

## BALTIMORE COUNTY PUBLIC SCHOOLS

Joe A. Hairston, Superintendent

6901 Charles Street Towson, MD • 21204-3711

December 1, 2008

*“CORRECTED LETTER OF INTENT TO AWARD”*

Mr. Vincent Alcarese, President  
 US Modular Group East, Inc.  
 3102 Morningside Court  
 Baldwin, MD 21013

Dear Mr. Alcarese:

Your submission in response to Solicitation Number MBU-506-09 for Leasing Modular Classrooms for Baltimore County Public Schools’ Department of Physical Facilities was evaluated based on the requirements. The Office of Purchasing, in determining your bid to be the lowest responsive and responsible, will make a recommendation of award to your company as the PRIMARY AWARD BIDDER, to the Board of Education of Baltimore County at its December 2, 2008, Board Meeting. It is the intent of BCPS to accept your pricing as indicated in the schedule below:

<b>2.1 Item 1: SINGLE CLASSROOM UNITS</b>	
<b>2.1.1 Monthly Lease Rate--Per Month: <i>monthly</i></b>	\$420.00
<b>2.1.2 Delivered to an Un-Obscured Site (BCPS) charge: (1 time charge)</b>	\$700.00
<b>2.1.3 Unit Cost for One (1) Concrete Footer</b>	\$125.00
<b>2.1.4 Rigging and Set-Up on-site (BCPS) to include one set of dry stack foundation piers and skirting</b>	\$3,500.00
<b>2.1.5 Ramp(s), Steps, &amp; Handrails (Meeting or Exceeding Code) charge: (1 time charge)</b>	\$5,400.00
<b>2.1.6 Disassembly and Removal from BCPS:</b>	\$3,000.00
* Quantity Available at Time of Bid Opening:	20
* Cost for Removal and Disposal of Ramps and Stairs:	\$1,750.00
<b>2.2 Item 2: DUPLEX CLASSROOM UNITS</b>	
<b>2.2.1 Monthly Lease Rate--Per Month: <i>monthly</i></b>	\$695.00
<b>2.2.2 Delivered to an Un-Obscured Site (BCPS) charge: (1 time charge)</b>	\$700.00
<b>2.2.3 Unit cost for one (1) Concrete Footer</b>	\$125.00
<b>2.2.4 Set-Up On-Site (BCPS) to include one set of dry stack foundation piers and skirting (1 time charge)</b>	\$3,750.00
<b>2.2.5 Ramp(s), Steps, &amp; Handrails (Meeting or Exceeding Code) charge: (1 time charge)</b>	\$5,400.00
<b>2.2.6 Disassembly and Removal from BCPS:</b>	\$3,200.00
* Quantity Available at Time of Bid Opening:	10
* Cost for Removal and Disposal of Ramps and Stairs:	\$1,750.00

Mr. Vincent Alcarese, President

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Upon board approval, BCPS will issue a contract/agreement to your company as the Award Bidder for this project. Please return the signed contracts to the individual listed below. Your Company will be required to provide two sets of your Certificate of Insurance and all other submittals specified in the solicitation document in accords with the requirements as soon as possible after the issuance of the contract in order to expedite the delivery of this service.

Your Certificate of Insurance shall be made out in the name of **Board of Education of Baltimore County**, Attn: Patricia Onheiser, Contracting Assistant, 1940 Greenspring Drive, Suite G, Timonium, MD 21093. Send or have delivered all certificates of insurance, bonds, and contract documentation to her attention.

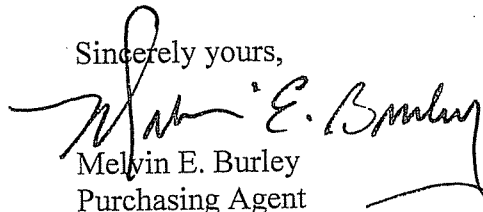
Common items noted from past insurance certificates and bonding are as follows: the insurance certificate must name **Board of Education of Baltimore County as the "additional insured"**, and that the cancellation on the certificate **can neither** say "will endeavor" to notify nor can it have a disclaimer for the obligation or liability for its failure to notify the Baltimore County Public Schools.

Please contact Melanie Webster at 410-887-4334 immediately to better understand the MBE requirement for this project.

Additionally, since the contract information has to be very accurate, please confirm that your company name, company address, and contact person's name, etc. used in this letter is accurate and correctly spelled. This or these names will be the name/names to be used on the official contract. Notify BCPS, Office of Purchasing, immediately if you notice any inaccuracies. If you have any questions regarding the above, please call, fax, or email.

Thank you very much for working with the Baltimore County Public Schools. If you need to reach me, I am available at 1940 Greenspring Drive, Suite G, Timonium, MD 21093, telephone number 410-887-4334, and email address [mburley2@bcps.org](mailto:mburley2@bcps.org).

Sincerely yours,



Melvin E. Burley  
Purchasing Agent

Attachment(s): ***Bid Tabulation***

cc: Wayne Thamert, Facility Inspector  
Patricia Onheiser, Purchasing/Contracting Assistant  
Melanie Webster, MBE Officer  
All Bidders  
Bid File— MBU-506-09

**BALTIMORE COUNTY PUBLIC SCHOOLS  
BID TABULATION**

**Bid Number:** MBU-506-09

**Bid Name:** Leasing Modular Classrooms

	Bidders' Names			
	ModSpace	Modular Genius Inc.	USMGE	EMH Environmental Inc.
<b>2.1 Item 1: SINGLE CLASSROOM UNITS</b>				
2.1.1 Monthly Lease Rate--Per Month: <b>monthly</b>	\$475.00	\$446.00	\$420.00	No Bid
2.1.2 Delivered to an Un-Obscured Site (BCPS) charge: <b>(1 time charge)</b>	\$588.24	\$5,900.00	\$700.00	
2.1.3 Unit Cost for One (1) Concrete Footer	\$141.18	\$110.00	\$125.00	
2.1.4 Rigging and Set-Up on-site (BCPS) to include one set of dry stack foundation piers and skirting	\$4,223.53	\$6,075.00	\$3,500.00	
2.1.5 Ramp(s), Steps, & Handrails (Meeting or Exceeding Code) charge: <b>(1 time charge)</b>	\$6,564.71	\$6,457.00	\$5,400.00	
2.1.6 Disassembly and Removal from BCPS:	\$2,647.06	\$1,500.00	\$3,000.00	
* Quantity Available at Time of Bid Opening:	100+	0	20	
* Cost for Removal and Disposal of Ramps and Stairs:	\$1,764.71	\$800.00	\$1,750.00	
<b>2.2 Item 2: DUPLEX CLASSROOM UNITS</b>				
2.2.1 Monthly Lease Rate--Per Month: <b>monthly</b>	\$600.00	\$739.00	\$695.00	No Bid
2.2.2 Delivered to an Un-Obscured Site (BCPS) charge: <b>(1 time charge)</b>	\$588.24	\$5,900.00	\$700.00	
2.2.3 Unit cost for one (1) Concrete Footer	\$141.18	\$110.00	\$125.00	
2.2.4 Set-Up On-Site (BCPS) to include one set of dry stack foundation piers and skirting <b>(1 time charge)</b>	\$4,223.53	\$9,735.00	\$3,750.00	
2.2.5 Ramp(s), Steps, & Handrails (Meeting or Exceeding Code) charge: <b>(1 time charge)</b>	\$6,564.71	\$8,107.00	\$5,400.00	
2.2.6 Disassembly and Removal from BCPS:	\$2,647.06	\$1,750.00	\$3,200.00	
* Quantity Available at Time of Bid Opening:	\$28.00	0	10	
* Cost for Removal and Disposal of Ramps and Stairs:	\$2,235.29	\$900.00	\$1,750.00	
	<b>NO</b>	<b>YES</b>	<b>YES</b>	<b>N/A</b>
BC - DPW PRE-QUALIFIED				

**BALTIMORE COUNTY PUBLIC SCHOOLS  
AWARD BID TABULATION**

Bid Number: MBU-506-09

Bid Name: Leasing Modular Classrooms

	Bidders' Names				EMH Environmental Inc.
	ModSpace	Modular Genius Inc.	USMGE		
<b>SINGLE CLASSROOM UNITS</b>					
Monthly Lease Rate--Per Month [times 60]	\$28,500.00	\$26,760.00	\$25,200.00		No Bid
Delivery to an Un-Obscured Site	\$588.24	\$5,900.00	\$700.00		
Set-Up On-Site [to include skirting]	\$4,223.53	\$6,075.00	\$3,500.00		
Ramp(s), Steps, & Handrails to Meet or Exceed Code	\$6,564.71	\$6,457.00	\$5,400.00		
Price for Disassembly and Removal	\$2,647.06	\$1,500.00	\$3,000.00		
<b>TOTAL</b>	<b>\$42,523.54</b>	<b>\$46,692.00</b>	<b>\$37,800.00</b>		
<b>DUPLEX CLASSROOM UNITS</b>					
Monthly Lease Rate--Per Month [times 60]	\$36,000.00	\$44,340.00	\$41,700.00		No Bid
Delivery to an Un-Obscured Site	\$588.24	\$5,900.00	\$700.00		
Set-Up On-Site [to include skirting]	\$4,223.53	\$9,735.00	\$3,750.00		
Ramp(s), Steps, & Handrails to Meet or Exceed Code	\$6,564.71	\$8,107.00	\$5,400.00		
Price for Disassembly and Removal	\$2,647.06	\$1,750.00	\$3,200.00		
<b>TOTAL</b>	<b>\$50,023.54</b>	<b>\$69,832.00</b>	<b>\$54,750.00</b>		

	BC - DPW PRE-QUALIFIED	NO	YES	YES	N/A

**IMPORTANT: NO AWARD HAS BEEN MADE.** Complete evaluation of the bids by BCPS representatives will occur in the near future. The recommended award will be available in the Office of Purchasing after the completed evaluation. Bids will not be available for review by bidders at the bid opening. BCPS reserves the right to review all materials and present a recommendation to the Board of Education prior to bids being available for review. Bid documents will only be available for review after approval of the contract by the Board. Bidders may call the Office of Purchasing to set up a date and time for reviewing bid documents.

KEY: GREEN / LOWEST BIDDER; YELLOW / SECOND LOWEST BIDDER