

ANNE ARUNDEL
COUNTY PUBLIC SCHOOLS

2644 Riva Road, Annapolis, MD 21401 | 410-222-5000 301-970-8644 (WASH) 410-222-5500 (TDD) | Kevin M. Maxwell, Ph.D., *Superintendent of Schools*

July 18, 2011

Kristen Peterson
Premier Agendas Inc.
2000 Kentucky Street
Bellingham, WA 98229

Reference: Anne Arundel County Schools (AACPS) Contract #11CM-190
Student Agenda Books

Dear Mr. Moore,

I have approved award of the subject Contract to your company. Attached is a copy of the executed contract for your records. The Student Agenda Books provided shall be in accordance with the specifications, terms, and conditions of the contract. The Contract period will be July 1, 2011 through June 30, 2012 with one (1) year contract extension. The Enhancement Supplement and Upgrade is also included with this award. Should you have any questions please contact Bill Hubbard, Lead Buyer, at 410-222-5165.

Congratulations on your success. We look forward to commencing with this contract.

Sincerely,

A handwritten signature in cursive script that reads "Deborah S. Groat".

Deborah S. Groat, C.P.M., CPPB
Supervisor of Purchasing

Cc: Bill Hubbard
Contract File
Reading File



BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY
PURCHASING OFFICE
REQUEST FOR BIDS – MULTI-STEP PROCESS
SOLICITATION REFERENCE NO. 11CM-190
TITLE: STUDENT AGENDA BOOKS

ISSUE DATE: March 28, 2011

The Board of Education of Anne Arundel County, also called Anne Arundel County Public Schools ("AACPS") is soliciting multi-step competitive sealed bids for all necessary labor, supervision, materials, and equipment and skill required to provide Student Agenda Books. Contract shall be performed in accordance with the attached terms, specifications and general conditions attached hereto. Completed responses shall be received by the AACPS by no later than the time and date specified.

Bid Due Date is May 5, 2011, at 11:00 A.M. Responses shall be mailed or delivered to:

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS
PURCHASING OFFICE
2644 RIVA ROAD
ANNAPOLIS, MARYLAND 21401

If further information is required, contact the AACPS, Purchasing Office, William T. Hubbard, CPPB Lead Buyer at 410-222-5165. It is the responsibility of bidders to check for addenda on our web page (www.aacps.org) prior to the bid opening. A Pre Bid conference shall be held on April 18, at 10:00 AM, at the Board of Education of Anne Arundel County, 2644 Riva Road, Annapolis, Maryland in the Bid Room.

NOTE: MINORITY & SMALL BUSINESS ENTERPRISES ARE ENCOURAGED TO RESPOND TO THIS RFB.

NAME OF RESPONDENT Premier Agendas, Inc.
 ADDRESS 2000 Kentucky Street Bellingham, WA 98229
 PHONE #: (800) 536-2959
 FAX #: (800) 886-8776
 E-Mail: bids.psd@schoolspecialty.com
 FED TAX I.D. #. OR SOCIAL SECURITY #: 33-0481380
 MDOT MBE CERTIFICATION NO. N/A INVOICE PAYMENT TERMS Net 30; 0% 1.5% per month interest
 SBE REGISTRATION NO. N/A DATE BID SUBMITTED May 6, 2011
 WEB ADDRESS: www.premier.us
 SIGNATURE OF RESPONDENT [Signature]
 PRINTED/TYPED NAME & TITLE Kristeen Peterson, Assistant Secretary
 ACCEPTED—AACPS SUPERVISOR OF PURCHASING: [Signature] 8/8/11

REQUEST FOR BIDS - TITLE PAGE - NOT AN ORDER

BID WORK SHEET #11CM-190

Contractor: Premier Agendas, Inc.

Price bids shall be submitted as follows and shall include all costs associated with the performance of this RFB. This includes but is not limited to salaries/wages, materials, equipment, transportation, overhead, taxes, profit and any other related costs:

NOTE: Amendments to solicitations often occur prior to bid opening and sometimes within as little as 24 hours prior to bid opening. It is the potential vendor's responsibility to frequently visit this section of our site to obtain amendments once they have been posted. Completion of this Bid Work Sheet indicated that you have read the section and visited the website, www.aacps.org for amendments that may affect your bid.

NOTE: The use of brand names shall be interpreted as follows:

1. Brand names and manufacturers used with the "or equivalent" clause are intended to describe and not restrictive. Bids may be considered on models or brands or products manufacturers other than those specified providing the documentation or samples required as provided with your response.

2. Brands names and manufacturers that do not use the words "or equivalent" after them are to be considered the only brands acceptable by the AACPS.

The AACPS retains the sole right to determine when an equivalent shall be accepted, and when accepted, whether or not the substitute represents a true equal against the described bona-fide requirements. The use of the words "or equal", or "or equivalent" are intended to mean the same thing.

ALSO NOTE: The quantities listed below are estimates for evaluation purposes only unless otherwise stated herein.

Price Bid Compiled By: Premier Agendas, Inc. ~ Jennifer Hornes, Bid Coordinator

*** Quoted costs will include all delivery, typesetting and other required preparation costs with the exception of quantity overruns or under run which may not exceed 10% of the order quantity given by AACPS.

A. High School Version

Size	Quantity	Cover	School Pages	Unit Cost	Total Cost
5 x 8	1. 10,000	4/4 color	28	<u>\$1.77</u>	<u>\$17,700.00</u>
	2. 1,200	4/4 color	32	<u>\$1.81</u>	<u>\$2,172.00</u>

Contractor: Premier Agendas, Inc.**Bid Worksheet Con't**

Size	Quantity	Cover	School Pages	Unit Cost	Total Cost
	3. 2,500	4/4 color	36	<u>\$1.81</u>	<u>\$4,525.00</u>
	4. 2,500	Holographic	28	<u>\$1.77</u>	<u>\$4,425.00</u>
	5. 1,500	Holographic	32	<u>\$1.81</u>	<u>\$2,715.00</u>
	6. 2,500	Holographic	36	<u>\$1.81</u>	<u>\$4,525.00</u>

Total Group A.\$36,062.00**B. Middle School Version**

Size	Quantity	Cover	School Pages	Unit Cost	Total Cost
8.5 x 11	1. 4,500	4/4 color	8	<u>\$2.03</u>	<u>\$9,135.00</u>
	2. 6,000	4/4 color	12	<u>\$2.09</u>	<u>\$12,540.00</u>
	3. 2,500	4/4 color	16	<u>\$2.09</u>	<u>\$5,225.00</u>
	4. 5,500	Holographic	8	<u>\$2.03</u>	<u>\$11,165.00</u>
	5. 3,500	Holographic	12	<u>\$2.09</u>	<u>\$7,315.00</u>
	6. 2,500	Holographic	16	<u>\$2.09</u>	<u>\$5,225.00</u>

Total Group B.\$50,605.00**C. Elementary Grades 3-5 Version**

Size	Quantity	Cover	School Pages	Unit Cost	Total Cost
8.5 x 11	1. 11,000	4/4 color	8	<u>\$2.03</u>	<u>\$22,330.00</u>
	2. 6,000	4/4 color	12	<u>\$2.09</u>	<u>\$12,540.00</u>
	3. 4,000	4/4 color	16	<u>\$2.09</u>	<u>\$8,360.00</u>
	4. 4,000	Holographic	8	<u>\$2.03</u>	<u>\$8,120.00</u>
	5. 3,000	Holographic	12	<u>\$2.09</u>	<u>\$6,270.00</u>

Contractor: Premier Agendas, Inc.

Bid Worksheet Con't

Size	Quantity	Cover	School Pages	Unit Cost	Total Cost
	6. 5,000	Holographic	16	<u>\$2.09</u>	<u>\$10,450.00</u>

Total Group C.

\$68,070.00

D. Elementary Grades 1-2 Version

Size	Quantity	Cover	School Pages	Unit Cost	Total Cost
8.5 x 11	1. 10,000	4/4 color	8	<u>\$2.03</u>	<u>\$20,300.00</u>
	2. 6,000	4/4 color	12	<u>\$2.09</u>	<u>\$12,540.00</u>
	3. 4,000	4/4 color	16	<u>\$2.09</u>	<u>\$8,360.00</u>
	4. 5,000	Holographic	8	<u>\$2.03</u>	<u>\$10,150.00</u>
	5. 3,000	Holographic	12	<u>\$2.09</u>	<u>\$6,270.00</u>
	6. 4,000	Holographic	16	<u>\$2.09</u>	<u>\$8,360.00</u>

Total Group D.

\$65,980.00

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Contractor: Premier Agendas, Inc.

Bid Worksheet Con't

E. Generic Assignment Book

Size	Quantity	Cover	School Pages	Unit Cost	Total Cost
8.5 x 11	1. 6,000	4/0 color	0	<u>\$1.25</u>	<u>\$7,500.00</u>
7 x 11	2. 6,000	4/0 color	0	<u>\$1.25</u>	<u>\$7,500.00</u>

Total Group E.

\$15,000.00Total Cost Groups A - E\$235,717.00

NOTE: (1) OWING TO THE UNIQUE NATURE OF THE PRODUCT OFFERINGS IN GROUPS F & G, AACPS RESERVES THE RIGHT TO INCLUDE OR NOT INCLUDE THE STATED GROUPS IN THE AWARD EVALUATION PROCESS.

(2) SCHOOLS MAY ALSO CHOOSE TO HAVE CERTAIN AGENDAS PRINTED IN SPANISH.

Price Proposal Compiled By:

Jennifer Homes & Kristeen Peterson

Jennifer Homes, Bid Coordinator & Kristeen Peterson, Assistant Secretary

(Print Name of Individual Signing Form)

**Anne Arundel County, Bid # 11CM-190 Student Agenda Books
ENHANCEMENT, SUPPLEMENT, & UPGRADE PRICING**

PRODUCT UPGRADES		5x8	8.5x11	7x9
The 101 Agenda		\$1.50	\$1.65	\$1.65
Foundations/ Foundations Bilingual Planner		\$2.50	\$2.65	\$2.65
Green Planner		N/A	N/A	\$2.65
Personal Wellness Planner		N/A	\$2.50	N/A
Character Development Agenda		N/A	\$2.95	\$2.75
Student Learning <i>That Works!</i> Planner		\$3.50	\$3.50	N/A
CollegeEd® Planner		\$4.75	\$4.75	N/A
Kaplan® Test Prep Planner		N/A	N/A	\$3.50
Additional Handbook Pages		\$0.02	\$0.03	\$0.03
Upgrade to Premier Versatile		Please inquire pricing from Premier		
SUPPLEMENTS		5x8	8.5x11	7x9
7 Habits® Companion	(middle/high)	\$0.55	\$0.55	\$0.55
Booklog	(primary/elementary)	N/A	\$0.55	N/A
Bullying Prevention - Middle/High	(middle/high)	\$0.55	\$0.55	\$0.55
Bullying Prevention - Primary	(primary)	N/A	\$0.55	\$0.55
Catholic Virtues - Elementary	(primary/elementary)	N/A	\$0.55	\$0.55
Catholic Virtues - Middle/High	(middle/high)	\$0.55	\$0.55	\$0.55
Curiosity And Creativity	(primary)	N/A	\$0.55	\$0.55
Destination Character	(middle/high)	\$0.55	\$0.55	\$0.55
Drug and Alcohol Prevention	(middle/high)	\$0.55	\$0.55	\$0.55
Employability Skills	(middle/high)	\$0.55	\$0.55	\$0.55
Financial Planning	(middle/high)	\$0.55	N/A	\$0.55
Global Citizenship	(middle/high)	\$0.55	N/A	\$0.55
Go GREEN	(elementary, printed on recycled paper)	N/A	\$0.55	\$0.55
Health and Wellness	(middle)	\$0.55	\$0.55	\$0.55
Information Literacy	(middle/high)	\$0.55	\$0.55	\$0.55
Journey To Success Journal	(primary/elementary. NOT available in booklet bundle. Only available with Journey to Success)	N/A	\$0.55	N/A
Kaplan Study Skills	(high. NOT available in booklet bundle)	\$2.50	N/A	\$2.50
Making Character Count	(elementary, companion piece to Character Development and Bullying Prevention Kit)	N/A	\$0.55	\$0.55
Online Safety	(elementary/middle/high)	\$0.55	\$0.55	\$0.55
onTRAC Planning - Elementary	(elementary)	N/A	\$0.55	\$0.55
onTRAC Planning - Middle/High	(middle/high)	\$0.55	\$0.55	\$0.55
Quester's Guide	(elementary. NOT available in booklet bundle. Only available with Journey to Success)	N/A	\$0.55	N/A
SMART Goals - Elementary	(elementary)	N/A	\$0.55	N/A
SMART Goals - Middle/High	(middle/high)	\$0.55	\$0.55	\$0.55
Stand Up... Against Bullying!	(elementary/middle; this is a bilingual supplement)	N/A	\$0.55	N/A
Stop Bullying!	(elementary, companion piece to Character Development and Bullying Prevention Kit)	N/A	\$0.55	\$0.55
Study Skills and Test Preparation - Elementary	(elementary)	N/A	\$0.55	N/A
Study Skills and Test Preparation - Middle/High	(middle/high)	\$0.55	\$0.55	\$0.55
Separate Booklet, any of the above	(saddle stitched, sold only in sets of 25 booklets)	N/A	\$25.00	N/A
ENHANCEMENTS		5x8	8.5x11	7x9
2-Hole Ruler Attachment	(coiled onto outside of 5 x 8 agendas)	\$0.18	N/A	N/A
Premier Agenda Mates (Wall Charts)	P - Primary; E - Elem. (block and matrix); MH - Middle/High; L - Legacy		\$5.25 each	
Early Start (July 2011)	(see applicable product order form for availability)	\$0.40	\$0.40	\$0.40
Late Finish (July 2012)	(see applicable product order form for availability)	\$0.40	\$0.40	\$0.40
Pagefinder, Monthly		\$0.18	\$0.18	\$0.18
Tabs, Standard	(coiled only in 5 x 8 or loose leaf in all sizes)	\$0.30	N/A	N/A
ENHANCEMENTS (Below Enhancements for 25% off Listed Prices)				
Pouch, CD		\$0.40	\$0.40	\$0.40
Pouch, Home-School Communicator		N/A	\$0.40	\$0.40
Hall Pass (per sheet) Card Stock		\$0.08	\$0.15	\$0.15
Pagefinder, onTRAC	(paper insert for pagefinder no longer available)	\$0.18	\$0.18	\$0.18
Pagefinder, Today		\$0.18	\$0.18	\$0.18
Planning Stickers, onTRAC		\$0.25	\$0.25	\$0.25
Planning Stickers	(Primary 8.5 x 11, Elem 8.5 x 11, Middle/High (all sizes), Higher Ed. Available bound in or loose leaf)	\$0.25	\$0.25	\$0.25
TEACHER		5x8	8.5x11	7x9
Lesson Plan Insert	(not sold separately; bound into teacher agendas only)	N/A	\$1.50	N/A
Record Chart Insert	(not sold separately; bound into teacher agendas only)	N/A	\$1.50	N/A
Premier Legacy Planner for Teachers	comes in a 7" x 9" size only		\$9.95	
Premier Legacy Planner Refill	comes in a 7" x 9" size only		\$6.95	
FAMILY		5x8	8.5x11	7x9
Family Editions		Please inquire pricing from Premier		
MISCELLANEOUS		5x8	8.5x11	7x9
Metallic Ink Cover Color		\$100.00 Flat Rate per order		
Special Match Cover Color		\$100.00 Flat Rate per order		
Clear Plastic Back Cover with Class Schedule Ins	(insert coiled at back of planner)	\$0.35	\$0.35	\$0.35
Also Available:				
Inch and Miles: The Journey to Success Book	(softcover, 39 pgs)	\$14.95	\$12.95	
UGO 365 Planners 6"x8"	Sold in Bundles of 4, no customization available	\$39.00	\$33.95	\$30.85
UGO 365 Planners 7"x10"	Sold in Bundles of 4, no customization available	\$41.15	\$35.95	\$32.95
McREL Professional Planning		\$25.75	\$23.65	N/A
				\$21.55

**Anne Arundel County Public Schools
Purchasing Office**

***** MASTER AGREEMENT *****

MA NO: **MA110714000002**

Start Date: **7/1/2011**

Last Revision Date: **7/14/2011**

----- **VENDOR** -----

VC0000014025

PREMIER SCHOOL AGENDAS

2000 Kentucky St
Bellingham, WA 98226

TEL: 800-536-2959 Ext: 5524

FAX: 800-886-8776

Contact: MICHAEL MCCARTHY

----- **SHIP TO** -----

(None Specified)

Buyer Name: William Hubbard
Purchasing Tech: Priscilla Jones
Phone: 410-222-5182

Contract/BID NO: 11CM-190
FOB: FOB Dest, Freight Prepaid

Delivery Info: As Needed as Requested

* Purchasing: 410-222-5160 *FAX: 410-222-5624 *Accounting: 410-222-5230

* Invoices Shall Be Mailed or Delivered To: AACPS /ATTN: Accounts Payable 2644 Riva Road, Annapolis, MD. 21401

* Note: Your Federal ID or Social Security Number Must Appear On Your Invoice

* AACPS Tax Exemption Numbers: Maryland-3000110-2; Federal-52-73-0144K

Anne Arundel County Public Schools Contract#: 11CM-190 - Student Agenda Books

Vendor Shall Supply Specified Student Agenda Books Pursuant To The Referenced Contract.

Covers The Fiscal Period Of **7/1/2011** Through **6/30/2012**

Total Expenditures Shall Not Exceed: **\$235,717.00**

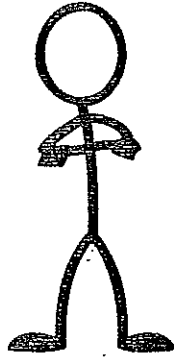
Agreement Comm Line	Commodity Code	Commodity Description (In Alphabetical Order by Commodity Description)	QTY	Unit Cost
26	78520XX16685	STUD. AGENDA BOOK, GENERIC ASSIGN. BOOK, 7X11, 4/0 COLOR		\$1.25 EACH
2	78520XX16661	STUD. AGENDA BOOK, GR 9-12, 5X8, 4/4 COLOR, 32 SCHOOL PAGES		\$1.81 EACH
25	78520XX16684	STUD. AGENDA BOOK, GENERIC ASSIGN.BOOK, 8.5X11, 4/0 COLOR		\$1.25 EACH
20	78520XX16679	STUD. AGENDA BOOKS, GR 1-2, 8.5X11, 4/4 COLOR, 12 SCHOOL PGS		\$2.09 EACH
21	78520XX16680	STUD. AGENDA BOOKS, GR 1-2, 8.5X11, 4/4 COLOR, 16 SCHOOL PGS		\$2.09 EACH
19	78520XX16678	STUD. AGENDA BOOKS, GR 1-2, 8.5X11, 4/4 COLOR, 8 SCHOOL PGS		\$2.03 EACH
14	78520XX16673	STUD. AGENDA BOOKS, GR 3-5, 8.5X11, 4/4 COLOR, 12 SCHOOL PGS		\$2.09 EACH
		STUD. AGENDA BOOKS, GR 3-5, 8.5X11, 4/4		

15	78520XX16674	COLOR, 16 SCHOOL PGS	\$2.09 EACH
13	78520XX16672	STUD. AGENDA BOOKS, GR 3-5, 8.5X11, 4/4 COLOR, 8 SCHOOL PGS	\$2.03 EACH
17	78520XX16676	STUD. AGENDA BOOKS, GR 3-5, 8.5X11, HOLOGRAPHIC, 12 SCHOOL PGS	\$2.09 EACH
8	78520XX16667	STUD. AGENDA BOOKS, GR 6-8, 8.5X11, 4/4 COLOR, 12 SCHOOL PGS	\$2.09 EACH
9	78520XX16668	STUD. AGENDA BOOKS, GR 6-8, 8.5X11, 4/4 COLOR, 16 SCHOOL PGS	\$2.09 EACH
7	78520XX16666	STUD. AGENDA BOOKS, GR 6-8, 8.5X11, 4/4 COLOR, 8 SCHOOL PGS	\$2.03 EACH
1	78520XX16660	STUD. AGENDA BOOKS, GR 9-12, 5X8, 4/4 COLOR, 28 SCHOOL PAGES	\$1.77 EACH
3	78520XX16662	STUD. AGENDA BOOKS, GR 9-12, 5X8, 4/4 COLOR, 36 SCHOOL PAGES	\$1.81 EACH
4	78520XX16663	STUD. AGENDA BOOKS, GR 9-12, 5X8, HOLOGRAPHIC, 28 SCHOOL PGS	\$1.77 EACH
6	78520XX16665	STUD. AGENDA BOOKS, GR 9-12, 5X8, HOLOGRAPHIC, 36 SCHOOL PGS	\$1.81 EACH
5	78520XX16664	STUD. AGENDA BOOKS, GR. 9-12, 5X8, HOLOGRAPHIC, 32 SCHOOL PG	\$1.81 EACH
22	78520XX16681	STUD. AGENDA BOOKS, GR 1-2, 8.5X11, HOLOGRAPHIC, 8 SCHOOL PGS	\$2.03 EACH
23	78520XX16682	STUD. AGENDA BOOKS, GR 1-2, 8.5X11, HOLOGRAPHIC, 12 SCHOOL PGS	\$2.09 EACH
24	78520XX16683	STUD. AGENDA BOOKS, GR 1-2, 8.5X11, HOLOGRAPHIC, 16 SCHOOL PGS	\$2.09 EACH
16	78520XX16675	STUD. AGENDA BOOKS, GR 3-5, 8.5X11, HOLOGRAPHIC, 8 SCHOOL PG	\$2.03 EACH
18	78520XX16677	STUD. AGENDA BOOKS, GR 3-5, 8.5X11, HOLOGRAPHIC, 16 SCHOOL PGS	\$2.09 EACH
10	78520XX16669	STUD. AGENDA BOOKS, GR 6-8, 8.5X11, HOLOGRAPHIC, 8 SCHOOL PGS	\$2.03 EACH
11	78520XX16670	STUD. AGENDA BOOKS, GR 6-8, 8.5X11, HOLOGRAPHIC, 12 SCHOOL PGS	\$2.09 EACH
12	78520XX16671	STUD. AGENDA BOOKS, GR 6-8, 8.5X11, HOLOGRAPHIC, 16 SCHOOL PGS	\$2.09 EACH
31	78520XX10879	STUD. AGENDA ENHANCEMENTS, HOLE RULER ATTACHMENT	\$0.18 EACH
30	78520XX10878	STUD. AGENDA ENHANCEMENTS, PAGEFINDER PLASTIC INSERT	\$0.18 EACH
28	78520XX10876	STUD. AGENDA SUPPLEMENTS, BULLYING PREVENTION	\$0.55 EACH

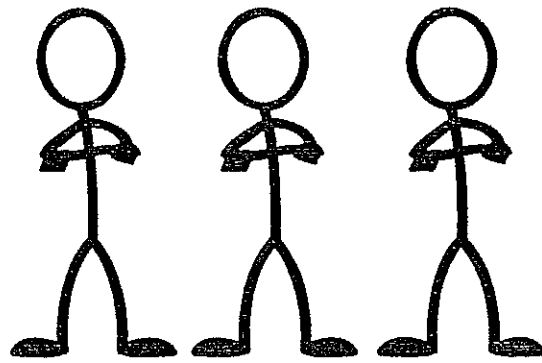
29	78520XX10877	STUD. AGENDA SUPPLEMENTS, HEALTH AND WELLNESS	\$0.55 EACH
27	78520XX10875	STUD. AGENDA SUPPLEMENTS, MAKING CHARACTER COUNT	\$0.55 EACH

Number of Results: 31

A bully can be ONE



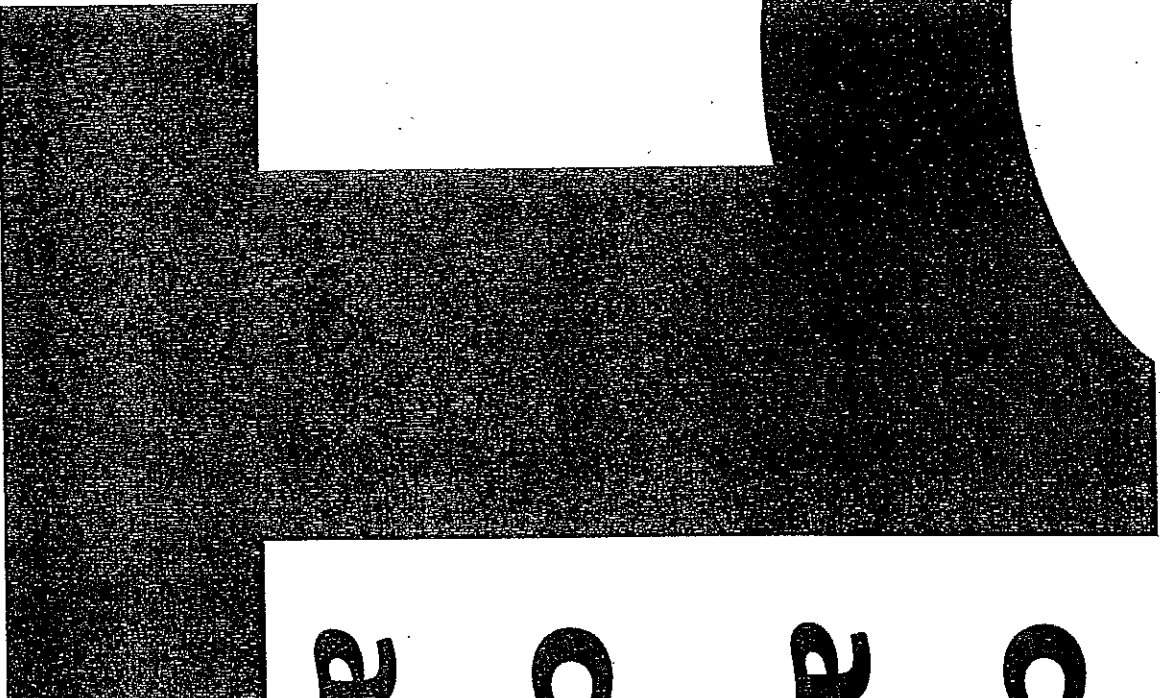
A gang is even MORE



Speak up and
tell someone

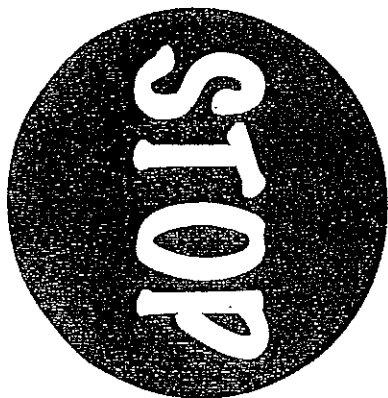
Don't IGNORE

STOP Bullying!



**can be
a BULLY
can STOP
a BULLY**

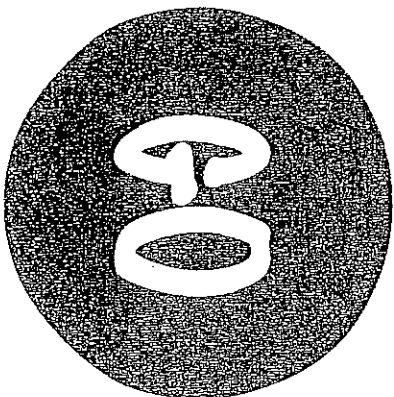
Tell an adult! Stop Bullying



Bullying!

DON'T

**Laugh or join in
the bullying**



Tell an adult