

ANNE ARUNDEL
COUNTY PUBLIC SCHOOLS

2644 Riva Road, Annapolis, MD 21401 | 410-222-5000 301-970-8644 (WASH) 410-222-5500 (TDD) | Kevin M. Maxwell, Ph.D., Superintendent of Schools

E-mail

August 21, 2010

Mr. Daniel Ritchie, Director
Dryden Procurement Technologies, LLC
1410 Russell Road
Paoli, PA 19301

Dear: Mr. Ritchie,

Anne Arundel County has completed its evaluation of responses received for Request for Proposal #10SC-183; Auditing Services – Supply Contracts. Your firm received the highest evaluated score and is therefore being recommended for award to the Board at their August 18, 2010 meeting. The Board of Education of Anne Arundel County has the award authority for any resulting contract should they approve our recommendation. If the Board approves this contract, each participating agency will contract separately for these services.

In the meantime, I would appreciate a copy of your Certificate of Insurance reflecting or exceeding the levels stipulated in the solicitation. We appreciate your participation in this process. If you have any questions, please do not hesitate to contact me. I will inform you of the outcome of the Board's decision following the meeting.

Congratulations on your high score.

Sincerely,

Deborah Groat

Deborah S. Groat, C.P.M., CPPB
Supervisor of Purchasing

DG/dg

Cc: William Schull
Nelson Sample
Contract File

Anne Arundel County Public Schools

Item No. 6.12

Agenda for: August 18, 2010

Exhibit Attached: Y

AGENDA ITEM FOR THE BOARD OF EDUCATION

- Information
- Action
- Review

August 18, 2010
(Preferred Date)

(Absolute Date)

FISCAL IMPACT: YES
DOLLAR AMOUNT: \$500,000.00

BUDGETED: NO
BUDGET SOURCE: Operating Budget Revenue

SUBJECT: Award of Contract #10SC-183, for Auditing Services – Supply Contracts, to Dryden Procurement Technologies, LLC

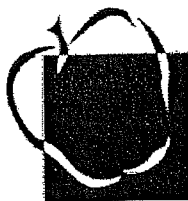
TERM: September 1, 2010 – August 31, 2013 with two (2), one (1) year extension options

THE ISSUE: Contractor shall provide all labor, supervision and expertise to deliver auditing services for existing supply contracts. Services shall be performed in accordance with the contract documents on an as requested basis. AACPS was the lead agency for this Baltimore Regional Cooperative Purchasing Committee (BRCPC) procurement. Pricing represents the estimated revenue (or recovered funds) value associated with AACPS's portion of the contracted services over the contract term. Based on historical results, the contractor expects to recover 5-10% in mistakes through typographical errors, misapplying contracted discounts, and other contract criteria. The contractor will share in recovered funds only at a rate of 25%. AACPS will retain 75% of the recovered funds, if any.

The selection committee for this procurement comprised of two procurement professionals, the Supervisor of Finance, and the Internal Auditor. One of the procurement professionals was a representative from Anne Arundel County Government. Dryden received the highest evaluated score of 856.50 compared to Cost Reduction Analysts who received a score of 806.25.

ORGANIZATIONAL UNIT:	Office of Purchasing	BUYER:	Deborah Groat
PROCUREMENT METHOD:	Request for Proposals	OPENING DATE:	April 29, 2010
ADVERTISED ON:	March 31, 2010	AWARD AUTHORITY:	DEA
BID RESULTS ATTACHED: (Bid list located in contract file)	Y	# SENT BID: 592 # MBE: 51	
# OF RESPONDENTS:	2		

SUPERINTENDENT'S RECOMMENDATION: The Superintendent recommends that the Board of Education award Contract #10SC-183, for Auditing Services – Supply Contracts, to Dryden Procurement Technologies, LLC in the amount of \$500,000.00 in estimated revenue to Anne Arundel County Public Schools.



BOARD OF EDUCATION OF ANNE ARUNDEL COUNTY

PURCHASING OFFICE REQUEST FOR PROPOSALS SOLICITATION REFERENCE NO. 10SC-183 TITLE: Auditing Services – Supply Contracts

ISSUE DATE: March 31, 2010

The Board of Education of Anne Arundel County, also called Anne Arundel County Public Schools ("AACPS"), is soliciting competitive sealed proposals, as the lead agency for the Baltimore Regional Cooperative Purchasing Committee (BRCPC), to select a contractor to furnish all labor, supervision, materials, equipment, and expertise necessary to provide *auditing services for supply contracts*. The contract shall be performed in accordance with the attached terms, specifications and general conditions including specifically Attachment #2, which are BRCPC Terms and Conditions for participating agencies. Completed responses shall be received by AACPS by no later than the time and date specified. Proposals received after that date and time shall be considered late and rejected on that basis.

There shall NOT be a public opening for this Request for Proposal (RFP). Opening is scheduled for April 29, 2010 at 11:00 A.M. local time in the Purchasing Office. **NOTE: If the Central Office Building (address below) is closed due to inclement weather, proposals shall be due on the next business day that the building is open. Use telephone number 410-222-5160 to determine if the building is closed. ALSO NOTE: The closing of schools does not constitute the closing of the Central Office Building.** Responses shall be mailed or delivered to:

ANNE ARUNDEL COUNTY PUBLIC SCHOOLS
PURCHASING OFFICE, 1ST FLOOR
2644 RIVA ROAD
ANNAPOLIS, MARYLAND 21401

Debbie Groat, Supervisor of Purchasing will function as the purchasing representative for this solicitation. All questions shall be directed to her by using: Telephone 410-222-5161. Fax 410-222-5624. A Pre Proposal conference shall be held on April 12, 2010 at 10:00 AM, at the Board of Education of Anne Arundel County, 2644 Riva Road, Annapolis, Maryland in the Bid Room. **It is the responsibility of bidders to check for addenda on our web page (www.aacps.org) prior to the bid opening.**

NAME OF RESPONDENT	DRYDEN PROCUREMENT TECHNOLOGIES, LLC		
ADDRESS	1410 RUSSELL ROAD, PAOLI, PA. 19301		
PHONE #	610-644-0990	FAX #	610-644-0994
E-Mail:	DRITCHIE@DRYDENGRASP.COM		
FED TAX I.D. #. OR SOCIAL SECURITY #.	22-3775663		
MDOT MBE CERTIFICATION NO.		INVOICE PAYMENT TERMS	NET 30 DAYS
SBE REGISTRATION NO.		DATE BID SUBMITTED	4/23/2010
WEB ADDRESS:	WWW.DRYDENGRASP.COM		
SIGNATURE OF RESPONDENT	<i>[Handwritten Signature]</i>		
PRINTED/TYPED NAME & TITLE	DANIEL M. RITCHIE, DIRECTOR		
ACCEPTED--AACPS SUPERVISOR OF PURCHASING:	<i>[Handwritten Signature]</i> 8/24/10		

REQUEST FOR PROPOSALS - TITLE PAGE / NOT AN ORDER

NOTE: MINORITY & SMALL BUSINESS ENTERPRISES ARE ENCOURAGED TO RESPOND TO THIS RFP.

Attachment #1

**PRICE PROPOSAL WORK SHEET
REQUEST FOR PROPOSALS
#10SC-183**

CONTRACTOR: Dryden Procurement Technologies, LLC

Price proposals shall be submitted as follows and shall include salaries, fringe, expenses, service charges, overhead, transportation, expenses, photocopying, taxes, profit, and any other related costs. Pricing shall be provided on a percentage of refunds received by task recognizing that AACPS reserves the right to award tasks on an as requested basis. There is no guarantee that all tasks will be performed under any resulting contract.

NOTE: Amendments to solicitations often occur prior to bid opening and sometimes within as little as 24 hours prior to bid opening. It is the potential vendor's responsibility to frequently visit this section of our site to obtain amendments once they have been posted. Completion of this Price Proposal Work Sheet indicates that you have read this section and visited the website, www.aacps.org for amendments that may affect your bid.

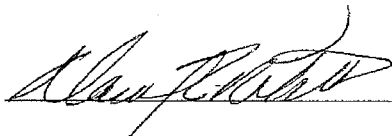
Contractor shall consider these contracts when determine their percentage fee of refunds received.

	Anne Arundel County Public Schools	Anne Arundel County Government	Charles County Public Schools
Supply Contracts			
Office Supplies			
Office Supplies US Communities	\$1,333,003.83	\$1,156,121.00	\$756,000
Art Supplies			
School Specialty AEPA #07-C-S501-PA	\$93,126.61		\$100,000
Science/Laboratory Supplies			
Fisher Scientific US Communities	\$193,059.97		\$100,000
Electrical Supplies			
CN Robinson BRCPC Contract No. IFB#09-005	\$140,000.00	\$36,853.87	\$250,000
Contact Information:	Debbie Groat, Supervisor of Purchasing	Bill Schull, Purchasing Agent	Nelson Sample, Procurement Mgr.


Contractor agrees to the following percentage fee of refunds received following acceptance and approval of an authorized audit of the contracts listed above and/or added as a result of successful performance of assigned work:

25 %

It is understood that Contractor's fees of billable and collectable only upon receipt of any refunds due AACPS.

Price compiled by:  Date: 4/23/2010

10SC-183, Auditing Services – Supply Contracts

Buyer's Initials 

Contractor	Technical Score	Price Score (low bidder)	Total Evaluated Score
Dryden Procurement Technologies, LLC	556.50	300	856.50
Cost Reduction Analysts	579.25	227	806.25

Bold indicates awardee; Italics indicates Minority Business Enterprise

Dryden proposed to share 25% of recovered funds.

Cost Reduction Analysts proposed to share 33% of recovered funds and is listed as a Certified Small Business company.