of an entity involved and the person's positions and responsibilities with the entity. (Attach additional sheets as necessary.)

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(b) If the affirmation described in subsection (1) cannot be given, and debarment proceedings have been instituted against the business pursuant to COMAR 21.08, indicate the status of such proceedings.

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**I ACKNOWLEDGE THAT** this Affidavit is to be furnished to the Procurement Officer and may be distributed to units of: (1) the State of Maryland; (2) counties or other subdivisions of the State of Maryland; (3) other states; and (4) the federal government. I further acknowledge that this Affidavit is subject to applicable laws of the United States and the State of Maryland, both criminal and civil, and that nothing in this Affidavit or any contract resulting from the submission of this bid or proposal shall be construed to supersede, amend, modify or waive, on behalf of the State of Maryland or any unit of the State of Maryland having jurisdiction, the exercise of any statutory right or remedy conferred by the Constitution and the laws of Maryland in respect to any misrepresentation made or any violation of the obligations, terms and covenants undertaken by the above firm in respect to (1) this Affidavit, (2) the contract, and (3) other Affidavits comprising part of the contract.

**I DO SOLEMNLY DECLARE AND AFFIRM UNDER THE PENALTIES OF PERJURY THAT THE CONTENTS OF THIS AFFIDAVIT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF.**

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(Date)

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(Affidavit)

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**VII. Questions and Answers**

These questions were asked by potential bidders at the pre-bid meeting held on October 13, 2009. In most cases the original answers from the October 28, 2009 RFP addendum still apply, but we have updated some to deal with current circumstances.

If potential bidders have any other questions, they should be submitted to Spencer Simpson via email (ssimpson@baltometro.org) by April 30, 2010.

**Site and construction information**

**What is the site address?**

1500 Woodall Street – however, the building owner is trying to have the street named "Whetstone Way", so at some point the address may become 1500 Whetstone Way

**Schedule update**

The building is now scheduled for BMC occupancy during September 2010, meaning that tenant improvements will be underway during the spring and summer months. Builder has letters of intent to lease entire building.

**Would it be possible to obtain a property management POC for the new location?**

Property management would prefer that any questions come through BMC from the bidders. BMC will provide a POC for the building after award to the successful bidder. Until that time all questions should go through BMC.

**McHenry Row Office Building IT Infrastructure**

In the interest of full disclosure, property management personnel have informed me that they plan to have Verizon install its FiOS® product in the McHenry Row office building.

**Current usage at Lighthouse Point**

**Current systems**

- PRI for voice
  - 1 main line
  - 11 DID lines for specific employees
  - 4 analog lines
- ADSL for data. This is an enhanced ADSL that can pull down up to 4 MB/s
- No TV

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## Call volumes, types of callers

Most (80%) are local/state government employees, some from private citizens (citizen committees, RIC, Ride Share)

## Are there any 800 lines?

Yes, there is a single 800 number for the Ride Share program. 866-645-0032  
(We incorrectly said "no" at the pre-bid meeting)

## Conferencing

We have a PolyComm conferencing phone, and Currently using an outside service (per call), which meets our needs and costs \$xxx.xxx/mo.

There is an average of two conference calls per month, usually less than 6 users, never more than a dozen users. Conferences can last a couple of hours, but usual participant duration 1 hour.

Current phones have an internal conferencing function that allows 3 users. Too limited for normal use.

## International calls?

Infrequent

## Does BMC have a disaster recovery plan for communications system?

Not specifically for voice communications. There are agreements with partner organizations (local governments) for operations after a disaster.

## Can we get a copy of current local, long distance, and internet bills?

These will be made available to specific bidders who request them.

## System Requirements

### UPDATED: Must bids provide all three services: voice, data, and TV?

No. However, when evaluating cost proposals, BMC will include a cost factor for working with multiple vendors.

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### **UPDATED: Normal/Analog line requirements**

Bidders should meet the existing requirements of 12 voice lines, 4 analog lines. One analog line is shared between a credit card machine and a fax machine in M6.

Voice Communication System contractor may require a fourth analog line for their own remote monitoring. Services contractors should add this to their bids as an optional line item.

### **Does contractor provide any servers or other equipment?**

Services contractor is responsible for providing and setting up only the decoding equipment / convertor boxes for the Services.

### **When using a router for TV service, is a rented router appropriate?**

Rented routers are appropriate. When specifying this, initial term is 1 year.

### **Will BMC use its existing firewall?**

Yes (Watchguard Firebox Core 550e). However, services bidders must explain if this equipment is appropriate for the more robust requirements of an integrated voice/data network.

### **Conferencing requirements?**

BMC plans to continue using the current outside service for conferencing,

However, bidders on the Services RFP may recommend a different service as an option, meeting needs for existing usage.

Bidder may specify this as an option, as a substitute to our existing outside service.

### **IP address requirements?**

BMC requires 4 usable IP addresses. If vendor requires a subnet this means we require 8 addresses aligned on a subnet boundary. If not Bidders should include the cost of a fifth IP address as a separate

### **Business continuity requirements**

No need for redundant connections or 24/7 uptime requirements. It is understood that a single IP service would have a single point of failure.

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**Is there a requirement to track calls or provide voice documentation?**

No

**Do voice lines and other functions require encryption?**

No

**Is there a requirement for video conferencing?**

No

**Initial setup and training requirements**

**Is BMC porting existing numbers?**

Bidders will determine this based on the address (see first item).

**Is there a storage location?**

BMC will provide a storage location; whether this is at the existing site or the new site will be determined when the time comes to order equipment.

**UPDATED: Is there a phased approach to setup?**

Most likely. BMC plans to perform the move over the course of a week. Contractor should schedule as many visits as they feel are required to meet BMC's operational requirements. Contractor may combine visits, as long as the operational requirements are met.

- The data service should be operational one week before the move begins.
- The voice service and analog lines should be operational to give the Voice Communications System installers enough time to test their system so that it will be ready by the time the move begins.
- The TV service should be operational by the time the move is complete.

**Will the walls have fire-rated 3/4" plywood installed on them by the GC to mount telecommunications equipment to/on?**

Yes, the back wall of the server room U7.

**UPDATED: Will the GC install a Telecommunications Grounding Busbar for us to bond equipment to?**

Yes.

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**Is the contractor responsible for providing and setting up any A/V equipment in conference rooms?**

No.

There will be a separate procurement in 2010 for a ceiling mounted projector in the large conference room M1. Cabling contractor will install a video connection cable from a floor-level location to the ceiling location.

**UPDATED: For whom does Contractor provide training?**

TV Services contractor trains 5-6 designated employees in the operation of TV service equipment.

Contractor(s) for voice and data services will train 1-2 designated administrators in the operation of any equipment supplied to support the services.

**What are the ideal locations for service demarcation points?**

Bidders suggested that voice and data demarcations are ideally in the server room (U7).

**UPDATED: Will cabling contractor install coaxial cabling for TV service?**

Cabling contractor will run RG6 coaxial cable from the server room to the conference rooms, with F connectors. Bidder should specify if TV demarcation should be in server room or if their responsibility goes all the way to the conference rooms.

**Is the contractor responsible for providing and setting up the data network?**

Not the services contractor. If the phone system contract is awarded to a bidder that specifies an integrated voice/data network, the phone system contractor is responsible for providing switching equipment for the integrated network.

## **Support**

**Term of support and warranties**

All support contracts, warranties, and rental agreements must have an initial 1-year term. Bidders should provide and commit to pricing for the 2nd and 3rd years.

**Remote monitoring?**

Alert BMC if system goes down.

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**8x5 coverage or 24x7 coverage?**

8x5

**Bidding process**

**What metrics will you use to decide on the winning bid? What makes one bid more attractive than another?**

BMC does not use a "points" system. Cost proposal should include a cost for minimum system, and show separate costs for optional features.

BMC will compare costs of basic system bid and balance costs of optional features with perceived benefit.

However, experience, site support, and service beyond initial warranty period will all contribute

**UPDATED: How much of decision is based on cost?**

At least 50%. Cost is not an absolute criterion; contract will be awarded based upon perceived value. BMC needs to build a total package for all three services, and make a decision on the total cost.

**Selection process will stay in place regardless of construction schedule?**

Yes.

**REMOVED: We will be including 1 proposal, but 2 quotes- Digital & VOIP. Will this be ok?**

This is no longer applicable to the RFP. Voice service will use a PRI trunk.

**Should costs versus benefits of various technologies be written or physically demonstrated?**

Written.

**Is there a website associated or information updates bulletin?**

Information updates and RFP addenda will be posted with the RFP announcement at <http://www.baltometro.org/whats-new/requests-for-proposals>

**UPDATED: Proposal Affidavit requirements**

Bidders should submit a Proposal Affidavit with their proposal on this RFP regardless of

**REQUEST FOR PROPOSALS - VOICE, DATA, AND ELECTRONIC MEDIA  
CONTENT SERVICES**

**4/5/2010**

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previous submissions for other RFPs related to the move.